

**CRUDWELL PARISH COUNCIL MINUTES -  
Crudwell Parish Council Meeting  
Tues 7<sup>th</sup> Sept 2021 7.00 p.m. Crudwell Village Hall**

Present: P Gilchrist (Chair), Cllr R Lambley (Vice Chair), Cllr G Lawes, Cllr N Doel,  
Cllr A Stewart (from 7.10 pm)    3 visitors for public speaking    L Dent – Clerk/RFO

*The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.*

**PUBLIC SPEAKING – Rommel Lane Track**

1. **Chairman to open meeting**, welcome and apologies – Apologies received and accepted for Cllr Butcher
2. **Public speaking - Rommel Lane Track – Land Registry Title Number WT450675**

J Denman and V Hilton in attendance, one resident in attendance.

Following discussion from Crudwell Parish Council and those in attendance the following was resolved:-

It was proposed by PG and seconded by RL that Crudwell Parish Council approach the Land Registry to register **withdrawal of the Parish Council's objection** to V Hilton's application for ownership of the track. All members of the Parish Council were in favour.

To note: The Parish Council's objection had been based on maintaining public access and all concerns regarding access had been satisfied regarding the siting of the new kissing gate and confirmation of emergency services receiving the access gate code. The Parish Council was also pleased to note the footpath has not only now been correctly entered on the Definitive Map, but also physically moved onto the Track, until it heads South West across 9 Acres fields and off to Bishoper.

V Hilton requested a copy of the correspondence from Crudwell Parish Council to the Land Registry to withdraw the objection and councillors agreed this will be provided. J Denman and V Hilton left the meeting at 7.14 p.m.

**Public speaking continued.**

Resident in attendance raised queries with the Parish Council regarding a local planning application and councillors will consider these and respond. Resident left the meeting at 7.20 p.m.

3. **Declarations of Interest to items on the agenda – None**

**4. Matters Arising**

Fencing repairs and maintenance - playground	Clerk has re-contacted Willis Bros who are now visiting and will then prepare quote
Planning enforcement issue	We await update from Wilts Council
Submit invoice for purchase of projector	Ongoing - GL
Planning event for local community	Ongoing - GL
Additional play bark	Ongoing - PG/ND
Bank mandate	No progress to date
Grass cutting	Date arranged for Cllr Doel to meet with Kevin Bowler from ID Verde
Potting shed	Remove branch on track. Contact will be made with property owner concerned.
Asset register review	Ongoing - RL and PG
Gullies	Clerk has submitted request – no response
Memorial garden	To seek clarification from volunteers if they wish to continue to maintain this area.
PCSO John Bordiss	Has been invited to attend future Parish Council meetings.
SIDS solar unit	PG - ongoing
Bus stop replacement glass	See 6.5
Swing seat received	AS to fit, seat has been received.

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5. Items for inclusion not on the agenda – at discretion of the Chair

Resident enquiry provision of local shop	Cllr Lambley will respond
Resident enquiry re maintaining verge	Clerk will request Cllr Berry to respond as may include a highways issue

**6. Finance**

1. To receive and approve: Quarterly financial statement for 31<sup>st</sup> March 2021 to 30<sup>th</sup> June 2021  
This document had been circulated prior to the meeting and it was proposed by PG and seconded by ND that the statement was accepted. Clerk and RL signed off the statement, Clerk to retain

**2. VAT reclaim in progress**

Following no response to the VAT reclaim submitted in February, this had been updated by the Clerk for the period 1<sup>st</sup> Oct 20 to 30<sup>th</sup> Aug 21 for a total of £1611.82 and submitted to HMRC.

**3. Clerks pay scale increase Oct 2021** – from SCP 20 £13.51 SCP 21 to £13.78

In accordance with the Clerk’s employment contract it was agreed by all present that the pay scale is increased to SCP 21 £13.78.

**4. Asset register and insurance policy updated**

The asset register has been updated to include the Eastcourt BT tele box, defibrillator and cabinet and will be approx. £20 per annum for these items, from May 22 when the insurance policy renews. All present were in agreement to this additional cost.

**5. Quote for replacement glass to bus shelter**

It was proposed by PG and seconded by RL that the quote from Turbo Glass was accepted £182.00 + VAT incl fitting. Clerk to inform.

6. Accounts for payment

CIX	Spam filtering to PC emails	£36.00
Clerk – August 21	Salary and expenses	£337.22
PATA Payroll	3 months – Apr, May, June 2021	£23.85
Woodworx	Noticeboard	£990.00
Crudwell School	Donation from balance of £100, £80 book tokens	£20.00
		<b>£1407.07</b>
It was resolved that the above payments are approved.		Proposed by ND: Seconded: GL

**7. CIX – increase in data traffic**

Clerk had contacted CIX who advised that there was a slight increase in data due to increased downloads and/or emails and this was a very small increase and should not be a concern.

