

## Crudwell Parish Council

Minutes of the **Meeting of Crudwell Parish Council Meeting**  
Held in Crudwell Village Hall on 20<sup>th</sup> August 2024 at 7.00pm.

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**Present:** Cllrs R Hamilton-Lambley(Chair), P Gilchriest (Vice Chair), S Butcher, N Doel,  
I Warner, O Hughes  
**Also present:** Lisa Dent (Parish Clerk), Cllr C Berry (Wiltshire Council)

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**CPC/24/155 Welcome and Apologies for absence**

The meeting was opened and all present welcomed.  
Apologies received for Cllr Lawes.

**CPC/24/156 Public Speaking**

None requested.

**CPC/24/157 To receive Declarations of Interest in accordance with the Council's Code of Conduct**

None.

**CPC/24/158 To adopt the minutes of 16<sup>th</sup> July 2024 meeting of Crudwell Parish Council**

The minutes were adopted and signed as a correct record.

**CPC/24/159 To adopt the minutes of 22<sup>nd</sup> June 2024 Annual Parish Meeting**

The minutes were adopted and signed as a correct record.

**CPC/24/160 To note Matters Arising and determine next steps**

1. Silt removal - Quote is accepted and approved. Cllr Gilchriest to advise P Ward.
2. Eastcourt SIDS - Awaiting location info from resident, to progress.
3. Broadbean digital - Response received re queries on proposed works. No response from Re-Start on compatibility on these works with new website.
4. Funding Crudwell Church - Clerk has sent reponse.
5. Payment July meeting - Please note they were authorised online by Cllrs Hamilton-Lambley and Butcher.
6. Speeding concerns – Clerk has responded to resident.
7. SIDS Data – No response received to our request if they will accept data from our model of SID,
8. PG to contact Wilts Council to request if they will survey or clear their section of the Swillbrook. In progress.
9. Flood alleviation measures, clerk has completed and will submit tomorrow.
10. Playground signage from Signet signs – clerk has started process for draft of the playground sign. Clerk has also asked Fresh Air Fitness if they can supply a sign to the Fresh Air Fitness area as this may be more appropriate and better value.

**CPC/24/161 Items for inclusion (at Chairs discretion/no decisions)**

- No clerk invoice for July as was too late for submission to payroll company, This will be submitted with August invoice.
- Crudwell School Citizens Award was finalised in July with Clerk delivering the certificates and book tokens to Headteacher.

**CPC/24/162 To note bank statements**

Treasurers account 12.08.24 £8,131.75 Business Bank 09.08.24 £18,406.77

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**CPC/24/163 To receive and note bank reconciliation July 2024**  
**The reconciliation was noted, balanced to the bank accounts.**  
 The bank statement were noted:-

**CPC/24/164 To receive a review report of accounts for the first quarter of 2024**  
 Cllr Warner was appointed to review the accounts. It was reported that there were no discrepancies and the accounts balanced and were in good order.

**CPC/24/165 To resolve accounts for payment – examined, verified and certified by Clerk/RFO.**

	Payee	Details	Inv No	Net £	VAT £	Total £
1	Countrywide	Grass cutting	582575	134.42	26.88	161.30
2	Countrywide	Additional cut grass cutting	583381	134.42	26.88	161.30
3	PATA	Payroll service to Dec 24	23/1353/PPS	40.80		40.80
4	Village Hall	Room hire	0203	95.00		95.00
5	EJ Davis	Swillbrook clearance		300.00		300.00
6	James L Cox	Treeworks	CVC2401	840.00		840.00
				<b>1244.64</b>	<b>53.76</b>	<b>1598.40</b>

**Debit Card**

	Payee	Details	Net £	VAT £	Total £
1	EJ Davis	Swillbrook clearance	300.00		300.00

Authorised schedule was initialled below last item by Chair. Two councillors (Cllrs Hamilton-Lambley and Butcher) were appointed to authorise. Clerk will set up the payments at Lloyds Bank. The clerk confirmed all invoices had been examined, verified and certified as correct and proper charges. The council resolved to agree payments.

**CPC/24/166 To agree if additional grass cut is required in September**  
 It was agreed that we would not request an additional grass cut. (To also note, Cllr Doel is in dialogue with the contractors over a small area which is being missed each attendance.)


**CPC/24/167 To review report and authorise purchase of replacement playground bin**  
 It was agreed to proceed with the most cost effective supplier which is litterbins.co.uk and £179.95 net to include free delivery and bolts to secure unit.

**CPC/24/168 To review whether to order an additional playground inspection from Creative Play**  
 It was agreed not to order the additional inspection this year.

**CPC/24/169 Solar Farm Kemble**  
 No developments or information to report.

**CPC/24/170 Planning – To resolve comment**  
 WC Ref: PL/2024/07387 Location: Off Farm Barn House, Crudwell, Malmesbury SN16 9SJ Closing date: 06/09/2024  
 Following review of the application it was resolved to issue No Comment.

