

CRUDWELL PARISH COUNCIL
LOCAL GOVERNMENT ACT 1972

You are summoned to attend a meeting of Crudwell Parish Council to be held on
Tuesday 16th April 2024 in Committee Room, Crudwell Village Hall, Crudwell at 7pm.

Lisa Dent

Lisa Dent - Crudwell Parish Clerk parish.clerk@crudwell-pc.gov.uk

Published: 10/04/24

To;	Cllrs; P Gilchrist (Chair) O Hughes	R Hamilton-Lambley (Vice Chair) G Lawes	N Doel S Butcher	I Warner
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AGENDA

1. Public Speaking on request (maximum 10 minutes)
2. To receive any apologies and note absence
3. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
4. To adopt the Minutes of the Meeting held on Tuesday 19th March 2024
5. To note matters arising and determine next steps
6. Items for inclusion not on the agenda – at discretion of the Chair (for information only)
7. **Finance**
 1. To note bank account balances
 2. To note VAT reclaim submitted
 3. To note bank reconciliation for March 2024
 4. To receive and note full year out turn for year end 2024
 5. To note that a full external audit is required for year end 2024 (turnover is in excess of £25,000)
 6. To note the internal audit is scheduled to take place on 30th April 2024.
 7. To resolve accounts for payment
8. **Governance and Procurement**
 1. To review and adopt Training and Development policy

9. **Planning**

1. Applic ref: PL/2024/02844 Address: The Malthouse, Turners Lane, Crudwell, Malmesbury, SN16 9EH Comment by: 23/04/24	Proposed: Single storey side extension
2. Applic ref: PL/2024/02857 Address: 4 Swan Close, The Street, Crudwell SN16 9DE Comment by: 10/04/24	Proposal: Notification of proposed works to trees in a conservation area
3. Applic ref: PL/2024/03188 Address: Meadow View Cottage, East Court, SN16 9HW Comment by: 01/05/24	Proposal: Erection of oak timber garage with associated works

10. Wiltshire Council report
11. Neighbourhood Planning report
 - a. To agree options to improve visibility splay looking left, across the Post Office Green, when vehicles turn from Tuners Lane onto the A429
12. Community report

13. Parish Matters

1. Parish Steward – to allocate tasks
 2. Stiles and footpaths – to note any update on project work
 3. Mapping – ownership of areas to progress
 4. SIDS solar panel – to note any update on ordering equipment
 5. D of E volunteer items – to note any additional tasks
 6. WOIC Contact details for volunteer - to note any update
14. Website project work – to arrange meeting with Clerk to progress