

Crudwell Parish Council

Minutes of the **Crudwell Parish Council Meeting**  
Held in Crudwell Village Hall on **Tuesday 13<sup>th</sup> February 2024** at 7.00pm.

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**Present:** Cllrs P Gilchrist (Chair), N Doel, I Warner G Lawes, S Butcher, ,  
**Also present:** Lisa Dent (Parish Clerk). I member of the public

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**CPC/24/019 Chair to open meeting, apologies for absence**

Cllr Gilchrist opened the meeting and welcomed all present.  
Apologies - Cllr C Berry (Wiltshire Council), R Lambley (Vice Chair), O Hughes

**CPC/24/020 Public Speaking**

None requested.

**CPC/24/021 To receive Declarations of Interest in accordance with the Council's Code of Conduct**

Cllr Lawes advised he has had some involvement with the neighbours of Henstridge House re the planning application.

**CPC/24/022 To adopt the minutes of 16<sup>th</sup> January 2024**

The minutes were adopted and signed as a correct record.

**CPC/24/023 Matters Arising**

Solar Farm Kemble apportionment of payment will be progressed in due course  
Flood maps from Wiltshire Council require marking up with flood areas  
Clerk in the process of writing to residents who have received Wiltshire Council flood alleviation measures.

**CPC/24/024 Items for inclusion not on the agenda – at discretion of the Chair – None**

**CPC/24/025 To note bank balances**

Treasurers account	13 <sup>th</sup> Feb 24	£14,800.53
Business bank	13 <sup>th</sup> Feb 24	£18,289.99

**CPC/24/026 Bank reconciliation January 2024**

The bank reconciliation was noted. Hereon the council will receive monthly bank reconciliations from the clerk, balanced to the bank statement.

**CPC/24/027 To receive and note quarterly financial statement and cashbook**

It was agreed this will be deferred to the next meeting.

**CPC/24/028 To resolve accounts for payment**

Invoice/detail	Net	Vat	Total	
Vision 0593	£846.30	£161.26	£1015.56	Neighbourhood Planning consultancy fees
Vision 0588	£650.00	£130.00	£780.00	Community Liaison Group consultancy fees
N Doel	£39.47	£7.89	£47.36	Replacement SIDS battery

The above accounts were approved for payment.

**CPC/24/029 Internet banking**

It is expected this will be in place for the next parish council meeting, clerk is awaiting confirmation of status change to enable access to set up payments online.

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**CPC/24/030 To resolve if CPC wishes to commence Grant Awarding process and adopt draft policy**

It was agreed to not instigate a formal process and policy. The parish council remains open to charity and community groups requesting grant funding to improve the community of Crudwell.

**CPC/24/031 To review and adopt Internal Controls Policy**

The policy was adopted and will be readopted on an annual basis or sooner if necessary.

**CPC/24/032 To approve grass cutting tender documents (Contract, Plan and Tender Enquiry Document) and agree to invite 6 companies to submit quotes.**

The document and process was agreed. 6 companies will be invited to tender. Visits to view the grass cutting areas will be accommodated. The closing date for returned tender documents is 11<sup>th</sup> March 2024 and at the 19<sup>th</sup> March parish council meeting the new contractor will be appointed.

*1 member of the public left the meeting.*

**CPC/24/033 To resolve planning comments**

**WC Ref:** PL/2023/10629 **Address:** Land to the North of Chedglow Farm, Crudwell Lane, Crudwell, Wiltshire SN16 9HA

**Objection:** Comment: Crudwell parish council objects to this application on the following grounds - 1. We feel the area of agricultural land is not sufficient to justify a building of this size. 2. It is believed that a covenant exists on the land to prevent any further development. 3. Colins barn is a listed building and a significant local asset, any building within the curtilage of the barn would be harmful, particularly a building of this scale in such a prominent location.

