

CRUDWELL PARISH COUNCIL

Tuesday ~~6th November~~ 2018 Crudwell Village Hall At 7.00 p.m.

4th DECEMBER *PKC*

Present: Cllr P Gilchrist (Chair), Cllr T Fraser (Vice Chair), Cllr A Stewart, Cllr G Lawes, Cllr R Lambley, Cllr S Grainger, Cllr J Capper, M Credicott, Cllr R Berry (Wiltshire Council)

1 member of the public – R Wilson.

1. Apologies for absence – Received and accepted for: Cllr J Stanford

2. Declarations of Interest in items on the Agenda

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - **None**

3. To confirm the Minutes of the Council Meeting held on:

Tuesday 6th Nov 2018, Extra Meeting Fri 30th Nov 2018

Resolution: To approve Minutes as a proper record Tues 6 th Nov 2018 and Extra Meeting Fri 30 th Nov 2018 – subject to one amendment. Day of meeting amended from Tues to Fri)	Proposed AS Seconded: GL All present in favour
Clerk to file and upload onto Parish Council website.	

4. Matters Arising from previous meeting minutes – 6th Nov 2018

Meadowbank - letter sent from Parish Council about fence	Reply received
Buses – Murcott Lane	Transport and Highways are aware of the larger buses used and damage to verge where vehicles pass, and speeding through the lane. It was agreed the Parish Council could not progress this matter any further.

5. Finance – to include

- (1) Current bank balances – 1st Nov Treasurers £25,203.57, Bus Bank £16,931.15
- (2) Income – bank interest
- (3) Accounts for payment

P. Capper

Cllr E Lambley	NHP Mileage	£50.40	Chq 1279
T Stevens	NHP Survey Monkey for consultations	£105.00	Chq 1278
Clerk Nov 2018	Salary and expenses	£477.11	Chq 1280
Software	Microsoft Office 1 year	£59.99	by direct debit
iCloud	Cloud storage 1 year	£30.00	by direct debit
McAfee Security	Laptop antivirus 1 year	£60.00	by direct debit
*Photocopying quote NHP consultation	Awaiting, to be advised	tba	
	Total to be agreed	£782.50	
It was proposed by AS and GL, all present in favour to pay the above accounts.			

The photocopying quote for the NHP consultation documents is in progress and is expected to be available for the NHP Consultation launch on 6th Dec and open event on Sat 8th Dec at the Village Hall. Once costs are confirmed they will be emailed to Councillors and payment will be made on collection with Parish Council debit card details. It was agreed to request 6 copies of the NHP, 3 colour and 3 black and white, one to be retained by Clerk and another by Chair which can be passed to Councillors and copies to be made available to the public. Also included in the printing is the Summary document to be widely distributed and response forms for the public to return.

(4) IDVerde grass cutting payments – Clerk advised the company had not submitted any payments this year for services and have been informed of this. Currently agreeing attendances for correct invoicing before payment is made.

(5) Precept setting 2019/20

Costs for completion of NHP - Vision Planning Consultants quote has been received at £5,500 net of VAT and does not include mileage or printing costs. Parish Council agreed to Ear Mark £8,000 for completion of the NHP, to be reviewed as the project progresses. It was noted that while it was hoped people can and will respond via email in the consultation process (Survey Monkey will be used), we may have to look at other areas such as a leaflet drop, to inform and consult to non-computer users. It was agreed the costs of an Appeal (if required) are an unknown factor.

Clerk agreed to review and update the NHP costs to date and distribute to Councillors.	Clerk
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With adequate reserves, for the NHP project work it was agreed that the Precept setting 2019-29 would remain the same as this year 2018-19 as a cost of £15,666,26.

(6) Clerk has forwarded list of information required to start the process of adding Cllr Stewart as a bank signatory.

6. Planning

1. Application Ref: 18/10169/FUL **Application for Full Planning**

Proposal:- Construct a timber, single storey, field implement store. **At:** Rose Cottage, Chelworth, SN16 9SF

Comments to be received by: 06 December 2018

The following comment was issued:- No Objection
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2. Application Ref: 18/10261/FUL **Application for Full Planning**

Proposal:- Alterations to parking hardstanding **At:** Ravenscourt, Crudwell, SN16 9ER

Comments to be received by: 06 December 2018

The following comment was issued:- No Comment
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3. Application Ref: 18/10385/FUL **Application for Full Planning**

Proposal:- Development of a new tractor and agricultural machinery dealership, workshop and associated carparking together with 87 car parking spaces for those working at the existing industrial estate.

At: Land between Lower Odd Farm and Unit 10 Kemble Business Park, A429 Culkerton Road North To The Firs, Crudwell, SN16 9SH

Comments to be received by: 07 December 2018

At the Crudwell Parish Council meeting on Tues 4th Dec 2018 the following comment was issued:- Crudwell Parish Council is aware of close proximity to dangerous crossroads and is pleased to see additional parking which will reduce parking hazards around the site. Hedging/visibility splays may require further investigation.

R Wilson left the meeting.

