

CRUDWELL PARISH COUNCIL

Tuesday 6th November 2018 Crudwell Village Hall At 7.00 p.m.

Present: Cllr T Fraser (Chair of meeting), Cllr A Stewart, Cllr G Lawes, Cllr R Lambley, Cllr J Stanford, Cllr S Grainger, Cllr R Berry (Wiltshire Council)

1. Apologies for absence – Received and accepted for: Cllr Gilchriest, Cllr Credicott
Cllr J Capper – Absent.

2. Declarations of Interest in items on the Agenda

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - **None**

3. To confirm the Minutes of the Council Meeting held on Tuesday 2nd Oct 2018

Resolution: To approve Minutes from 2 nd Oct 2018 as a proper record	Proposed AS Seconded: GL
Clerk to file and upload onto Parish Council website.	All present in favour

4. Matters Arising from previous meeting minutes – Oct 2018

Meadowbank, screening of fence	Write to property owners	Draft agreed, Clerk to send.
Ridgeway 39 units Full planning application	To download to Dropbox	Clerk - Completed
NHP Group – additional Extra PC meeting	To be arranged for PC agreement of NHP	Suggest Friday 30 th Nov for EGM (Parish Council). Draft NHP documents will go to Dropbox 21 st November (Clerk will upload), meeting is to consult with Parish Council on Draft NHP before Reg 16. Clerk to reserve meeting room 7 – 8 pm 30 th Nov, usual Parish Council meeting on 4 th Dec 2018.
Parish Council comment on Ridgeway Applic	Needs to be re-submitted	Drafted by PG, it was proposed by RL who had been advised by planning consultant to remove last bullet point and all present in favour for Clerk to submit
Tuners Lane Noticeboard refurb	Sliding doors - Can they make new windows to use existing glass if possible but must have toughened glass.	Cllr Grainger advised of progress with Tuners Lane Board, expect return by end of next week. Posts and backboard will need attention, and this has been discussed. Chelworth Board requires some attention, but GL advised some adjustments he could make would remedy this.
Playbark retainers	Agenda next meeting for quote from Cllr Capper	Dec agenda – JC not in attendance.
Allotments River Bank	Working party dates	TF advised lightweight vegetation and could be removed to bank with rush cutters (possible burned or skip removal). Working party of volunteers can be arranged and we have insurance cover in place. Clerk to contact M. Perrin to request: - if there is a vacant allotment/nominated area where the waste can be piled prior to disposal. - any allotments holders who may wish to volunteer to assist.
Emergency Plan docs	To hand over	Dec agenda
Neighbourhood Watch – handover of data /list?	In progress	Dec agenda, Clerk will visit Gloucs NHW group to seek assistance
Village design element in NHP to be circulated	Advised NHP have drafted a design code	Cllr Credicott/Lambley to circulate

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5. Finance – to include

- (1) Current bank balances Treasurer £25,203.57 Bus Instant £16,931.15
 (2) Income £0.67 bank interest
 (3) Accounts for payment

Clerk	October 2018	£358.59
Cllr J Stanford	Reimbursement for new Parish Xmas tree lights	£24.99
Crudwell Village Hall	Room rent Oct – Dec 18	£49.30
JME Conservation	Heritage Report (grant was received £1750)	£1784.15
PATA Payroll	Payroll services July-Sept 18	£22.50
T Stevens	Survey Monkey – online survey subscription for NHP consultation work	£105.00
Total to be agreed		£2344.53
Proposed by AS and SG		
All present in favour to pay the above accounts		

- (4) Clerks pay scale increase as per contract (for info, increase one sale point every October).
 Was £10.17 now £10.30 per hour.

- (5) It was agreed it would be beneficial to have an additional signatory to the bank accounts and Clerk will progress the application to add Cllr Stewart.

6. Planning

- 1. Application Ref:** 18/09359/TCA Application for **Work to Trees in a Cons Area**
Proposal:- Pollard 1 Sycamore **At:** All Saints Church, Crudwell, Malmesbury, Wiltshire, SN16 9EP
Comments to be received by: **No date advised for comment**

No objections.	All in favour.
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2. Application Ref: 18/09922/REM

Application for Reserved Matters

Proposal:- Proposed three bedroom detached dwelling (All Matters Reserved)

At: 27 Tuners Lane, Crudwell, Malmesbury, Wiltshire, SN16 9EN **Comments to be received by: 26 Nov 2018**

Comment: Description of materials is inadequate for Crudwell Parish Council to provide comment.
 Spatially, the dwelling would be better sited further back from Tuners Lane (a) to improve parking situation
 (b) to have less impact on neighbouring property and (c) to not restrict access further along road.

3. Application Ref 18/05429/FUL - Land at Ridgeway Farm (to the rear of Athelstan Park), Crudwell, Wiltshire

Received revised plans for the above application, listed under "revised" on Wilts Council website

Further comments are due by **19th November 2018**

Background info: The application has been changed from 39 units to 36, original application documents have been removed and now show the new amended version. 3 properties taken out, of which 2 were affordable. Application form uploaded inline still shows 39 units, 10 social rented but there are now 8. Introduced a new block in centre for flats. 9 metre ridge heights on some properties. Footpath has changed location. Groundwater ingress noted on Wessex Water report and site now shows Ridgeway pumping station.

Comment: Objection.

(a) This application is outside of development boundary.

(b) All our previous objections stand.

(c) The revised plans are unsatisfactory with level of detail attached to pumping station, sewage structure and capacity and surface water run-off and ingress to enable Crudwell Parish Council to make detailed comment (As shown in Wessex Water report ref ST99SW/41 commentary).

