

CRUDWELL PARISH COUNCIL

Tuesday 5th December 2017 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chair), Cllr T Fraser (Vice Chair) Cllr C Berry (Wilts Council), Cllr J Capper, Cllr G Lawes, Cllr A Smith, Cllr A Stewart, Cllr M Credicott

Present: Mr Grainger

1. Apologies for absence – Cllr J Stanford

2. Declarations of Interest in items on the Agenda – None.

3. To confirm the Minutes of the Council Meeting held on Tues 7th November 2017

It was resolved that the Minutes from the previous Parish Council meeting held on Tues 7th November 2017 were approved as a true record and were signed by Chairman Cllr Gilchrist.

Clerk to file and upload onto Parish Council website.	Motion proposed: AS Seconded: GL
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4. Matters Arising from November 2017 Meeting

Barberry Moths project – To go in What's On December	Ongoing/Clerk
Emergency Plan – MC has template he has started populating, and using info from other PC's and work on it with Annie towards a draft	Ongoing MC/Annie
Handover of defib/playground inspection reporting. TF advised there is a website where you have to enter weekly (recommended) checks	Completed
Dementia Friendly communities – Future involvement of the Parish Council - Ongoing	PG to Ellen B
Site allocation/Spatial planning – Clerk to inform Planning comments to be amended to show correct details - Twice contacted and still not amended online. This has been resolved.	Completed
Ridge height of lintels at Ridgeway Development – Information completed, no issue	Completed
Clearance of stream resident request. Contact with Jonathan (local resident Jonathan) to quote/assist Parish Council will continue to monitor the area.	PG
Update on responsibilities by Wilts Council re watercourses in Parish. Cllr Berry advised Danny Everett, Wiltshire Council is non-committal to areas of responsibility(Swillbrook area), discussed a working group and weed spraying might be advantageous, and that the water flow is not heavy enough to move vegetation along. In his opinion, if flow is rapid, it will help the situation.	TF/CB ongoing

Finance

(2) Income

Lloyds	Bank interest	09.11.17	£0.97
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Flint

(3) Accounts for payment

1. ICUK/COX	Domain reg fee	£6.00	Direct Debit through debit card
2. Microsoft Office	Annual charge	£59.99	Direct Debit through debit card
3. KnowHow Cloud Storage	Annual Charge	£30.00	Direct Debit through debit card
4. Clerk November 2017	Salary/exp	£272.25	Chq No 001224
5. IdVerde	Grass cutting X4	(£532.42)	Chq No –
6. Broadbean Digital	NHP website	20.00	Chq No001223
Total amount to be resolved		£388.24	

Resolution: Invoices 1 – 3 approved for payment	Motion proposed JC seconded MC
Resolution: Invoice 4 approved for payment	Motion proposed GL seconded Annie
Resolution: Invoice 6 approved for payment	Motion proposed GL seconded MC

Cllr Berry arrived 1924

7. Items for Decision

7.1 Precept Setting

Chairman reviewed the budget and queried any additional expenses that would be incurred by the Neighbourhood Plan Group. Cllr Credicott advised the group is hopeful to achieve the £9K grant and it was noted there is £1000 for the Plan within the budget plus contingency, if needed.

Ear Marked Reserves and General Reserves were discussed.

All present in favour of keeping Precept at same level as last year. Those present viewed the council tax precept calculator.

Resolution: To request the same Precept for 2018-2019 as previous year	Motion proposed, TF seconded AS and all present in favour
Year 2018-19 Taxbase 527.59 Grant Zero Precept £15,716.91 Total for Band D £29.79 % change from last year 0	
Year 2017-18 Taxbase 510.47 Grant Zero Precept £15,206.00 Total for Band D £29.79	

Forms were signed by Clerk and Chairman, Clerk to forward.

7.2 Taking Action on School Journeys


Suggestions had been made about arriving through the Village Green as a safer route, rather than via road. Some negativity from Wiltshire Council on this suggestion, the concern being railings to the bridge would probably be required. The Parish Council were in agreement that some action should be taken and has been in correspondence with Wiltshire Council and met with School representatives. It was agreed the School and parents etc were best placed to drive issue forward and the Parish Council would be happy with their recommendations.. Cllr Berry who had come to the meeting from the CATG meeting advised a 20 mile an hour limit sign will be issued as part of the scheme, a 'Switch on/switch off' controlled by Headteacher. The School is aware that they need to respond by the date circulated, which is next week.

8. Planning: (1) Application Number: 17/11514/TCA Site Location: 1 Church Cottages Crudwell Wiltshire SN16 9ER Proposal: 30% Reduction to Maple Tree and 1 Metre Directional Pruning to Facilitate the Power Lines. Comments by: 18/12/2017. Crudwell Parish Council issued : No objection.