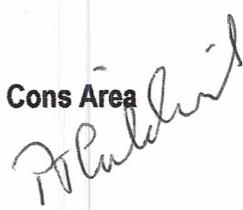
4. Application Ref: 18/10984/TCA **Application for Work to Trees in a Cons Area**

Proposal:- 2.5 Metre Crown Reduction and Crown Clean to Flowering Cherry

At: Bramley House, Tuners Lane, Crudwell, Malmesbury, Wiltshire, SN16 9EH

Comments to be received by: 12 December 2018

The following comment was issued:- No Comment
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5. Application Ref: 18/10920/TCA **Application for Work to Trees in a Cons Area**

Proposal:- 30% Crown Reduction to 20 Lime Trees

At: Chelworth Farm House, Chelworth, Malmesbury, Wiltshire, SN16 9SF

Comments to be received by: 12 December 2018

The following comment was issued:- No Comment
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6. Application Ref: 18/11061/FUL **Application for Full Planning**

Proposal:- New single storey rear extension, conversion of garage to bedroom & new dormer window in garage roof together with replacement windows. **At:** 16 The Grove, Chelworth, SN16 9SS

Comments to be received by: 27 December 2018

The following comment was issued:- No Comment
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7. Glebe Field – Change of use was clarified when (2) Ravenscourt was discussed.
Cllr J Capper left the meeting 20.22.

7. Neighbourhood Plan (Standing item)

Launch meeting of NHP at Mayfield Hotel Thurs 6th Dec at 7.30 pm, all Parish Councillors were invited to attend. Information will be available on display informing on The Village Hub idea. Although outside of NHP, it was agreed this was a good time to provide information to the public on what could be provided.

The statement 'To provide good quality affordable housing' was queried, in what this refers to and how it can be achieved. It was agreed this needs to be clarified in the NHP in a way which the general public can understand easily and the NHP Group is developing FAQ page and this could be included.

Some issues were raised by Councillors. Design Guide:-

1. To give thought to a way to encourage developers and landowners to include affordable housing. It was commented that a Community Housing Trust could be set-up to provide rentable housing to local people and that there is assistance through Section 106 to do this.

2. To provide family housing, (smaller houses on larger plots to support extending properties).

3. To enlarge and develop the Design Guide to include more items such as street scene, curtilage and boundary treatments (hedges, paving, fencing, walls, street lighting, solar panels and green energies etc.)

It was confirmed that all Parish Council comments will be reviewed for additions and amendment to the Draft NHP. The Consultation lasts until 1st Feb 2018

It was agreed that an Executive Summary of the NHP, once it is Made, would be useful to the Parish Council.

9. Parish Matters

(1) Low level fencing to Village Green (2) Playground bark shuttering	Both items to be progressed at a later meeting when Cllr Capper present.
(3) Works to Bus shelter	It was confirmed this would be one opening only, works should be starting imminently.
(4) Allotments / Riverbank dates for working party.	Cllr Fraser has recently viewed the area and it is clear with some low level growth and it was agreed this can be organised in the New year when the weather improves.
(5) Allotments – Right of Way.	Clerk has asked Wilts Council Rights of Way Officer to clarify the position of any proposed works or changes to Crudwell 8 Right of Way, awaiting response.
(6) Road Closures	These have been circulated, thought to be due to sewerage upgrade works.
(7) Parish Xmas Tree	Cllr Stanford was thanked for lighting the Parish Xmas tree
(8) Repair/Refurbishment of Notice Boards	Tuners Lane board has been repaired and returned, Cllr Grainger advised he queried the post and backboard with the company and if Councillors have any comments please advise and he will pass on. It was agreed that Eastcourt and Chedglow boards will be repaired next and Cllr Grainger will liaise to progress these works.
(9) Emergency Plan (Handover of info)	To be progressed, MC to PG.
(10) Buses - Murcott Lane	See Matters Arising.
(11) Neighbourhood Watch	Clerk will continue to clarify the role of Co-Ordinator and how this operates.
(12) Parish Steward	South Gateway Barriers require cleaning, Cllr Stanford to inform.

(13) Closure of What's On Parish Newsletter

Cllr Credicott will enquire with current co-ordinators the how the operation works, and time involved to maintain, and Cllr Gilchrist will mention to a resident with former experience in press and editing. It was agreed the Parish Council will explore how this could be maintained by volunteers or as a paid service once further information is available, with the current system of distribution in place. It was agreed this is an important service for the benefit of the Parish.

10. Closing comments.

Cllr Berry advised there will be a presentation on Cyber Security at the next Area Board meeting (8 January 2019 in Brinkworth Village Hall 19:00-21:00) and local businesses/parish councils are welcome to attend. Clerk and Chairman had recently received a 'phishing' email, and this will be reported/forward to O Phipps who can inform other Parish Councils and contacts.

Chairman to close meeting – there being no further business the Chairman declared the meeting closed at 2040.

Date of next meeting: Thurs 3rd Jan 2019 at 7 p.m. Crudwell Village Hall