

Crudwell Parish Council

Minutes of the **Crudwell Parish Council Meeting**
Held in Crudwell Village Hall on Tuesday 16th April 2024 at 7.00pm.

Present: Cllrs P Gilchrist (Chair), R Lambley (Vice Chair), G Lawes, O Hughes, N Doel, S Butcher
Also present: Lisa Dent (Parish Clerk), Cllr C Berry (Wiltshire Council)

CPC/24/057 Public Speaking

None requested. Cllr Gilchrist opened the meeting and welcomed all present.

CPC/24/058 Apologies for absence

Apologies received for Cllr I Warner.

CPC/24/059 To receive Declarations of Interest in accordance with the Council's Code of Conduct

None.

CPC/24/060 To adopt the minutes of Tuesday 19th March 2024

The minutes were adopted and signed as a correct record.

One amendment page 3 'from' Vision was amended.

It was agreed to send an email to the planning officer re Land to the North of Chedglow Farm PL/2023/10629 to clarify we wish the building to remain as a listed building.

CPC/24/061 Matters Arising and next steps

Clerk emailed the planning to confirm that in the view of Crudwell Parish Council (CPC) the property at the land North of Chedglow site should remain listed.

Clerk will forward the 'marked up' flood plan to Renate at Flood Resilience team, Wiltshire Council.

Clerk is listing the flood alleviation measures responses from residents.

Gullies clearance list has been submitted.

Clerk advised Auditing Solutions they have been appointed by CPC for this years internal audit.

Clerk has returned the signed contract of appointment to Countrywide grass cutting.

Clerk forwarded the photos from a resident of the flooding and alleged great crested newts at Tuners Lane.

Clerk sent Cllr Lawes details of how to apply for a metro count.

CPC/24/062 Items for inclusion not on the agenda – at Chair's discretion (for information only)

None requested.

CPC/24/063 To note bank account balances

Treasurers 16 th April 24	£5,814.89
Business Bank 16 th April 24	£18,329.12

CPC/24/064 To note VAT reclaim submitted

The claim to period end 31st March 2024 has been submitted for a total of £2,628.55.

CPC/24/065 To note bank reconciliation for March 2024

The reconciliation was noted.

The clerk confirmed that a duplicate payment of £118.10 was paid to Cllr N Doel as an invoice payment and this was an error made by the clerk. This was quickly identified in the audit and reconciliation procedures this was immediately paid back to the bank account by Cllr Doel.

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CPC/24/066 To receive and note full outturn for year end 2024

It was agreed that this will be an agenda item next month once the VAT reclaim has been received to the bank account. Ear marked reserves will be identified.

CPC/24/067 To note the internal audit is scheduled to take place on 30th April 2024.

This will take place at the clerks home address with Auditing Solutions.

CPC/24/068 To resolve accounts for payment

	Payments April 2023	£ Net	£ VAT	£ TOTAL
CIX	Domain hosting parish council website	90.00	18.00	108.00
CIX	Domain/privacy mycrudwell	16.00	3.20	19.20
Crudwell Village Hall	Room hire 3 months	60.00		60.00
ICO	Annual subscription	40.00		40.00
Broadbean	Hosting mycrudwell	75.00	15.00	90.00
Vision 0611	Neighbourhood planning fees	553.50	110.70	664.20
J Stanford	Purchase bin bags for Muck In Village tidy	6.90		6.90
	Total	841.40	146.90	988.30

The above invoices were approved for payment.

Clerk will explore procedures for increasing the parish council authorisation at Lloyds Bank from X2 to X3 approvals for online banking and cheque payments.

CPC/24/069 To review and adopt Training and Development policy

The policy was adopted by the parish council.

CPC/24/070 Planning applications for comment by Crudwell Parish Council

1. PL/2024/02844 – The Malthouse, Tuners Lane, Crudwell SN16 9EH

The following COMMENT was resolved:- The proposed development sits in an area that has experienced flooding, to some extent, on an almost annual basis, therefore any development in this area is of concern.

It is the view of the Parish Council that the flood risk assessment provided with this application, fails to address our concerns.

The FRA states "there is no significant history of sewer incidents in the general area" when in fact there are regular significant incidents within this area. We would like to see what measures are proposed to minimise surface water discharge to the sewer system from this development.

