

# CRUDWELL PARISH COUNCIL

Tuesday 5<sup>th</sup> March 2019 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chair), Cllr T Fraser (Vice Chair), Cllr A Stewart, Cllr J Stanford, Cllr R Lambley, Cllr S Grainger, Cllr J Capper, Cllr G Lawes

## One Resident in attendance

### 1. Welcome and apologies for absence

Cllr P Gilchrist opened the meeting, and welcomed all present.

Apologies - Received and accepted for Cllr M Credicott, Cllr J Stanford and Cllr Berry

### 2. Declarations of Interest in items on the Agenda

To receive declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct  
- None.

### 3. To confirm the Minutes of the Council Meeting held on: Tuesday 5<sup>th</sup> February 2019

<b>Resolution:</b> To approve Minutes as a proper record Clerk to file and upload onto Parish Council website.	Proposed: PG Seconded: TFC All present in favour
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### 4. Matters Arising from previous meeting minutes – Tuesday 5<sup>th</sup> February 2019

All items will be covered in the meeting.

### 5. Finance – to include

(1) 26<sup>th</sup> February 2019 Current bank balances Treasurers: £13,438.90 Instant: £16,934.06

(2) Income – Bank interest

(3) Accounts for payment

David Mitcham	What's On	£8.00
The Play Inspection Company	2019 Play area inspection	£180.00
Clerk	Feb 2019	£282.05
	<b>Total to be agreed/resolved</b>	<b>£470.05</b>

It was proposed by PG and seconded by AS and all in present were in favour for the above accounts to be paid.

(4) **IDVerde grass cutting invoicing** – Clerk confirmed the person arranging the invoicing has not responded but it is in hand to receive the invoices shortly.

(5) **Additional account signatory** – Clerk has the completed mandate which requires signing by all bank signatories and it can then be submitted.

(6) **Allotments invoicing** – Clerk confirmed this will be completed shortly for payment to be received before the accounts year end of 31<sup>st</sup> March 2019.

### 6. Clerk Vacancy and recruitment of new Clerk

Following the advertisement on local Facebook Crudwell page, The Standard and the Wiltshire and Gloucestershire Association of Town and Parish Councils there had been some applications and interest and the applications will be forwarded to Cllr Gilchrist and Cllr Fraser to review. Clerk will post in What's On for the March edition with a closing date of 30<sup>th</sup> April 2019.

*P. C. Gilchrist*  
02/04/19

## 7. Planning

**7.1 Application Ref:** 19/01801/LBC Application for Listed Building Consent

**Proposal:-** New first floor shower room. Two new wood burning stoves with flue liners, chimney pots and cowls.

**At:** Manor Farmhouse, Chedglow, Wilts, SN16 9EZ **Comments to be received by:** 04 April 2019

**Crudwell Parish Council agreed:** NO COMMENT

**7.2 Application Ref:** 19/01125/FUL Application for Full Planning

**Proposal:-** New double garage and new metal entrance gates

**At:** Town Farm House, The Street, Crudwell, SN16 9ER **Comments to be received by:** 04 March 2019

**Crudwell Parish Council agreed:** COMMENT: North western boundary appears to be inaccurate drawn on site plan.

**Clerk to post comments online at Wiltshire Council Planning.**

## 8. Neighbourhood Plan Update (Standing item)

Good response received from the recent consultation, 75% in favour of the plan and 15% opposed. Some detailed responses from Edenstones and Wiltshire Council, one from the agent of Tuners Lane site and Gladwells. It was thought there will be a need to complete a fuller traffic survey and consideration will need to be given to who will fund this, as it would be a requirement outside of the NHP budget. There will be further meeting with Wiltshire Council and Vision Planning.

RL will ensure the larger representation responses from developers will be circulated to parish councillors and there will be further opportunity for the Parish Council to review in June.

A meeting was held with the land agent for the site where the community hub could be sited, and it was productive and positive. Discussions will follow with community land trust and how this can work in tandem with Crudwell Village Hall.

