

Crudwell Parish Council

Minutes of the **Crudwell Parish Council Meeting**
Held in Crudwell Village Hall on **Tuesday 24th January 2023** at 7.00pm.

Present: Cllrs R Lambley (Chair), N Doel, G Lawes, S Butcher

Also present: Lisa Dent (Parish Clerk)

- CPC/23/01 Chair to open meeting, apologies for absence**
Cllr Lambley opened the meeting.
Apologies received and accepted for Cllrs Gilchrist and Stewart.
- CPC/23/02 Public Speaking on request**
None requested.
- CPC/23/03 To receive Declarations of Interest in accordance with the Council's Code of Conduct**
None.
- CPC/23/04 To adopt the minutes of 20TH December 2022**
The Minutes were adopted and signed as a correct record.
- CPC/23/05 To note matters arising and determine next steps**
Defibrillator – Former councillor Mr Fraser and Cllr Stewart removed from reporting system.
Clerk L Dent added to defib reporting scheme to cover Cllr Lawes if necessary.
Gullies – any gullies which require unblocking to be reported to Cllr Butcher.
Speedwatch – Forms received from PCSO J Bordiss. Location for Metro Count was agreed as Wheatsheaf public house area. There may be an option to submit data from SID.
2 allotments vacancies will be advertised by Clerk.
- CPC/23/06 To note bank account balances**
Treasurers account 18/1/23 £23,990.96 Bus Bank account 09/01/23 £17,305.04
- CPC/23/07 To resolve accounts for payment**
Clerk November 2022 £730.96
Clerk December 2022 £235.26
Play Inspection Company £186.00
It was resolved to pay the above invoices.
- CPC/23/08 To adopt the Quarterly Financial Statement (QFS) and Cashbook**
It was noted that the QFS and Cashbook had been balanced to 31st Dec 2022 and the council agreed to adopt the documents.
- CPC/23/09 To adopt the revised budget as per the Precept Request 2023/24 £15,831.00 and note the request has been submitted to Wiltshire Council Finance Dept.**
The revised budget was adopted and Clerk will upload to Crudwell Parish Council website.
- CPC/23/10 To note Pensions Regulator submissions have been completed**
Clerk confirmed 2 x submissions have been made to bring the declarations up to date.
- CPC/23/11 To note Bank Mandate form and complaint to submit to Lloyds Bank**
Clerk will deliver bank mandate form to Lloyds Bank tomorrow and open a complaint regarding the amount of time taken to complete basic mandate changes.
- CPC/23/12 ID Verde response to invoicing and determine next steps**
Clerk will clarify with ID Verde the amount of attendances we require and their response will be reviewed at next meeting.



21 FEB 2023

P1/3

- CPC/23/13 To note: 3 parish councillor vacancies.**
We have received an expression of interest to be followed up and we will continue to advertise these vacancies.
- CPC/23/14 Planning.**
To note planning application determined: Hill House. This was noted.
An additional planning application which the council was not aware of was considered. PL/2022/09669 6 The Ridgway and it was agreed to issue No Comment.
- CPC/23/15 Wiltshire Council report – Cllr C Berry**
Wiltshire Council's 2023/24 budget proposals have been formally approved by its Cabinet, and they will now go forward for discussion and debate at Full Council later this month (21 February). The council's proposed budget for 2023/24 stands at £465m. Cabinet also confirmed its proposal to put forward a 2.99% general increase for the council's element of council tax, plus a 2% levy to be spent solely on adult social care. There are substantial changes in local government to deliver and Wiltshire Council remains in a better financial position than many other councils.
- CPC/23/16 NHP
Neighbourhood Plan Review – Report Cllr Lambley**
Work on the Neighbourhood Plan Review has now commenced with a focus on preparing our initial consultation. The housing allocation part of the questionnaire is complete and assured. Work on the Business Development and Environment and Community sections is in progress assisted by Cllr Butcher, with the intention of launching the consultation during February for a six week period. The questionnaire will be made widely available both on our website and in paper copies throughout the village. The NP Review remains on target for Reg 14 in the early summer and within budget.
- Community Liaison Group, (CLG) Tuners Lane Development**
We have now received an updated draft site plan from the promoters agents which we are pleased to report is much more in keeping with the CLG's requirements. This is with the CLG for comment and review, the first of which are encouraging. We are expecting to receive further documentation shortly including the elevations and designs proposed for the 25 houses. The promoters intend to hold a public exhibition and consultation as part of the Planning Application process, this will be attended by CLG members.
- CPC/23/17 Covid-19**
Street leaders are still active in the community, available to assist.
- CPC/23/18 Parish Matters**
Parish Steward has been diverted to attend to pot hole maintenance.
Cllr Butcher advised the Dawneys stile landowner has agreed to the installation of a metal gate. This will be purchased by Wiltshire Council, with contributions from the landowner and Crudwell Parish Council. This action does need further discussion with the land owner and when this is complete and the gates received, installation will be by Cllrs Butcher and Doel.
We have noted residents' concerns regarding the footpath between The Dawneys and Tuners Lane, namely the condition of the footbridge over the Swillbrook and the livestock kept in the field. Cllr Butcher to follow up with the landowner and Rights of Way officer at Wiltshire Council.
Creative Play Inspection will be distributed and discussed at next meeting.
Cllr Lawes is actively working on walks/footpaths guide book.
Apart from indicating blocked gullies and drains, the recent heavy rain/flooding did not negatively impact Crudwell.

CPC/23/19 The new website has reached the stage where a new version can be viewed which is compliant to the accessibility regulations. Clerk will continue to work on current website. We will need to review how we make payments to the website company as

[Handwritten signature]
21 FEB 2023

P213

they have advised cannot accept cheque payments. This will be reviewed at next meeting.

There being no further business the Chair declared the meeting closed at 8.23 p.m.

Items for next Meeting 21st Feb 2023

Coronation 2023

Invoicing for allotments

Playground Inspection report, weekly reports and new signage

A handwritten signature in black ink, appearing to be 'M. Hill', written over a horizontal line.

21 FEB 2023