

CRUDWELL PARISH COUNCIL

Tuesday 2nd Jan 2018 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chairman), Cllr J Stanford, Cllr A Stewart, Cllr M Credicott, Cllr J Capper, Cllr S Grainger, Cllr C Berry (Wilts Council)

1. Apologies for absence – Cllr A Smith, Cllr G Lawes

2. Declarations of Interest in items on the Agenda – Cllr Capper/Planning.

3. To confirm the Minutes of the Council Meeting held on Tues 5th Dec 2017

It was resolved that the Minutes from the previous Parish Council meeting held on Tues 5th Dec 2017 were approved as a true record and were signed by Chairman Cllr Gilchrist.

Resolution: To approve Minutes from December 2017 as a proper record	Motion proposed: JS Seconded: AS
Clerk to file and upload onto Parish Council website.	Clerk

4. To Co-Opt Mr S Grainger as Parish Councillor and receive Acceptance of Office and Declarations of Interest

Clerk to inform Electoral Officer, update Wilts Council website.	Resolution: Proposed MC: Seconded JC all present in favour
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As Co-Opted Councillor, Cllr Grainger was invited to take part in the remainder of the Parish Council meeting, and was welcomed to Crudwell Parish Council.

5. Matters Arising from previous meeting minutes

Emergency Plan	Ongoing MC/Annie
Dementia Friendly communities – Future involvement of the Parish Council - Ongoing	PG to Ellen B
Rommel Lane road surface/water run off - Ongoing	Clerk/Matt Perrott

Items on agenda from Matters Arising

Feasibility of Speed Indicating Devices to Village	Ongoing
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6. Finance – to include (1) current bank balances	Treasurers	£18,471.02	22.12.17
	Bus Bank	£22,923.45	11.12.17

(2) Income

Lloyds	Bank interest	1.00	11.12.17
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(3) Accounts for payment

Chedglow Arable	Allotments gatepost works	Proposed JS: Seconded MC	£114.00	Chq No1231
Clerk Dec 2017	Salary/expenses	Proposed JS: Seconded MC	£197.93	Chq No 1234
IdVerde	Parish grass cutting X4 cuts	Proposed JS: Seconded MC	£532.42	Chq No1232
Claire Buxton	NHP Printing consultation cards	Proposed JC: Seconded JS	£135.00	Chq No 1233
Total amount to be resolved, all present in favour			£979.35	

7. Items for decision

(1) To appoint Internal Auditor for financial year end 2018.

Resolution: It was proposed by JS and seconded by JC and all present in favour to contract Internal Auditing Solutions.	Clerk to advise.
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(2) To review Crudwell Parish Council Code of Conduct last adopted Jan 2017 – Prop JS and JC all in favour

Resolution: It was proposed by JC and seconded by JS and all present in favour, to update the numbering so it becomes a stand-alone document. No other changes/updates required.	Clerk to action.
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Handwritten notes:
 06.02.18
 P1/3

(3) To review Crudwell Parish Council Financial Regulations last adopted Jan 2017

Resolution: It was proposed by MC and seconded by AS and all present in favour, to correct the fault in the Index numbering. No other changes/updates required.	Clerk to action.
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8. Planning:

1. **Application Number: 17/12010/FUL Site Location:** Bungalow, Crudwell Wilts SN16 9SQ

Proposal: Demolish the existing sub-standard Bungalow and construct 1 x 4 bedroom (storey and a half) detached house, and garage (Resubmission of 17/07564/FUL) **Comment by: 12/01/2018**

Crudwell Parish Council issued: NO COMMENT	Clerk to issue comment online
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2. **Application No: 17/11587/FUL**

Proposal: Single storey rear extension and front porch roof change and front porch door elevation change. Replacement gates.

Site Address: 2 Pleasant View, Tetbury Lane , Crudwell, SN16 9EY

Comment by: 08/01/2018

Crudwell Parish Council issued: Prefer gates to open inwards as property is directly on the road	Clerk to issue comment online
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3. **Application No: 17/08831/FUL**

Proposal: Erection of new barn for mixed use including agricultural storage and the provision of an indoor exercise arena in part, together with the provision of a new outdoor manège and farm track

Site address: Morley Farm, Eastcourt, Malmesbury, Wiltshire, SN16 9HN

Crudwell Parish Council issued: NO COMMENT (Dec of Interest: Cllr Capper declined to comment).	Clerk to issue comment online
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9. Wilts Council Report (Cllr Berry)

Councillors were advised that there is a possibility of a rise in Council Tax as Wilts Council is in the process of financial and budget review. Police and Crime Commissioner is looking at an increase to deliver services such as front-line officers and there will be more information to follow. Wilts Council continues to focus on adult social care. Spatial planning consultation continues, such as Swindon amalgamating into a larger housing area. Additional housing to the Ridgway development is unknown as there is no official proposal yet.