## 9. Wiltshire Council Report from Cllr Berry

Councillor Berry was not present.

## 10. Parish Matters

### 1. Playground Inspection.

The inspection report had been received and circulated. The inspection covered all play equipment and fresh air fitness equipment and they had also inspected the CRAG area. The remedial maintenance and repair work which had been identified in the report, was discussed. It was proposed by PG and seconded by JC and all present were in favour to:-

1. Appoint Creative Play to inspect play area equipment at a cost of £295 + VAT and all minor repairs will be reported and attended to.

2. Appoint Fresh Air Fitness to inspect the FAF equipment at a cost of £502 including VAT. It was thought there may be an increased cost in this area as there are a number of items including missing parts which require attention.

All present agreed the service and level of repair from these companies last year was very adequate for our needs.

Councillor Fraser will pass the report on CRAG to A Smith as the Village Hall Committee may find it useful.

It was confirmed that if there was to be a major repair/expenses this would be something to be considered by the Parish Council prior to engaging the works.

### 2. Bus Shelter.

A discussion followed on the benefit of installing a convex mirror but as the bus stop is in a conservation area it was thought it would probably require planning permission. It was then proposed by GL and seconded by PG and all present were in favour to continue with the scheme to provide a hole at one end of the bus stop to assist with visibility. Highways

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visibility splays were then discussed in relation to the cherry tree and it was agreed to provide the opening and then any works which may be required to the tree.

### 3. Tree Inspections

It was confirmed that our Parish Insurers Zurich had recommended inspections every three years and so tree inspections will be diarised to take place in 2020.

### 4. Notice Boards

The two companies recently contacted by Cllr Grainger had been unable to commit to the project so it was agreed that the Parish Council should seek a professional handyman who may be able to assist. Clerk will add to the What's On submission. It was agreed by all present that the noticeboard at The Wheatsheaf was now beyond repair and should be written off the asset register and disposed of in due course.

### 5. What's On Parish Newsletter

What's On is restarting in March and the Parish Council remains committed to this community project and all present agreed would offer financial assistance should this be requested. Clerk to enquire if the new co-ordinator would like to provide the completed 'file' which could be uploaded on the Parish Council website.

6. **Emergency Plan** – Handover required from MC (not present) to PG, to be discussed at following meeting.

7. **Parish Steward** – No jobs were proposed.

8. **Allotments Terms and Conditions** – This will be distributed to allotment holders for signing and then returned to Parish Council Clerk.

9. **Fun in the Sun** – Clerk to liaise re arrangements for this year.

10. **Flood Group meeting** - Mr McWilliam has offered to attend the Flood Group meeting in March, Clerk to advise Parish Council in agreement and were pleased to receive his offer.

11. **Ellen Blackwater** has requested the date of the Annual Parish Meeting to attend. Clerk will advise when this has been finalised.

### 12. Gigaclear

Councillor Grainger advised he has been in contact with Gigaclear who install the fibreoptic infrastructure. Mr S Harris is co-ordinating the area and has offered to attend a Parish Council meeting. Cllr Grainger has a map which shows the basic 'runs' and explained you can go to a website and enter your postcode, and this will show you if your location is going to be covered. Gigaclear ~~can~~ extend if you register your interest and the Parish Council agreed this was important information for residents and will be covered in the What's On submission.

### 13. SIDS

Correspondence has been received from Wiltshire Council which requests that SIDS should not be in situ for more than 14 days in any eligible site. It was agreed by all present that we need to enter into a dialogue with Mr Rose from Wiltshire Council and the SIS is serving the community at the entrance to the village and school area by slowing down traffic to the speed limit. PG will liaise with Councillor Berry urgently on this issue and it was agreed by all present that the SID device will remain in situ until we have further information and explanations from Wiltshire Council.

### 11. Closing comments – None

**Chairman to close meeting** – there being no further business the Chairman declared the meeting closed at 20.45

**Date of next meeting:** Tuesday 2<sup>nd</sup> April 2019.

*PT Cullin*  
02/04/19