**CPC/24/171 Wiltshire Council report**  
 Gypsy and traveller consultation is underway. Nothing to affect Crudwell area, a small addition to the Minety site and another site towards Leigh. Brinkworth is suggesting a site, and this is under discussion.  
 New government making changes to policy has resulted in our housing requirement increasing by 81% with no effective land supply figure. 4 year land supply has been

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replaced with 5 year. The government suggestion of zero carbon builds and 50% affordable does make the economic case difficult. Wiltshire Council is reporting an underspend this year, which is projected at £12million. This will be used in extra care to children's services, social care and a substantial roads repair programme.

## **CPC/24/172 Neighbourhood Plan Report - Neighbourhood Plan Review August 2024**

Work completed to date is as follows:

- Following the Governments consultation on the revised NPPF I have reviewed the guidance, seen the Wiltshire Council webinar on the subject and discussed the potential impact on Crudwell with our retained planning consultant. If the proposals do not change significantly then our conclusions are as follows.
- The increase in new housing numbers proposed in the consultation for Wiltshire Council is from 1917 to 3478 homes per year (81% increase.)
- If this number is pro-rated for Crudwell this would mean an increase in our allocation (40 with a residual 11) to 70 with a residual 29.
- Our last consultation indicated that an increase of 30 by 2038 would be acceptable to respondents.
- Previous discussions re requirement with potential site A agents prior to the NPPF consultation and indicated that we would not be unwilling to consider more dwellings than the required 11 given the right mix of affordable and market houses.
- Given these factors, subject to the final version of the NPPF being published this year the Steering Group will consider a potential allocation of 30 in Reg 14.
- The Crudwell Neighbourhood Plan to 2038 being developed will give protection from speculative development for a further five years.
- With an eye to the future and given the content of the current NPPF consultation it is recommended not only continuing the Plans development but increasing the housing allocation if appropriate.
- Following the Neighbourhood Plan Working Group June meeting the papers produced are now ready to inform NP Policies in respect of:
  - proposed protected green spaces, (owners of which have now been identified)
  - the green network and hedgerow policies.
  - Business Park policies.
  - Business Development Policies.
  - Housing Allocation policies (subject to revision).
  - Additional parking facilities in the Glebe Field.

These papers, together with the Sustainability Assessment and Evidence Base will form major inputs to the development of the Reg 14 consultation during the Autumn/Winter of 2024.

Further work was paused during August in order to determine the impact of the new NPPF, and meetings are being scheduled to recommence during September.

The Planning Application for the 2021 Allocated site in Tuners Lane remains called in by Councillor Berry following the parish councils objections to the proposed housing designs, there is no published date for the committee meeting where this will be an agenda item.

## **CPC/24/173 Locality Grant – to note any update re grant funding**

Following the Council's decision at the August meeting, the application submitted was successful for the remainder of our Plan Grant application of £8000 for technical support. This will be paid into the parish council account when due diligence requirements are complete. Discussions are taking place with the Design Code consultancy representative via the Locality Framework contract.

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### **CPC/24/174 Community Report**

Following the Council's agreement to the Terms of Reference for the Communications Focus group, members have now been advised. Contact has been made with a Parishioner who is keen to undertake the editorial work required on a voluntary basis. Meeting will be arranged with Cllr Lambley, the previous editor and the volunteer.

There are two current issues: Survey online and on paper to follow.

1. Financial – including advertising revenue, parish council budget, number of printed copies.
2. Responsibility/ownership of the new publication, within the parish council policies and procedures.

### **CPC/24/175 Parish Matters**

1. Re the feasibility of requesting a 20 mph limit to a specified area in Crudwell. Cllr Berry advised to proceed through LHFIDG by requesting a metro count and there is SIDS data available. The area to be considered is from the entrance to the village by school to past the pelican crossing.
2. It was noted that the pollarding works to the Glee tree (flood risk) have been completed.
3. No response from Devizes police re the model of our SIDS device being acceptable for the SIDS scheme which enables downloaded data to be available to Wiltshire Police.
4. Playground inspection report review/further actions. Cllr Doel to review the item which requires welding. No other action required.
5. Flooding **a.** to agree any weed suppression at the Swillbrook following completed clearance. There is an accepted process by Environment Agency (EA) for use of weed killer which Cllr Gilchrist will forward, involving when to contact the EA and how to proceed. All councillors agreed this was beneficial to alleviate flooding and that arrangements need to be put in place.  
**b.** to note additional quotes required for silt clearance – to expedite the clearance of this area for the benefit Crudwell residents it was agreed to accept the quote and request a start date.
6. Clerk confirmed completion of Wiltshire Council request to contact residents allocated flood alleviation measures.
7. Response agreed to resident concerning drainage issues relating to Wessex Water. The recurring flooding problems to the property was discussed and it was agreed to suggest the resident responds to Wessex Water that there are underlying problems from their drainage provision and if problems re-occur the resident should seek redress from Wessex Water.
8. New signage for playground at Village Hall – this item is in progress with the parish clerk who is seeking specialist signage from Fresh Air Fitness and has placed order with Signet signs for playground area.
9. Stiles and footpaths – no updates. There may be an error which has been published in a Walks booklet available from Malmesbury Town Council. Clerk will forward a scan of this.
10. SIDS – update on purchase of solar equipment. No current update, Councillor Gilchrist will explore if the considered solar powered system will be operational for our device.

There were no closing comments and the meeting was declared closed at 8.26 p.m.



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