

CRUDWELL PARISH COUNCIL

Tuesday 3rd October 2017 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chairman), Cllr J Stanford, Cllr G Lawes, Cllr A Stewart, Cllr M Credicott

To be co-opted to the Parish Council: J Capper

1. Apologies for absence – Cllr A Smith, Cllr C Berry (Wilts Council)

2. Declarations of Interest in items on the Agenda – None.

3. To confirm the Minutes of the Council Meeting held on Tues 5th Sept 2017

It was resolved that the Minutes from the previous Parish Council meeting held on Tues 5th Sept 2017 were approved as a true record and were signed by Chairman Cllr Gilchrist.

Resolution: To approve Minutes from September 2017 as a proper record	Motion proposed: MC Secoded: TF
Clerk to file and upload onto Parish Council website.	Clerk

4. Matters arising from previous Minutes

Barberry Moths project	Ongoing/Clerk
Feasibility of Speed Indicating Devices to Village – progress at CATG meeting	Ongoing
Signage outside around school – review with Headteacher	Ongoing
Emergency Plan	Ongoing
Handover of defib/playground inspection reporting	In progress
Projector for planning documents – it was agreed to not progress this item for purchase.	

It was agreed the School sign (flashing) is in abeyance by council; it was acknowledged there is a need for an indication device or a method of traffic calming to this area.

5. Parish Council – Co-Option of New Councillor

(1) It was resolved to co-opt J Capper who had confirmed eligibility and receive signed Declaration of Office and they were advised on the completion of Declarations of interest.

To co-opt J Capper as Councillor to Crudwell Parish Council	Motion proposed: GL Secoded TF All present in favour
Declaration of Office Forms were signed by the above and witnessed by the Clerk	Clerk to inform Wilts Council Elections of new Councillors, to update Parish Council website and Wilts Council website, create parish Council email addresses
Declaration of Interests – New councillors to note obligation to register interests in accordance with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Declarations of Interest to be reviewed/updated within 28 days, Clerk will provide link to complete online.	

As Co-Opted Councillors, Cllr Capper was invited to take part in the remainder of the Parish Council meeting, and was welcomed to Crudwell Parish Council.

6. Finance

(1) current bank balances

Balance to 31/07/17 **Treasurers Account** £ 20,067.52
Balance to 31/07/17 **Business Bank** £ 22,920.60

*Pt Capper
2/10/17*

(2) income

Income	For	Date	£ Amount
Lloyds	Bank interest	11.09.17	1.04
Wilts Council	Precept	22.09.17	7603.00

Accounts for payment

Payments for authorisation at the Parish Council meeting.	For	£ Amount	Chq No
Cllr T Fraser	Compost/Memorial Garden	48.00	001216
PATA Payroll	Jul-Aug-Sept 2017	22.50	001217
Clerk	Sept 2017	367.48	001218
Grant Thornton	Audit 2017	270.00	001215
Total amount to be resolved		£707.98	
Resolution: Proposed by MC, seconded by GL and all in favour			

(3) Quarterly Financial Statement – Clerk presented the QFS and was accepted by Councillors and signed by Clerk and Financial Officer T Fraser.

(4) To acknowledge conclusion of 2017 Audit and note recommendations: The Audit recommendations were reviewed and accepted by Parish Councillor. Clerk to forward Internal Audit report to Councillors, for information. Clerk

7. Wilts Council Report (Cllr Berry) – Standing Item. Not available, Cllr Berry was not in attendance.

8. Planning – applications received

8.1 Application Ref: 17/09155/TCA Application for Work to Trees in a Cons Area

Proposal:- T1 - Reduce Height of Ash Tree by 5 metres and Lateral Branches by 2 Metres, T2 –Reduce Height of Ash by 5 Metres and Lateral Branches by 3 Metres, T3 - Reduce Height of Multi-stemmed Sycamore by 5 Metres and Lateral Branches by 3 Metres, T4 - Reduce Height of Prunus by 1 Metre and Lateral Branches by 1.5 Metres, T5 - Reduce Height of ash by 6 Metres and Lateral Branches by 2 Metres, T6 - Removal Split Trunk from Multi-stemmed Punus and Reduce Remaining Trunk by 1.5 Metres and Lateral Branches by 2 Metres **At:** 12 The Butts, Crudwell, Malmesbury, Wiltshire, SN16 9HF **Comments by: 16 Oct 2017**
Comment: Crudwell Parish Council issued NO COMMENT, but would like to query the status of tree preservation orders to this application.

