

CRUDWELL PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

You are summoned to attend the Crudwell Parish Council meeting on 11th February 2025 in Crudwell Village Hall (Committee Room) at 7 pm

<http://www.crudwell-pc.gov.uk> Lisa Dent – Crudwell Parish Clerk parish.clerk@crudwell-pc.gov.uk

Lisa Dent 05.02.25

A G E N D A

1. Welcome and apologies
2. Public Speaking

The Standing Orders of Crudwell Parish Council allow for 10 minutes of Public Speaking

3. Declarations of Interests on items on the agenda
4. To receive update from Broadbean Digital re website development and Councillor .gov emails
5. To agree Crudwell Village Hall will be designated as a Emergency Hub and next steps involved Flooding – (1) Update from flood action group (FLAG) (2) To confirm if Parish Council contact has been made with local land owners re riparian responsibilities particularly ditch and trench clearance and next steps (3) To note landowners plan progress (4) To note flood signs ordered from Wiltshire Council, collection and storage arrangements to be agreed
6. Approval of Minutes from 14TH January 2025
7. To note Matters Arising and determine next steps
8. Items for inclusion (at Chairs discretion/no decisions)
9. Finance, insurance and governance
 1. To note bank statements
 2. To receive and note bank reconciliation to 31st January 2025
 3. To receive updated cashbook and Quarterly Financial Statement to 31st December 2024 (3rd quarter)
 4. To appoint councillor to review accounts to 3rd quarter
 5. To resolve accounts for payment – examined, verified and certified by Clerk/RFO.
Authorised schedule to be initialled immediately below last item by Chair. Appoint two councillors to authorise.

Bank transfer Payments	For	Inv no	Net £	VAT £	Total £
Countrywide	Grass cutting	614518	134.42	26.88	161.30
HMRC	Jan submission	Month 10	89.80		89.80
Clerk salary	November 24		406.65		406.65
PATA Payroll	Jan-June 25 payroll fees	26/06341/PPS	74.70		74.70
Vision	Neighbourhood Planning Consultancy fees	0699	1337.05	267.41	1604.46
Any other payments received between issuing agenda and meeting					
Debit card payments	For	Inv no	Net £	VAT £	Total £
Busy Fingers	What's On Feb		100.62		100.62

6. To agree that Lloyd bank processing costs (£0.75 per cheque) will be requested from Allotment Holders wishing to pay annual rental of £5 per plot by cheque.
7. To note accounts received from Crudwell Church, draft response to be agreed requesting further information.
8. Solar Farm development – standing item (to receive any updates or action required)
9. Wiltshire Council Elections 2025 – standing item (to receive any updates or action required)
10. Planning

1. Applic no: PL/2024/11187	Applic Type: Householder planning permission
Proposal: Single storey rear extension, parking area and replacement fences	Comment by 05/02/25 (extension requested)
2. Applic no: PL/2025/00119	Applic Type: Proposed Tree Works in a Conservation Area
Proposal: Cherry tree along the driveway to be reduce down by 50% and reshape canopy	Comment by 05/02/25 (extension requested)

11. Wiltshire Council report
12. Neighbourhood Planning report
13. Community Report

14. Parish Matters

1. Parish Steward – any updates on attendance/tasks
 2. Parish Council meetings 2025 – to agree dates/venue
 3. To note new 2 volunteers for D of E scheme plus volunteer offer of repainting gateway signs – any next steps to be agreed
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