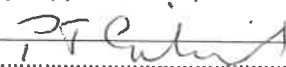
**7. Planning**

**1. Application No: PL/2021/06919 To ratify comment and submit by 10<sup>th</sup> Sept 2021**

**Application Type: Full planning permission**

Proposal: The installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, as well as fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometres in length. The export capacity of the Development would not exceed 49.9 MW. The solar farm site extends to an area of approximately 72.81 ha with approximately 19.78 ha in Wiltshire and 53.03 ha in Cotswold District in Gloucestershire. The proposed grid route is wholly located within Cotswold District. Site Address: Agricultural land to the northwest of Kemble Wick village approximately 900 m southwest of Kemble (the solar site).

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**Support:** Crudwell Parish Council supports this application but would like the following comments to be noted; we feel this is not the best location for such a project as adjacent to an Area of Outstanding Natural Beauty; the proposed site is a long distance from the grid connection and; the use of this land to solar farming will result in a loss of viable agricultural land.

**2. Application No: PL/2021/07645 To ratify comment and submit by 10<sup>th</sup> Sept 2021**

**Site Address: Crew House, Eastcourt, SN16 9HN**

**Application Type: Householder planning permission** Proposal: Single storey porch.

**Comment:** The choice of materials is not appropriate, and the porch design is out of character to the rest of the building; the proposed large window looks incongruous.

**3. Application No: PL/2021/07821 To ratify comment and submit by 17<sup>th</sup> Sept 2021**

**Application Type: Householder planning permission**

**Site Address: 1 The Firs Kemble Cirencester GL7 6AZ Proposal: Proposed detached garage and store**

**Object:** We oppose this application on the basis that white PVC doors/windows does not comply with the Crudwell Neighbourhood plan design guide.

**4. Application No: PL/2021/06884 - To ratify 'NO COMMENT' submitted**

**Application Type: Householder planning permission**

**Proposal: Two storey extension to number 2 Murcott Farm Cottages and single storey extension to number 1 Murcott Farm Cottages** Site Address: 1 & 2 Murcott Farm Cottages, Murcott,, Crudwell, SN16 9EX

**Comment:** No Comment

**8. Wilts Council**

**No report available.**

**9. Neighbourhood Plan**

A second meeting of the Community Liaison Group (CLG) will take place during October. This second meeting will concentrate on aspects of housing design, site layout and housing mix. The CLG will continue to meet throughout and beyond the Planning Application to help ensure that the Tuners Lane development meets the objectives of the Neighbourhood Plan in respect of housing design, mix and affordability. The scope of the CLG also includes the ability to seek to secure additional requirements specified in the Plan for the site and the wider community.

The group will also work closely with the Parish Council to help identify potential parish improvement schemes which could be funded by the Community Infrastructure Levy generated by the Tuners Lane development. We intend to consult with parishioners further at the appropriate time. In the meantime, we have requested ideas for improvements in Crudwell via WOIC and our mailing lists at: [plan@my-crudwell.org](mailto:plan@my-crudwell.org) or [community@my-crudwell.org](mailto:community@my-crudwell.org).

RL reported that he had a booked meeting with Mike Kilmister and Sophie Davies of Neighbourhood Planning in Wiltshire Council to discuss planning for the NP Review and funding which is currently available. He will report back to the October PC meeting.

**10. Covid 19**

Covid numbers are increasing in the local area and remain a concern and the volunteer assistance group remains active.

**11. Parish Matters**

1. Historical flood information/flooding/river course

AS will contact Crudwell Flood Warden John McWilliam to forward the flood maps.

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There will be a working party of volunteers to clear the Swillbrook on 18<sup>th</sup> and 19<sup>th</sup> September, it was agreed by the parish council that we could pay for a small digger to assist with the river waste and AS will liaise with J Capper to see if this was needed.

Cllr Butcher had advised that the bank erosion near the allotments may not be suitable for the parish steward to manage and RL and PG will view the area and discuss with allotments representative Margaret Perrin as to what can be achieved.

2. Parish Steward – area opposite the Ridgeway development which needs clearing of nettles.

3. Fresh Air Fitness and Play Equipment Inspection – it was agreed by all present to contact Creative Play and Fresh Air Fitness to inspect the play equipment. This will be in addition to the annual independent inspection which takes place in Jan/Feb.

#### 12. Closing comments

Parish Council website refresh - Cllr Lambley has made contact to arrange video walk through of various locations in Crudwell at a cost of £50 each. Further information to follow.

There being no further business the Chair declared the meeting closed at 20.05.

Date of next meeting 5<sup>th</sup> Oct 2021 at Crudwell Village Hall at 7 p.m.

Chair – P Gilchrist .....



05.10.21.

PH/H