

CRUDWELL PARISH COUNCIL

Tuesday 4th April 2017 Crudwell Village Hall At 7.00 p.m.

JW

02-05-2017.

Present: Cllr T Fraser, Cllr P Gilchrist, Cllr J Stanford, Cllr Berry

Apologies: Cllr R Wilson

L Dent (Clerk)

Public Participation – None.

1. Apologies for Absence – Cllr R Wilson.

2. Election of a Chairman

It was resolved to elect Councillor Stanford as Chairman of the meeting, proposed by CB and seconded by PG, and all Councillors present in favour.

3. Declaration of Interest – In accordance with S31 of the Localism Act 2011 and the Parish Councils Code of Conduct – None.

4. Minutes from previous meeting March 2017

It was resolved that the Minutes from the previous meeting held on Tues 7th March 2017 were approved as a true record and were signed by Chairman Cllr Stanford, proposed by CB and seconded PG by and all present in favour.

5. Parish Councillor vacancies. 4 vacancies for Councillors, to be shown on the notice of meetings each month.

6. Matters to report not on the agenda – None

7. Finance

7.2 Balance to 31 st March 2017	Treasurers Account	£ 2861.91
Balance to 31 st March 2017	Business Bank	£27914.60
	<u>Total year end closing balance</u>	<u>£30,776.51</u>

7.1 Income –March 2017

Name	For	Date	£ Amount
Lloyds Bank	Interest	09.03.17	1.66
Cllr Fraser	Bank charges	To be banked	35.00
HMRC	VAT return	31.03.17	149.36
Roberts	Allotment rent	20.03.17	5.00
Murphy	Allotment rent	08.03.17	5.00
	Total		196.02

Accounts for Payment & Chqs for signature

	For	£ Amount	Chq No
ICO	Data Protection subscription	35.00	1195
ICUK Ltd	Hosting crudwell-pc.gov	60.00	DC
Lloyds Bank to go thro a/c 10.04.17	Returned cheque bank charges	35.00	DD
Cllr Fraser	Reimbursement padlock purchase	24.84	1196
*Melcourt	For play bark	1192.80	1194
*Green Leaf Tree Services	Tree inspection report	350.00	1193
Clerk	March 2017	412.71	
PATA	Payroll services	17.50	1197
	Total	2127.85	

* Payment approved and cheques issued prior to PCM

7.3 Certify Statement of Accounts for Financial Year Ending 31st March 2017

The Clerk/RFO properly presented fairly the statement of accounts of the authority and its income and expenditure and the Clerk signed to certify these accounting statements.

7.4 Consider the Statement of Accounts by members meeting as a whole

These statements were considered by the members meeting as a whole and were approved by Resolution:- Proposed by JS and seconded by TF and all present in favour. The statement of accounts duly signed and dated by the Chairman presiding JS.

7.5 Consider the Annual Governance Statement by members meeting as a whole

This was presented by the Clerk for consideration of the members meeting as a whole and was duly signed and dated by the Clerk and approved by Resolution: Proposed by TF and seconded by CB and all present in favour, the Governance statement was duly signed and dated the Chairman presiding JS.

7.6 To approve asset register values for year ending March 2017

It was noted that following installation of new playground equipment the asset register had been amended and presented to Council and the Clerk is in dialogue with the insurance company to ensure cover is in place to reflect these changes. Items removed: the multi play unit. Items added: slide unit value £8380 and multi play unit value £12900. It was proposed that the value of aged items 1 x picnic table, 1 X bench, 4 X swings and 2 X swings are to be given a zero value and all present were in favour.

7.7 To approve Ear Marked Reserves for new financial year 1st April 2017

The following amounts were approved:-

Item	Amount	
Trees	£2,000.00	(new item)
Clerks Gratuity	£320.00	(+£200 to £120.00)
Election costs	£1000.00	(remains the same)
Fresh air fitness equipment	£1500.00	(new item)
Swings play area	£10,000.00	(new item)
Play area	£5000.00	(amended from £27,964.49)
Total EMR	£19820.00	
Total year end closing balance	£30766.51	

It was queried if Emergency Parish Planning would involve expenditure and it was thought that there would not be a cost involved.

7.8 Additional signatory to Lloyds Bank mandate

Clerk to progress and forms to be sent to Cllr Stanford.

Clerk to progress

8. Planning

8.1 Planning applications received

Application Number: 17/02099/FUL Comments by: 17/04/2017

Site Location: 3 Kings Meadow Crudwell Wiltshire SN16 9HT

Proposal: Proposed conversion of existing garage and single storey garage extension

Following review of the plans, the Council issued NO COMMENT

8.2 Treeworks application received

Application Number: 17/02970/TCA Comments by: 17/04/2017

Site Location: Ridgeway House Tuners Lane Crudwell Malmesbury Wiltshire SN16 9EG

Proposal: 30% Crown Reduction to Walnut Tree

Following review of the details, the Council issued NO COMMENT

8.3 Application Number: 17/01148/FUL

Site Location: Vine Cottage Crudwell Wiltshire SN16 9ER

Applicant Address: Vine Cottage Crudwell Wiltshire SN16 9ER

Proposal: Development within the curtilage of a listed building - erection of garden shed and summer house.