We would also like to see a robust solution for managing surface water on the site.

2. PL/2024/02857 – 4 Swan Close, The Street, Crudwell, SN16 9DE

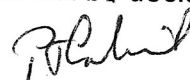
The following COMMENT was resolved:- NO COMMENT

3. PL/2024/03188 – Meadow View Cottage, East Court, SN16 9HW

The following COMMENT was resolved:- NO COMMENT

CPC/24/071 Wiltshire Council report by Cllr Berry

Some contentious planning issues presently. The Self Build Site at Malmesbury was approved due to the nature of the site being self-built. Additional battery storage to the Minety solar farm has not been agreed, committee is looking at the net gain in carbon for the life cycle of this site. Lime Down proposed solar site will be decided at Government



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level, much local opposition to this and Wiltshire Council will express the views of the community.

CPC/24/072 Neighbourhood Planning report by Cllr Lambley

Work completed to date is as follows:

- A further meeting with the Site A developers is taking place tomorrow and a meeting with Site B owners is being scheduled.
- Reports on the proposed protected green spaces, (owners of which have now been identified) together with the green network and hedgerow surveys have been developed by Cllr. Butcher and reviewed.
- Owners of the business parks at Kemble have been identified and consultation with respect to the draft policies is taking place, a draft report has been developed and reviewed.
- Following the Schools request for parking on the Glebe Field adjacent to the school current data from the SID is now available which may be used to inform the visibility splay required to permit access from the A429. Following this appraisal a full traffic survey may be required (subject to funding being available) which could then facilitate a planning application for the parking scheme and allocation of the site in the Neighbourhood Plan Review.
- Cllr. Lambley is preparing a paper on the history of community hub proposals and potential for wider use of the Glebe fields adjacent to the school, also developing the Consultation Statement report.

The above papers, together with the Sustainability Assessment and Evidence Base will form major inputs to the development of the Reg 14 consultation during the summer of 2024.

A further checkpoint meeting of the NP Steering Group is planned for week commencing 20th May 2024 to review progress.

The Planning Application for the 2021 Allocated site in Tuners Lane remains called in by Councillor Berry following the PC's objections to the proposed housing designs, there is no published date for the committee meeting where this will be an agenda item.

Update requested on our application for a Locality Grant to support the development of the Crudwell Design Code; required for the Plan Review.

CPC/24/073 To agree options to improve visibility splay looking left, across Post Office Green when vehicles turn from Tuners Lane onto A429

It was agreed, that Crudwell Parish Council will confirm that the council manages the maintain of the land and trees at Post Office Green for continuity of visibility for traffic, if so requested by Wiltshire Council Highways department.

CPC/24/074 Community Report

No response to date from the person who has come forward as a possible volunteer to relaunch WOIC.

CPC/24/075 Parish Matters

Duke of Edinburgh volunteers had completed the removal of the ivy to the trees at the Village Green. This has made a noticeable difference and clerk will make contact to thank them.

Parish steward tasks – previously was working on potholes and drains to Rommel Lane. Also some progress made to drains at Eastcourt. Will enquire about cleaning gateway signs an bus shelters. Also, to review the Crudwell 24 Hour Bike Ride route. Clerk will order the X2 new road signs to Tetbury Lane.

R. Cahill

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Stiles and footpaths – the area by the stile at Tuners Lane is extremely muddy and requires some soil matter such as gravel or bark chippings to improve conditions under foot.

Mapping – ownership of land areas. The plan was marked up by councillors.

SIDS solar panel – Councillor Gilchrist advised that he will contact the suppliers to enquire about the costs of obtaining connectors.

Duke of Edinburgh volunteers – Clerk will make contact to allocate tasks.

CPC/24/076 Website project work

Clerk will make contact to arrange meeting with re-Start IT, Cllr Lambley to supply contact.

CPC/24/077 Closing comments

Flooding by Crudwell School and drainage problems at Eastcourt Road causes severe flooding to this area. It was agreed the parish council could offer advice which may assist in drainage of flood water and the first point of contact will be to discuss the issue with the parish steward who is appraised of the situation.

There being no further business the Chair declared the meeting closed at 8.57 p.m.

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