(2) Application Number: 17/10746/FUL Site Location: 1 Pleasant View Crudwell Wiltshire SN16 9EY Proposal: Patio doors to rear elevation. Comments by: 28/12/2017 Crudwell Parish Council issued : No objection.

(3) Application Number: 17/11431/FUL Site Location: Hayleaze Farm Tetbury Lane Crudwell South East C92 to Goosey Corner and A429 Crudwell SN16 9EY Proposal: Conversion of agricultural building/workshop to 1 no. holiday cottage Comments by: 28/12/2017 Crudwell Parish Council issued : No objection

(4) Application Number: 17/11587/FUL Site Location: 2 Pleasant View Tetbury Lane Crudwell South East C92 to Goosey Corner and A429 Crudwell SN16 9EY Proposal: Single storey rear extension and front porch roof change and front porch door elevation change Comments by: 29/12/2017 Crudwell Parish Council issued : No objection.



9. Wilts Council Report (Cllr Berry) – Standing Item

Wilts Council is setting budget currently, and advising Parishes to look at Precepts and adjust if necessary – hereon, it is more likely that obligations will be passed down to Parish Councils.

Cluster Parish Council meeting was well attended and housing and finance was discussed. Sharing of resources and working together will be happening more frequently in future.

Regarding Crudwell School Action on School Journeys, it is a positive move to have speed signs issued. Cllr Berry reported at CATG that our Parish is investigating the purchase of our own speed indicating devices.

10. Neighbourhood Plan (standing item)

(1) Update on progress from Neighbourhood Plan Steering Group

Consultation leaflet has been distributed to a number of areas, it was not possible to put in What's On due to timings. Response has been requested by 22 December 2017. The Planning Consultant at DPDS will meet requirements of a fee structure required by Locality Grant scheme – a meeting has taken place with a revised fee structure and the group is producing action plan to work on. NHP team have next steps mapped out in Jan and Feb 2018 and an update on the timetable will be available at January 2018

meeting. A meeting has taken place with S David at Wilts Council and looking at Draft Plan by Aug – Sept next year. Certain key stakeholders such as Environment Agency need to be contacted and some reports are not needed, which helps timings. Focus groups in Feb 2018 may result in expenses such as hall hire, and the compilation of a list of land owners may require assistance from the Land Registry and result in a fee.

Local Plan review meeting attended by Cllr Credicott. The Plan will be built in mind of current core strategy. Development will be focused on market towns rather than villages. Majority of land for development is likely to be in the Wootton Bassett area.

(2) NHP – information on financial interface between Parish Council and NHP Steering Group.

Document has been circulated.

11. Parish Matters

(1) Parish Steward – Tasks

Road surface require attention outside Hayleaze Farm	JS for Parish Steward
Road surface require attention Rommel Lane and water run off is a problem	Clerk to Matt Perrott
Chelworth by bus stop brook/ditch grating to clear	JS for Parish Steward
Freshen up white gates at southern entrance to Crudwell (wash down)	JS for Parish Steward
Rommel Lane/Wheatsheaf – vegetation needs cutting back, homeowner issue	PG to speak to resident

(2) **Allotment gatepost** – It was thought this has been completed, to be confirmed next meeting.

(3) **Speed Indicating Devices** – We have been investigating sharing a device with Brinkworth, but we seem to have ceased communication. We have had an offer of a loan of device this weekend for a week from Traffic Tech Ltd – a mobile unit, we can attach to a pole and will provide an opportunity to gain knowledge of the benefit of such a device. Cllr Fraser has queried insurance and security of item, awaiting response. Would hope to see benefit during the school week, may need volunteers to observe to see brake lights/if notice taken. Cost of this unit in the region of £2,500. Some 'types' are more expensive and have a data logging system where you can download information.

(4) Swings Upgrade Project

We continue to explore with Playforce. Costing and layout of the play area was circulated. Total cost £6830.00 includes removing old surface (hazardous waste).

Option: We have some space near the gate and an extra roundabout has been costed. May be a variation on £2750 depending on model. Eco smart safety surface will be supplied. £10,420 in total.

Existing swings to not meet current safety regulations. Some elements of the costings presented are under query and Cllr Capper will review costings with Cllr Fraser to see if we can organise some aspects of the project ourselves at a lower cost.

Cllr Fraser and Capper to continue reviewing the project/costs	Motion proposed MC seconded GL and all present in favour
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(5) Parish Christmas Tree lights

The lights have been organised and will be done this weekend.



12. Closing comments/Chairman to close meeting

Cllr Fraser has sourced a plaque for the Memorial Garden, the finishing item for the project.

13. Matters for the next meeting Tuesday Jan 2nd 2018

There being no further business the meeting was closed 20.43