10. Neighbourhood Plan (standing item)

(1) **Update on progress from Neighbourhood Plan Steering Group.**

The deadline for return of consultation forms/cards has been extended till 16th Jan 2018, and residents are encouraged to complete with their views. Cards can be completed or an online response through the Neighbourhood Planning website. Based on the responses of the consultation, the project can be scoped and there would be further opportunities to consult with the community.

(2) **Application to Locality Grant scheme by Crudwell Parish Council**

The grant application would cover the period to end of March 2018 and since the submission of the form there is an offer of £3250. This aligns with quotes/fees for the services of the planning advisor. The grant money will be received into the Crudwell Parish Council account and invoices will be required to be detailed as Crudwell Parish Council, with the usual process of approval and payment. Locality grant application was overseen by Cllr Credicott. It was questioned where Crudwell Parish fits in with North Wilts planning, and the criteria for housing numbers including affordable housing; Cllr Berry advised the Wilts Plan is now called the 'Local Plan' Wiltshire county is sectioned into housing market areas, Crudwell being in Swindon/N Wilts. From 2016 – 36 there are a number of houses allocated, using house price comparison to salary. We are advised to continue with Neighbourhood Plan whilst awaiting the outcome. Neighbourhood Planning is based on need, infrastructure, what the people feel is important to the community, and would hope to establish what land is available for housing. Housing needs assessment would help to determine this.

It was agreed there is a need to engage the community fully in the Neighbourhood Plan process as it continues, and that Councillors would be welcome to attend the regular Neighbourhood Planning Group meetings.

Details of the Locality Grant application to be forwarded to Councillors	MC
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11. Parish Matters

(1) **Parish Steward – Tasks**

<ul style="list-style-type: none">• Rubbish/litter on Fosseyway.• Proposed date for Muck In, 7th April 2018.• All present reminded, MyWiltshire App to report various issues.	Clerk to request agreement from Village Hall.
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08.02.18
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(2) Speed Indicating Devices

Following the trial in December, it was thought that this had positive, significant effect on traffic and that there was a successful reduction in speed. The unit had an internal data log and was returned just before Xmas; we await the information/data to be forwarded. The Parish Council also had feedback from residents and school parents, that they felt it was effective. The subject is to be noted on agenda items for February 2018 meeting and with the data information we can decide if we will commit to a purchase. We are aware Minety and Brinkworth Parish Councils have expressed an interest in such a device, but we have not received confirmation on the possibility of a shared purchase.

Positioning of SID was discussed, the trial unit was reasonably mobile and depending on traffic flow, battery life is about 14 days so will need charging facilities. Solar recharging would depend on location, we could alternate with additional battery which could be kept charged. Minety Parish Council has a report which may be of interest, CB will forward when complete. Cost implications, quotes will be progressed following February meeting.

SID – Feb 2018 agenda item	Clerk
Minety Parish Council report to forward	Cllr Berry

(3) Swings Upgrade Project

Further information received from the supply company on how they wish to engineer the project. It is not known whether there is significant amounts of concrete underground or other material which may need removing.

To make further investigation/arrangements to dismantle and remove designated play equipment and underground foundations/material: to leave the site level and in a condition suitable for the company to supply and install equipment. Proposed MC seconded by AS and all present in favour.	Cllr Fraser to progress
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Cllr Annie Smith has spoken with local families regarding the choice of roundabout.

(4) 2x bins for the Play Area & FAF area.

100 litre bins are required	Cllr Fraser/Clerk to research
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12. Closing comments/Chairman to close meeting

Agenda item October 2018 – consider new Christmas lights purchase	Clerk
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13. Matters for the next meeting

SIDS	Clerk
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There being no further business the meeting was closed 8.30 pm.

P. O. C. Smith
06.02.18
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