

CRUDWELL PARISH COUNCIL

Tuesday 2nd October 2018 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chair), Cllr J Capper, Cllr A Stewart, Cllr M Credicott, Cllr G Lawes, Cllr R Lambley

1. Apologies for absence – Received and accepted for: Cllr J Stanford, Cllr S Grainger, Cllr C Berry

2. Declarations of Interest in items on the Agenda

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - None

3. To confirm the Minutes of the Council Meeting held on Tuesday 4th September 2018

Resolution: To approve Minutes from 4 th Sept 2018 as a proper record Clerk to file and upload onto Parish Council website.	Motion proposed: MC Seconded: GL All present in favour
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4. Matters Arising from previous meeting minutes – August 2018

Screening of fence at Meadowbank	Clerk to draft response to owner re screening
Feedback on Draft NHP – All Cllrs	In progress, new draft in 4 – 5 weeks
School Parking at Potting Shed	Resident in dialogue with School

5. To Co-Opt R Lambley as Parish Councillor

It was proposed by MC seconded by GL and all present in favour, that Mr Lambley be co-opted as Councillor to Crudwell Parish Council and Cllr Lambley was invited to take part in remainder of meeting.	Acceptance of Office form signed and completed and Declarations of Interest to be completed and uploaded to Wilts Council website within 28 days. Clerk to update Parish Council website.
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6. Finance – to include (1) Current bank balances 27th Sept 2018

Treasurers £25,572.99 including £7858.45 2nd precept instalment. Bus Bank £16,930.48 including £0.74 bank interest

(2) Income see above (3) Accounts for payment

CIX	Domain renewal MyCrudwell 1 year	£6.00 (paid via direct debit)
Clerk Sept 2018	Salary/expenses	£363.42
	Total payments	£369.42
The above two invoices were approved for payment.		Proposed by JC and seconded by TF and all present in favour.

7. Planning:

1. **Application Ref:** 18/08585/TCA Application for Work to Trees in a Cons Area **Proposal:-** Fell 1 Cedar Tree

At: Chelworth Farm House, Chelworth, Malmesbury, Wiltshire, SN16 9SF **Comments by:** 04 October 2018

Crudwell Parish Council issued NO COMMENT

2. **Application Ref:** 18/08586/FUL & 18/08586/LBC Application for Full Planning & LBC

Proposal:- Conversion and Extensions to Existing Nissen Hut and Outbuildings to form Additional Residential Annexe

At: White Gate House, Chelworth, Malmesbury, Wiltshire, SN16 9SF **Comments by:** 18 October 2018

Crudwell Parish Council issued 'NO OBJECTION' proving new dwelling does not become a separate dwelling.

3. **Application Ref:** 18/08019/VAR Application for Variation of Condition

Proposal:- Variation of condition 2 (approved plans) on 15/09784/FUL to allow for changes in design

At: East Barn, Crudwell Lane, Chedglow, SN16 9EZ **Comments by:** 11 October 2018

Crudwell Parish Council issued 'NO OBJECTION' but question if garage was on original consent as not mentioned in description

Fraser 6/10/18

4. Application Ref: 18/08671/LBC

Application for Listed Building Consent

Proposal:- Alteration and extension to existing outbuilding to provide ancillary space used in association with East Barn**At:** East Barn, Crudwell Lane, Chedglow, SN16 9EZ **Comments by:** 25 October 2018

LBC see comments for FUL above.

5. Application No: 18/02214/FUL & LBC **Proposal:** Redevelop derelict barns into living accommodation(resubmission of 17/07652/LBC) **Site Address:** Pettifers, Crudwell, Malmesbury, Wilts SN16 9EWAmended plans and additional documents **Comments to be received by:** 04 October 2018

Crudwell Parish Council issued 'OBJECTION', no provision of parking within curtilage of property

8. Neighbourhood Plan (Standing item) (1) Update on progress from Neighbourhood Plan Steering Group
Cllr Credicott advised Cllr Lambley will be able to advise on NHP progress when Cllr Credicott is not present at meetings.

Since last meeting reports have been sent to various agencies for comment. Some work required concerning drainage and highways comments on footpaths to address, open spaces proposals will require following up.

Draft plan proposal expected around mid-November and Steering Group are meeting to keep the dates on target.

Parish Council comment will be required to be re-submitted and residents will also be reminded of this.

Work continued on quotes/invoices against work completed and work projected to enable completion and more information should be available at the next meeting.

Clerk has full planning application for 39 units received on CD and will upload on Dropbox	Clerk
Parish Council comment will be required to be re-submitted.	PG/Clerk
Consultation event dates for Wiltshire Plan – Cllrs and NHP reps	Clerk

9. Items for Decision**(1) Bus shelter improvements** – quotes received 2 openings each end, lintel inserted, blockwork quoins, thought to be 2 days' work. Marcus White £870 + £174.00 VAT = £1044.00 / CHH Builders £1087.00 no VAT = £1087.00

It was proposed by PG and seconded by GL and all present in favour to proceed with Marcus White which was the lower quote. GL to progress.

(2) WALC Consultation re HR increment

4% on the WALC costs = +£12.04 on annual charge.

All present in favour. Clerk to advise WALC

(3) Quotes: a. Fencing to protect The Green

The following items were discussed:- (1) Vehicular access (road width) in relation to larger vehicles such as tractors, lorries, vans/delivery vehicles was discussed. (2) Current parking arrangements. (3) A higher kerb and road widening (4) Position of the lime trees.

Willis Bros quote (b) 10m of 4x4 Diamond Posts £471+VAT	It was proposed by PG and seconded by TF to proceed with the Willis Bros quote to provide fencing to The Green and to write to Wilts Council regarding this issue once installation complete. (In favour AS/MC, not in favour JC/GL. RL declined to vote.)
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(4) Playground bark shuttering – to be progressed at November meeting.**10. Parish Matters****(1) Swillbrook** – Wilts Council letter received regarding Wilts Council confirming they will maintain the area in their ownership.**(2) Quote/cost:** Low level fencing/bollards to Village Green – see 9.3**(3) Allotments / Riverbank**

The area has been reported as overgrown and requires attention. Although not in the Parish Council ownership, the Parish Council is required to provide allotments.

J. Hazel 6/11/18 213

Area to be reviewed to enable a working party of volunteers to be organised	TF
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(4) Repair/Refurbishment of Notice Boards

Proposed by JC and seconded AS and all present in favour that we proceed with Tuners Lane as a priority. It was noted that the cabinet requires toughened glass and that it may be possible to re-use the toughened glass in situ when the unit is refurbished.	Clerk to advise SG.
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(5) Emergency Plan – Progress.

Handover required.	MC to PG
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(6) Neighbourhood Watch – Some info has come in , Clerk will advise when full information is received.

(7) New Xmas lights – Cllr Stanford has this in progress, will advise next meeting.

(8) Parish Steward – tasks for Cllr Stanford to co-ordinate

Entrance gates to Crudwell require cleaning/painting.
Moss accumulation on pavement to The Butts to be cleared to re-define edge of the path.

11. Closing comments.

Community Speedwatch – we still require volunteers to come forward and we can then organise training	
Discussion concerning village design elements which could be defined. Village Design Code element from NHP to be circulated to Councillors who can give input.	MC

Chairman to close meeting – meeting closed at 20.47.

12. Matters for the next meeting.

Clerks pay scale increase as per contract.

New Xmas Lights

Playbark to playground area

Emergency Plan handover

J. Havel
6/11/85
313