

CRUDWELL PARISH COUNCIL

Thursday 3rd January 2019 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chair), Cllr T Fraser (Vice Chair), Cllr A Stewart, , Cllr R Lambley, Cllr S Grainger, Cllr J Capper, M Credicott, Cllr R Berry (Wiltshire Council)

1. Apologies for absence – Received and accepted for: Cllr J Capper, Cllr J Stanford, Cllr G Lawes

2. Declarations of Interest in items on the Agenda

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - None

3. To confirm the Minutes of the Council Meeting held on: Tuesday 4th December 2019

Resolution: To approve Minutes as a proper record Tues 4 th Dec 2018– subject to one amendment. Date of meeting amended to read Tuesday 4 th December 2018. Clerk to file and upload onto Parish Council website.	Proposed: MC Seconded: AS All present in favour
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4. Matters Arising from previous meeting minutes – 4th December 2018

ID Verde Grass cutting invoice request	Clerk has requested invoicing from this company to bring the account up to date.
Eastcourt/Chedglow notice boards to progress	Agenda item

5. Finance – to include

(1) Current bank balances 19.12.18 Treasurers: £17,544.04 Business: £16,932.59

(2) Income - Bank interest £1.44 for Nov/Dec 2018

(3) Accounts for payment

Clerk Dec 2018	Salary and expenses	£526.09
Woodworx	Noticeboard refurb	£594.00
Village Hall	Meeting room rental	£47.70
Busy Fingers	Printing for NHP	£1047.50 (paid on debit card)
Busy Fingers 18.12.18	Printing for NHP	£249.60 (paid on debit card)
Pata Payroll	Payroll Oct – Dec 2018	£22.50
		£2487.39

(4) Budget Precept Setting 2019/20 (to ratify, NHP costs taken out of budget). Resolved later in meeting.

(5) Quarterly Financial Statement to Dec 2018 – Clerk advised available at Feb meeting due to needing to reconcile the direct debits in Dec/Jan.

(6) Cllr Stewart as additional account signatory to be progressed.

6. Planning

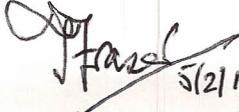
No planning applications had been received.

7. Neighbourhood Plan Update (Standing item)

Wilts Council made technical error in consultation re removal of sites from HMA so consultation extended, impacts on timescale but gives us more time to respond to Reg14 and prepare for Reg 16.

Reg 14 commenced on plan date of 8th December, 30 attended open event on the 8th.

Website live with all documentation and response forms and FAQs.


5/2/19

Printed plan In Wheatsheaf/Post Office and Potting Shed with Summaries and response forms, summary forms out in school bags and pre-school. 500 Flyers out in WOIC. Thanks to Lisa and Annie Smith.

Responses few to date (17 so far, 12 positive, 2 oppose site allocation), closes on 1st Feb. More events planned including surgeries and communications.

SG meeting next week with Stuart to plan and resource reg 14 response and preparation for reg 16. Resource a constant issue, more needed at critical points in the plan.

9. Parish Matters

(1) Low level fencing to Village Green (2) Playground bark shuttering	After striving to obtain quotations, it was proposed by PG seconded by AS and all present in favour that the Parish Council proceeds with acceptance Willis Bros. Cllr Fraser will progress. It was noted the Village Green is showing signs of damage and it was hoped the fencing would prevent this.
(3) Works to Bus shelter	Confirmed as one opening only and works are imminent. Cllr Gilchrist will contact Cllr Capper regarding the tree in the vicinity.
(4) Allotments – Right of Way.	Clerk has asked Wilts Council Rights of Way Officer to clarify the position of any proposed works or changes to Crudwell 8 Right of Way, awaiting response.
56) Repair/Refurbishment of Notice Boards	Tuners Lane notice board is returned after completed works and with some issues regarding finish/workmanship it was agreed by all present that two local companies would be contact to quote for Chedglow and Eastcourt noticeboards. Cllr Grainger will make contact and was thanked for his assistance in this area.
(6) Emergency Plan (Handover of info)	To be progressed, MC to PG.
(7) Neighbourhood Watch	Clerk will continue to clarify the role of Co-Ordinator and how this operates.
(8) What's On	Cllr Credicott has been progressing and will continue, it was noted the infrastrure for the parish newsletter is in place but would require some volunteers to enable it to be operational again.
(9) Parish Steward	Cllr Stanford to inform:- <ul style="list-style-type: none"> • South Gateway Barriers require cleaning • Redefine pathways at The Butts and The Dawneys as edges of pathways are not clear and people may slip • Village Green by school:- large covering of leaves to footpaths and gutters
(10) Road Closures	All Councillors aware.

5. Finance (4) Budget Precept Setting 2019/20 (to ratify, NHP costs taken out of budget).

Crudwell Parish Council will be making no increase on the Parish Council element of Council Tax charged to residents and the annual Precept for 2019/2020 was agreed as £15,666.26.

Clerk to forward Crudwell Parish Council Precept requirement form for 2019/2020, signed by Chairman P Gilchrist and Clerk L Dent.	Proposed: PG Seconded: AS All present in favour.
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10. Closing comments.

- New road sign to Chapel Way on the new development.
- Forthcoming road closure of A429 was noted.

Parish crossroads paint marking may need refreshing, Cllr Berry will advise Highways.

Cllr Berry left the meeting at 19.45.

- There are some new residents who have recently moved into Crudwell, information on the Neighbourhood Plan will be distributed to them so they can be informed on the process, Cllr Grainger will drop off the summary.
- It was noted that Gigaclear works to fibreoptics broadband cabling is progressing, various road closures will be put in place.
- Cllr Grainger outlined proposed building works to his property and it was agreed that the consultants and professionals he intended to employ and nature of the works would not cause a conflict of interest to his position as Parish Councillor.

Chairman to close meeting – there being no further business the Chairman declared the meeting closed at 8 p.m.

Date of next meeting: Tuesday 5th February 2019

Items for next meeting:- QFS, Tree inspections