

**CRUDWELL PARISH COUNCIL
LOCAL GOVERNMENT ACT 1972**

You are summoned to attend a meeting of Crudwell Parish Council to be held on
Tuesday 16th January 2024 in Committee Room, Crudwell Village Hall, Crudwell at 7pm.

Lisa Dent

Lisa Dent - Crudwell Parish Clerk – parish.clerk@crudwell-pc.gov.uk Published: 10/01/24

To;	Cllrs; P Gilchrist (Chair) O Hughes	R Lambley (Vice Chair) G Lawes	N Doel S Butcher	I Warner
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A G E N D A

1. Public Speaking on request (maximum 10 minutes)
2. To receive any apologies and note absence
3. To receive Declarations of Interest in accordance with the Council's Code of Conduct.
4. To adopt the Minutes of the Meeting held on Tuesday 21st November 2023
5. To note matters arising and determine next steps
6. Items for inclusion not on the agenda – at discretion of the Chair
7. **Finance**
 1. To note bank account balances
 2. To resolve accounts for payment
 3. Internet banking/mandate form.. To sign/approve registration forms for Cllrs Butcher and Doel.
To sign/approve payment approval set-up form. To sign approve mandate form for clerk to enable the set up of internet banking payments.
 4. ID Verde Outstanding Invoices (report LD)
 5. Budget setting for 2024-2025. To review and resolve precept request to be signed and submitted to Wiltshire Council
 6. To resolve if CPC wishes to commence Grant Awarding process and adopt draft policy
 7. Clerk laptop – request sum to be allocated for another device to be installed with Outlook, or assistance.

8. **Planning**

1. WC Ref: PL/2023/10084 Address: Boxwood, Tuners Lane, Crudwell, Malmesbury, SN16 9EL Comment by: 18/01/2024	Proposal: Full planning permission Retrospective amendments to planning permission reference no: 19/10217/FUL including alterations to the fenestration, gable replacing hip roof, existing part building retained and updated Flood Risk Assessment following planning refusal (reference PL/2022/06948)
2. WC Ref: PL/2023/10519 Address: Henstridge House, Tetbury Lane, Crudwell, SN16 9HB Comment by: 10/01/2024	Proposal: Householder planning permission Single Storey Rear Side Extension, Porch, Garage Conversion, Cotswold Cladding and a 3 Bay Garage with Office.
3. WC Ref: PL/2023/09595 Address: Land North of Tuners Lane, Crudwell, Malmesbury, SN16 9EN Comment by: Called in by Cllr Berry	Proposal: Full planning permission Erection of 25 residential dwellings and associated works
4. Aircraft noise	To resolve any action/ response to email

9. .gov email addresses to councillors to comply with audit requirements – next steps
10. Wiltshire Council report
11. NHP report
12. Community report
13. Policies/documents to re-adopt – see below

14. Parish Matters
 1. Mapping – To note: 2 large maps received to clerk through post and agree next steps
 2. Metro count – to agree to a. publish results to the public b. to refer the speeding issue back to LHFIG for their advice on any speed calming measures
 3. Flooding – a. PEAS emergency equipment delivery b. update on new Flood warden c. flood training attendance of councillors d. To resolve to agree to contact properties issued with flood alleviation measures to request they remain in place
 4. Parish Steward - tasks
 5. Stiles and footpaths – any update on project work
 6. Trees: survey works – a. update on progress b. application for tree removal application progress
 7. Grass cutting contractors – finalise plan and specification for the 3 contractors to approach for quotes,
 8. SIDS solar panel – any update on ordering equipment
 9. Fencing – any update on upcoming works
 10. Tetbury Lane X 2 signs order to complete
 11. WOIC Contact details for volunteer who has expressed an interest
 12. Volunteer opportunities requested – to agree

15. Website project work – to arrange meeting with Clerk
16. Meetings date Feb/Mar/Apr 2024

Policies/documents to re-adopt

1. Publication Scheme
2. Standing Orders
3. Financial Regulations
4. Risk Assessment (amended)
5. Privacy & GDPR
6. Health & Safety
7. Equality & Diversity
8. Disciplinary & Grievance
9. Data Breach
10. Complaints
11. Retention of Documents
12. Code of Conduct
13. Neighbourhood Plan Privacy Notice
14. Crudwell Emergency/Flood Plan