8.2 Application Ref: 17/09165/TCA Application for Work to Trees in a Cons Area

Proposal:- Fell 16 large Leyland Cypress **At:** Manor Farmhouse, Eastcourt Road, Crudwell, Malmesbury, Wiltshire, SN16 9ER
Comments by: 17 Oct 2017 **Comment:** Crudwell Parish Council issued NO COMMENT

8.3 Application Number: 17/08653/FUL Site Location: Land adjacent The Willows Tuners Lane Crudwell SN16 9EL

Proposal: Erection of a detached dwelling **Comments by: 19 Oct 2017** **Comment:** Crudwell Parish Council issued the following comment: - It is understood that the original planning consent for "The Willows" contained a pre-occupation condition that the workshop/storage building should be removed from the site. This clearly has never been carried out, despite a visit from the enforcement officer. As these building are referenced in this application, we request clarification of the validity of this aspect of the application.

8.4 Application Ref: 17/08831/FUL Application for Full Planning

Proposal:- New Agricultural Barn, Menage and Farm Track **At:** Morley Farm, Eastcourt, Malmesbury, Wiltshire, SN16 9HN
Comments by: 18 Oct 2017 **Comment:** Crudwell Parish Council issued the following comment: No Objection. (Cllr J Capper declared a Declaration of Interest and declined to comment.)

8.5 Application Ref: 17/08987/VAR Application for Variation of Condition

Proposal:- Variation of conditions 3 & 4 of N/13/01561/FUL to allow 30 years' operation from the date of first operation of the solar farm, with an additional 6 months for decommissioning. **At:** Land to the North East of the Fosse at Newton Dairy Farm, Brokenborough, Malmesbury, Wiltshire **Comments by: 26 Oct 2017** **Comment:** Crudwell Parish Council issued the following comment: No Objection.

8.6 Application Number: 17/07564/FUL Site Location: Bungalow Crudwell Wiltshire SN16 9SQ

Proposal: Demolish the existing sub-standard bungalow and construct 2. no. 3 bedroom dwellings **Comments by: 18 Oct 2017**
Comment: At the Parish Council meeting on Tues 3rd October 2017 Crudwell Parish Council issued the following comment: OBJECTION. This site is in open countryside, in a prominent position, on the side of the road characterised by its open views. We feel the application for a replacement dwelling of two stories and a new two storey dwelling in open countryside to be completely inappropriate. The council would support a single storey replacement dwelling.

Handwritten signature and date:
A. Capper
7/11/17

9. Items for decision

(1) Enrol in Dementia Friendly Communities programme. It was agreed by all present to return to this item, but inform E Blacker of our positive intentions to be involved in some way in the future. **Cllr Gilchrist to inform**

10. Neighbourhood Plan (standing item)

(1) **Update on progress** from Neighbourhood Plan Steering Group

Cllr Credicott advised the Steering Group had met with Wilts Council representative and the meeting was positive and helpful. Sophie David has been allocated as Officer and has supplied information which other groups have produced/used (which can be amended to suit our purposes); a 12 question document which may be of interest to councillors and an organisational flow-chart. Ashton Keynes PC and Kemble PC have been contacted as there may be an opportunity to share resources.

It was requested by Cllr Fraser that the name/organisation of the Planning Consultant who has been assisting the Group, be circulated to Councillors.

Councillors were requested to review the financial information in the Steering Group Constitution.

A Steering Group meeting will take place next week.

Locality Grant application is in process for £9,000 and this has been justified through the Planning Consultant

Regarding the Site Allocation comments which are displayed on Wilts Council website, the Clerk confirmed that there is an issue with a residents comments being displayed as 'Parish Council' and the official Parish Council comments not being marked as such. Spatial Planning Department have been emailed to resolve this issue but no response to the email had been received. Clerk to contact G Clampitt-Dix at Wilts Council about the misrepresentation issue.

12 question document from Wilts Council	Cllr Credicott to circulate to Councillors
Name/Company details of Planning Consultant	Cllr Credicott to circulate to Councillors
Planning comments to be amended to show correct details	Clerk to contact G Clampitt-Dix

(2) **Parish Council Financial support** to Neighbourhood Plan Steering Group re preparation of a Neighbourhood Plan for Crudwell.

It was confirmed that the £1,000 Parish Council funds are available to be applied for and may be of use for consultation purposes, e.g. the costs involved in surveying each household in the Parish such, as printing and delivery. Cllr Credicott confirmed the Group is not yet at this stage and all Councillors present agreed the importance of the consultation process.

10. Parish Matters

(1) Parish Steward – Tasks. There were no reported tasks for the Parish Steward.

(2) Allotment gatepost, Cllr Fraser and Cllr Capper advised this was in progress.

(3) Memorial Garden – the stone capping will be completed tomorrow, compost has been purchased by Cllr Fraser and volunteer residents will soon take over the planting, with help from the Crudwell Rainbows.

(4) Swillbrook weed control – Cllr Fraser advised the Environment Agency have approved the Parish Council to use weed control and we will be required to use a qualified person to do this and there is someone known to the Parish Council we can ask to assist.

11. Closing comments/Chairman to close meeting

Clerk to research a maintenance contract for the Parish Council laptop.

There being no further business the Chairman closed the meeting at 2046.

12. Matters for the next meeting

R. Gilchrist
7/11/17