It was noted that the single storey extension had been withdrawn from this application. The council issued NO COMMENT with regard to the application for shed/summer house.

8.4. Acknowledge

Appeal Ref: APP/Y3940/W/16/3158355 - 1 The Firs, Kemble, Glos GL7 6AZ – Refusal

8.5 Timikel House

It was noted that the recent development to this property was approved by Wiltshire Council.

8.6 Street Naming – The Ridgeway Development

Correspondence had been received by the Clerk regarding input into the street name for this development. It was proposed by Cllr Fraser and all present were in favour that the Clerk should seek suggestions from Crudwell residents via an item in What's On.

Clerk to progress

9. Reports on continuing activity and items for decision

9.1 Play equipment refurbishment project

Cllr Fraser reported several comments had been received from residents regarding the installation concerning safety and it was reiterated that the Council has been assured by installers Creative Play that the equipment meets all necessary safety standard. All comments have been referred to Creative Play and Cllr Fraser has offered residents to come and meet on site to discuss their issues. It was noted that Creative Play had been very helpful in taking onboard these comments.

The Council is working with the manufacturers/installers to make adjustments to the many new features. An additional Clatter Bridge has been installed between the two Towers adjacent to the car park and a new Monkey Bridge is being manufactured for installation in the very near future. An additional access/exit ramp will soon be installed at the Fireman's Pole Tower. When Creative Play make these improvements they will review the concreting to the installation and add if necessary. The additional cost for these improvement is £402.00 and the Council were in agreement that these would add further value to the installation. An additional 10 cu metres of bark has been reserved to be delivered and distributed, it was noted the original bark will compact down.

The Council agreed that the new installation had been well received by residents and comments were very positive.

The playground inspection package is to be reviewed at a later meeting.

Clerk to agenda

9.2 Trees inspection report and remedial work

Councillor Fraser had recently met with IVerde (grass cutting contractors) to discuss the remedial work required from the results of the comprehensive trees inspection report.

a. Limes on The Green trim/remove dead branches, 2 small trees to remove, prune bottom growth and remove branches
Quote £310.00

b. Post Office Green – former Xmas tree (dead) to remove, fell tree to ground level, prune back two trees, attention to Sycamore
Quote £180.00

c. Tree at Rommell Lane (not Parish Council) large branch has snapped off, remove branch
Quote £80.00

Total £570.00. It was proposed by JS and seconded by CB that we commission IVerde to complete these tree works and all present were in favour.

Additional work to be completed free of charge by IVerde – lift and trim chestnut tree to ease grass cutting.

It was confirmed we have sought confirmation for approval of the treeworks from Wiltshire Council due to Conservation area status. All action points from the report have been reviewed by the Council and attended to where necessary.

9.3 Grass cutting

It was confirmed that the grass had been cut today, first cut of the season Tues 4th April.

9.4 Seated Chest Press Repair

It was confirmed by Cllr Fraser that an engineer will visit to view the equipment piece to assist with sourcing the replacement piston. It was not clarified if a charge will be made for this visit, but further details are to follow.

9.5 Noticeboard repair

Attention is required to the noticeboard at Chelworth, there has been damage to the supporting post. It was hoped Cllr Wilson would be able to assist in repair.

Cllr Wilson to review damage

9.6 Damage to seat on Village Green

It was noted that the metal arm rest had been snapped off. It was hoped Cllr Wilson would be able to assist in repair.

Cllr Wilson to review damage

10. Questions and Issues

10.1 Allotments rents, Clerks advised these had all been received and banked.

10.2 Unkept plot – Clerk advised that the allotments representative M Perrin was aware of the situation and it is not thought to be an issue which requires further investigation.

10.3 Cllr Stanford advised that the recent Muck In was a successful morning and thanks will be posted to residents via the Parish Council website and What's On.

10.4 Jobs for Parish Steward

a. Brick bus stop, very thick brambles in the tree adjacent

b. Bus stop opposite Wheatsheaf – all glass needs cleaning

Cllr Wilson to forward to Parish Steward

10.5 Cllr Fraser advised there were some minor changes to the grass cutting areas and this has been discussed with IVerde.

10.6 Following Parish Council election results due tomorrow, an additional meeting of the new council is to be scheduled for 10th May 2017.

Clerk to make arrangements

11. Questions and Issues - None

12. Matters for next meeting

Insurance renewal

Awards for Crudwell school

Internal audit review

13. Date of next meeting: Tues 2nd May 2017

There being no further business the Chairman declared the meeting closed at 20.30