

CRUDWELL PARISH COUNCIL MEETING

19th July 2022 at Crudwell Village Hall, Crudwell – 7 pm

Present: Cllrs: P Gilchrist (Chair), S Butcher, A Stewart, N Doel. Cllr C Berry (Wiltshire Council)
L Dent – Clerk/RFO

Public speaking: Annie Smith (Trustee Crudwell Village Hall and Recreation Ground committee)
Following recent changes to the Village Hall Management Committee, a brief overview of the present committee structure was given including roles and responsibilities. Annie will be assisting with the management accounts and finance. There is currently no caretaker to open and close the hall for bookings and it was explained the extension plans are under review. The AGM is scheduled to be held on 29th September to approve the accounts for the Charities Commission. Annie was thanked for attending and left the meeting at 7.10 pm.

1. Welcome to all Parish Councillors, apologies and absence
The meeting was opened by Chair at 7.20 p.m. Apologies accepted and received for Cllrs Lawes and Lambley.

2. Approval of Minutes from June 2022

The above Minutes were approved and signed by Chair. All present were in favour.	Proposed : AS Seconded: ND
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3. Matters Arising

Raffle licence return to be submitted by Clerk to Wiltshire Council licencing department.
Grant return for the Area Board £75 Jubilee grant to be completed by Clerk.
Certificates and book tokens for Crudwell School – Clerk to enquire with school when required.
Thank-you letters to companies that donated to Jubilee Events – Clerk has a list of companies and PG will forward draft of letter to be sent.
Footpaths maps is going, further update when Cllr Lawes is in attendance.
PG will contact Mr Fraser to see if he can assist in requesting Willis Bros to quote for fencing repairs.

4. Finance

- Bank account balances – Treasurers 19/7 £13,472.69 Bus Bank 11/7 £17,289.81
- To note: PFK Littlejohn have acknowledged receipt of Certificate of Exemption and all Transparency documents have been posted on Parish Council website. By notifying us claiming exemption there is no review to be performed and consequently no auditor certificate and report, or any other closure documentation, will be issued by PFK Littlejohn for this reporting year.
Bank Mandate – No further communication on the bank mandate, AS will telephone and enquire
- Jubilee Fundraising accounts update and confirmation of donations. Following the pay-in of all Jubilee fundraising monies to Crudwell Parish Council Lloyds Bank the revised total is confirmed as £1,801.90 and this is divided between our three nominated Community Groups Crudwell C of E Primary School, Crudwell Church PCC and Wiltshire Air Ambulance. Each will receive £600.63. Proposed by PG, seconded by AS and all present in favour.

Crudwell C of E Primary School	Chq no 1493 £600.63
Crudwell Church PCC	Chq no1495 £600.63
Wiltshire Air Ambulance	Chq no 1494 £600.63

Chair.....

Date.....16/05/20

4. Accounts for payment

The following accounts were approved for payment.		
Proposed PG, seconded SB. All present were in favour.		
Clerk Salary	June 2022	£320.32 Chq no 1496
Broadbean	Websites	£240.00 Chq no 1497
Crudwell C of E Primary School	Award Citizens	£30.00 donation (balance of £100)

5. Planning

1. Applications received

Application No: [PL/2022/04664](#)

Application Type: Householder planning permission Comment by 26/7/22

Proposal: Proposed first floor side extension with dormers

Site Address: 8 Brookside, Crudwell, Malmesbury, SN16 9EJ

The following comment was resolved: NO COMMENT

2. Application determined: to note.

Application No: PL/2022/01642 Rock Villa, The Street, Wiltshire, Crudwell, SN16 9ET

Refuse: Particulars of Development: * Widening of driveway to front of property by removal of less than 1m of wall. * Creating pedestrian access to side of property (bordering Kings Meadow) by removal of 1m of wall.

5. Wiltshire Council report

Due to an underspend, there is additional funding available from LHFIG group for highways matters such as replacement road signs and renewal of white lining and it was thought this will also include footpaths improvements. This is in the region of £800K. Councillors were urged to contact Cllr Berry or Rebecca Chivers (Highways Engineer) to advise of any improvements which fit this scenario in the Crudwell area. The pavement improvements to the Grove which have been registered for attention may be able to be bought forward.

PG advised he will be attending the next Operational Flood Group meeting. It was noted the Swillbrook is in very good order and there will be no requirement to arrange hand pulling of the weeds in the rivercourse this year.

6. Neighbourhood Plan Report

This had been forwarded to councillors in advance of the meeting.

The Community Liaison Group (CLG) met with the site promoters on the 5th of July. The purpose of the meeting was to update the CLG with pre-application discussions with Wiltshire Council. The site layout had been modified in order to meet with Wiltshire Council's planning officials' requirements. It was reported that this had been a somewhat difficult and extended process but there was now agreement on the resultant layout for 22 dwellings which is attached to this report.

The CLG agreed to comment on the proposed layout by the end of July and to take the current proposals to the Parish Council during the August meeting. The promoters hope to be able to submit a planning application by the end of this year. It was agreed that the CLG will meet further with the promoters as draft plans progress and report progress back to the PC.

There was again discussion on design and subsequent discussions in the CLG, we are disappointed at this stage that the proposal continues to focus on the provision of a typical house-builders array of "little boxes on the hillside" whereas we have been clear from the outset it is our preference to have smaller perhaps terraced housing at the front of the site and low barn style units to the rear on the hill. These views will be communicated to the promoters during the next week or so.

Chair.....

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When plans are at an agreed stage it is the intention of the CLG to consult with Crudwell residents subject to agreement from the PC, and in advance of the site promoters consultation to provide an early opportunity for comment. It was agreed by the promoters that this would be very useful.

We have now commenced our application for Locality Grants to support initiation of work on the Neighbourhood Plan Review. The basic grant is £8000 and further grants are available up to £6000 for technical support. Support is also available from our Link Officer at Wiltshire Council, Sophie Davis.

It is anticipated that technical support will be commissioned from Vision Planning who oversaw the successfully made 2021 plan throughout. Estimates are available and a formal quotation for the work package will be provided to the Parish Council for approval in August 2022.

The scope of the work for the review will include new policies in respect of

- Housing Allocation of small infill and self build sites following a call for sites.
- Green spaces including the greens and Glebe Fields
- Hedgerows and green corridors
- Business development including a community hub

8. Covid 19 report - Covid cases continue to increase in this area.

9. Parish Matters

1. Playground bark chippings. Replenishment of bark chipping to playground area to be progressed by Clerk.

2. Ownership/responsibility of playground area fence: noted we still require clarification

3. Allotments documentation : historic documentation was located and PG will review.

4. Footpaths and stiles

Footpath by Potting Shed has become overgrown, SB will request Parish Steward to trim. PG will discuss the use of this walkway with Headteacher at Crudwell School.

In order to progress the possible replacement of stiles, Clerk will liase with RL and SB to develop an action plan including contacting landowners and reviewing funding for replacement stiles.

5. Parish Steward including fencing repairs to Village Green. It was hoped the Parish Steward would be able to complete a repair, SB will liase. In order to schedule the re-painting of the rails by Post Office Green, the job needs to be booking in advance. Clerk will forward the form and contact email to SB.

There being no further business the Chair declared the meeting closed at 8.25 pm.

Chair.....

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