Based on the Wessex Water report detail, it appears pumping station will be connected to Dawneys foul sewerage infrastructure and without the level of detail we are concerned that the capacity and diameters of that infrastructure will not be able to cope with what is in effect a doubling of the capacity required. We need more detail, including venting of pumping station and can we be assured the noise of pumping station will comply within residential limits.

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(d) Removal of affordable properties may fall below our Wiltshire core policy and the additional detail in the application does not match up with two dimensions diagrammatical representation of the housing numbers and type.

7. Neighbourhood Plan (Standing item)

(1) Update on progress from Neighbourhood Plan Steering Group

Cllr Lambley advised on 9th Nov the SEA strategic environmental assessment comes back from Heritage England reviewers, to Wilts Council. This plan will be redrafted to adjust accordingly if necessary. Then, the complete document (includes design code) in draft form, will be circulated. Consultation statement is being composed together with summary of plan and will be completed by 21st Nov. The entire document will then be uploaded on Dropbox on 21st November for viewing by Parish Councillors and an EGM for the Parish Council is proposed to take place on 30th Nov to inform on key highlights. There will be a computerised display and GL will talk on design code elements. Comments are welcome from Parish Council and the plan will proceed to publication. On 6th Dec a focus group review takes place to see document in fill for first time. Regulation 14 starts on 7th Dec and on 8th Dec a public event is scheduled to inform on the main themes and issues people identify with. These include flooding, site allocation and displays/ explanations will feed in with policies. On offer will be mini-groups seminars, to explore in more major elements such as site allocation. At this consultation stage 2 more public events are planned during January 2019. Traffic survey is presently on hold as Gigaclear cabling contractors are in Crudwell, hopefully clear by end of November. It may be possible to utilise some information downloaded from SID.

8 weeks Consultation finishes 4th February 2019. Some new people have come onboard to replace those who have left the NHP group due to other commitments.

Heritage Report and Design Code to be circulated	RL/MC
Cross referencing areas such as sustainability (re solar panels, grey water) with design code/flooding	RL/MC
Forecast date of Referendum (ball park)	RL/MC
Income/expenditure spreadsheet sent to Clerk to circulate, agreed it should show a projected figure to completion as budget is discussed at next (Dec) meeting	Clerk

8. Items for Decision

(1) Playground bark shuttering - Dec agenda

(2) The Military-Civilian Integration Partnership Task Group – any response from Crudwell Parish Council. Not applicable to our Parish.

(3) Buses - Murcott Lane

Recent correspondence was discussed, and Cllr Berry advised:-

- there has been discussion that the national speed limit for single track roads may be lowered.
- there are many requests to District Councils to lower speed limits and to deliver orders to change speed limits via central gov and costs in the region of £30,000 and £40,000. Murcott Lane issues were discussed CATG meeting and was closed (no action).

Response to resident's letter to be drafted, TF will assist.	Clerk/TF
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(4) Trees – Correspondence received from Zurich Insurance regarding Parish Councils actively managing tree safety, the date of the last tree survey completed was March 2017.

It was proposed by JS and all present in favour to diary tree survey for March 2019.	Clerk to agenda
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(5) PSMA Mapping license

RL confirmed Crudwell Parish Council does hold a PSMA mapping license (licensed for digitised data.) Details/registration number etc to be forwarded to Clerk to record	RL/Clerk
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(6) Laptop warranty/EMR.

It was agreed to by all present to write off current lap-top and ear mark for replacement at 5 years old.	Clerk will include in budget
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(7) Parish Council comment to Wiltshire Council - Housing Site Allocation Plan by 9th November 2018
See Matters Arising, to be submitted by Clerk.

Handwritten signature + 12/18

9. Parish Matters

- (1) Progress: Low level fencing to Village Green - Dec agenda.
- (2) Allotments / Riverbank dates for working party. Dec agenda after info from M/Perrin received.
- (3) Allotments

Resident correspondence received, re Right of Way Crudwell 8 (allotments).

stile in situ is requiring repair it was thought the existing Right of Way has been 'worked around' not using the stile and it was thought there are no changes to existing mapping and the Right of Way has not been changed/moved.

Cllr Berry may have 'Dogs on Leads' at this point, signs which could be used.	Cllr Berry
Cllr Stanford will ask Parish Steward to look at the stile requiring repair	Cllr Stanford
Contact Rights of Way Department at Wilts Council (precis content of resident's letter)	Clerk

- (4) Neighbourhood Watch - Dec agenda
- (5) Repair/Refurbishment of Notice Boards - in progress
- (6) Emergency Plan - Dec agenda.
- (7) Parish Steward - tasks (including blocked gullies re flood issues). Cllr Stanford will request South entrance need a clean and has some other issues to be attended to.
- (8) Bus shelter - Due to start this Saturday 10th November.
- (9) Flood Wardens/Group meeting 14th Nov at Bradford Upon Avon. If any Councillor would like to attend please inform Clerk.
- (10) Area Board 20th November at Crudwell Village Hall - For info, there will be a focused Parish Council Area Board in Jan/Feb time.
- (11) Insurance cover working parties - Cover is provided under our Zurich insurance subject to protective clothing, risk assessment and training/competent at using equipment.
- (12) Draft response Meadowbank for approval - Clerk to send.

10. Closing comments - Cllr Berry informed the 20 mph school sign is working well.
Chairman closed meeting 8.47 p.m.

11. Matters for the next meeting - December / Budget

J. Hazel 4/12/18