**WC Ref:** PL/2024/00246 **Address:** The Willow Tree, Tuners Lane, Crudwell SN16 9EL  
No Objection

**WC Ref:** PL/2023/10519 **Address:** Henstridge House, Tetbury Lane, Crudwell, SN16 9HB - No Objection

**WC Ref:** PL/2024/00691 **Address:** Jasmine House, Eastcourt, SN16 9HN  
No Objection

**CPC/24/034 Reports**

**Neighbourhood Planning Report**

Following the welcome news that the newly issued NPPF Paragraph 14 protects Crudwell from speculative development until May 2026 and it is deduced from Paragraph 226 also that the "tilted balance" doesn't now apply in Wiltshire; the Parish Council agreed during the January meeting that the work in hand on the Review should continue on the current plan in to ensure that we can continue to actively influence housing development to 2038.

Liaison continues with the owners of Site A and Site B and the Neighbourhood Steering Group.

In respect of the School's request in the Review consultation to seek additional parking facilities to ease the existing problems and assist with traffic and school safety, there is a proposal to provide this in the Glebe Field adjacent to the school which could accommodate additional parking with a footpath to a new gate In the school perimeter accessed by a new footbridge across the Swillbrook. While Initial engagement with Wiltshire Highways with respect to access from the A429 has been positive a traffic survey

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is required prior to approval from the Diocese of Bristol landowners. It has been suggested that Big Lottery funding could be applied for to kickstart the project and CIL funding obtained for completion subject to planning approval. A condition for the CIL funding is that the parking should also be made available for residents' use in addition to the school's needs. The site could also potentially accommodate a pop-up shop and café. If the traffic survey concludes that access to and from the field is viable then a Neighbourhood Plan policy to allocate the land for parking can be drafted and the NP Steering Group could conceivably manage the planning application and the scheme.

The Parish Council's objection to aspects of the Tuners Lane Planning Application was submitted to Wiltshire Council following January's meeting. The Application remains called in by Councillor Berry. Subject to a satisfactory outcome in terms of the final planning approval the CLG should only require minimal further technical support ~~from~~ <sup>from</sup> Vision Planning in respect of the Tuners Lane development.

Application for a Locality Grant to support the development of the Crudwell Design Code; required for the Plan Review; has been made and the first stage of the Application has been approved. It is now understood that this grant may not be available until March 2024.

### **Community Support**

It is hoped that the recommencement of the editing and publication of What's on in Crudwell following Heather Kerboul's retirement as a volunteer has now come forward, Clerk to report on progress and return of Parish Council funds.

### **CPC/24/035 Parish Matters**

1. Community Resilience – Wiltshire Council Emergency Contact Hub Scheme to explore. It was agreed it would be beneficial to have a community safe space in the event of an emergency. It will be revisited at a later date, we would need to work with the Village Hall committee to include 24 hour access.
2. Mapping – Next steps re ownership of areas. Cllr Doel will provide a contact for the Percy Dyke Trust. Councillors will meet before the next meeting to review the current information and anything outstanding.
3. Flooding and emergency planning– a. Request councillor to be appointed to monitor flood warden inbox (with clerk). Cllr Butcher agreed to receive access to the inbox and monitor. It was agreed it would be beneficial to review drainage for surface water in the future.
4. Blocked gullies – list to submit by clerk to Highways, Cllr Butcher will review the list and include the what.3.words locations.
5. Parish Steward – Recent tasks include pot holes maintenance by Murcott, cleaning road signs. In future he will review the works to the Chelworth sign and some areas of hedge cutting may require a larger vehicle.
6. Stiles and footpaths – currently in conversation with J Browning.
7. SIDS (speed indicating device) solar panel –ordering of equipment will be progressed.
8. Fencing – is currently in progress at the playground.
9. What's On In Crudwell contact details for volunteer – Clerk to pass on these details.
10. Duke of Edinburgh volunteer tasks (starting 25<sup>th</sup> Feb 2024). Ivy to the trees on the green requires removing. Will review tasks each parish council meeting to try and vary.

There being no further business, the Chair declared the meeting closed.

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