

CRUDWELL PARISH COUNCIL MINUTES
Crudwell Parish Council Meeting
Weds 28th July 2021 7.00 p.m. Zoom

Present: Cllr P Gilchrist (Char) , Cllr R Lambley (Vice Chair), Cllr G Lawes, Cllr N Doel, Cllr S Butcher
Cllr R Berry (Wiltshire Council) L Dent – Clerk/RFO In attendance: J Denman/V Hilton

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 MINUTES IF REQUESTED

1. Chairman to open meeting, welcome and apologies. Chair opened the meeting at 7.01p.m.
Apologies received and accepted for Cllr A Stewart
It was noted by all present that the meeting would be recorded to assist the clerk in production of the meeting minutes.

2. Declarations of Interest to items on the agenda
Cllr N Doel – Item 9.2 / Cllr G Lawes – Item 9.4 and 9.5

3. Track at Rommel Lane

J Denman and V Hilton were in attendance regarding this item.

Crudwell Parish Council had circulated the following statement prior to the meeting:-

Parish Council Position on Track at Hayleaze

History

The PC believes this is the 4th application to Land Registry for ownership the three previous having been rejected. The track has traditionally served the community as access to the village football field, access to the right of way and an alternative to the Public right of way when livestock is in the fields. It was also the access to the LLT field until it was sold. As far as the council knows it has not been owned by anyone in the past.

Position of the PC

The Parish Councils position is that nothing has changed since the last application was rejected and the track should remain unregistered in order that parishioners can continue to enjoy access to this pleasant walk as a village amenity.

Mr. Denman advised the footpath was historically wrongly defined through the fields to the south of the track and now Wiltshire County Council has agreed to re-route the footpath to the track, and they have amended the definitive map. The amended definitive map will be forwarded to Crudwell Parish Council by Mr. Denman.

Vehicle Access

Following a discussion regarding vehicle access (for the emergency services) , Mr. Denman advised the gate had been locked for security reasons and the combination code would be available to the emergency services on request.

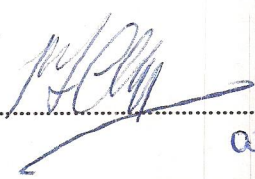
Further issues

After 594m, the track crosses a ditch and negotiates a fence – Mr. Denman is currently discussing with ROW officer how this can be managed re gates/bridge/culvert etc.

Pedestrian Access

The Parish Council would like to see good access for the less capable, by removing the step-through access for a type of gate to accommodate a buggy/wheelchair. Mr. Denman has discussed with ROW Officer, a kissing gate arrangement which can accommodate a wheelchair.

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The Parish Council is supportive of the work achieved by Mr. Denman, and it was felt the Parish Council had achieved the principal of an agreement which will resolve this item.

In conclusion

1. The amended definitive map from Wiltshire Council will be forwarded to Crudwell Parish Council by Mr. Denman.
2. Mr. Denman will forward to the Parish Council in writing the suggested design and placement of gates, taking advice from ROW Officer. All present were in agreement that the design will not allow motorcycles access.
3. Both parties can then agree the bridge/culvert arrangement.
4. All to note: The Land Registry will be writing to both parties after 24th Aug 2021 with a final deadline in February 2022.

(1,2 and 3 can take place via email correspondence).

J Denman and V Hilton left the meeting at 19:18.

4. To approve the draft Minutes of the Parish Council Meeting Tues 6th July 2021

It was proposed that the above Minutes were approved. All present in favour.	Proposed by: RL Seconded: SB
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5. Matters Arising

Willis Bros fencing	Ongoing, Clerk will chase up
Additional play bark	Ongoing, PG to make contact with Murcott
Swing seat	Ongoing, Clerk will chase up
New Projector	Cllr Lawes for submit the receipt/invoice for reimbursement.
Bank mandate	Clerk confirmed no progress
Grass cutting	Clerk cannot locate the grass cutting plan and is trying to contact our Contracts Manager at ID Verde to obtain.
Potting shed	Track has been significantly cleared although there is a tree branch which needs removal. PG to liaise with ND over removal.
EJ Davis	Clearance of Swillbrook - completed.
Contact details Parish Steward	SB has received the contact details for the Parish Steward


Cllr Berry joined the meeting at 19.34 pm

Schedule for cutting verges	CB had advised next cut is due September.
Councillor vacancies	Vacancies notice had been posted by Clerk with no response.
Crudwell Facebook site	RL – this is nearly completed.
Date for opening of Eastcourt defibrillator	Mr. Stanford will contact PG when a date has been arranged.
Certificates and book tokens delivered to Crudwell School	Clerk - Completed

6. Items for inclusion not on the agenda at discretion of the Chair: Planning Items 9.3, 9.4, 9.5, 9.6

7. Finance

1. Bank account balances – due to the bank mandate being updated these were not available, the most recent being 16/06/21 Treasurers A/c £11,843.50 Bus Bank £16,947.97

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2. Accounts for payment

Clerk	July 2021	tba	tba
EJ Davis	Clearance of Swillbrook	Paid=====	£250.00 (chq drawn as cash)
Vision Planning	Comm Liaison Group		£1560.00
Defib Store	4 X Signs for Eastcourt defib		£96.00
		Total	£1906.00

3. Audit year ending 2021

- 1) Review of Internal Audit Report – no recommendations.
- 2) Notification of exempt status received 15/07/21 (to conclude the Parish Council's participation in the audit).

4. Quarterly Financial Statement

To cover April-May-June 2021, it will be available at the September meeting.

5. Review of Parish Council Asset register

The Eastcourt Defibrillator will need to be added to the asset register once installed and also added to the Parish Insurance. It was agreed it would be prudent to add the BT phone box to the insurance policy for a realistic replacement value of £3,000 (shown as an asset worth £1 on the asset register which is correct as this was the transfer value from British Telecom).

The asset register also shows several items (walls and fences) which are not given a specific location. There are several items which were disposed of (removed from the asset register but are still in use in the playground) and these items would benefit from a visual review to ensure they are still fit for purpose.

These items will be reviewed and locations given to the fences/walls etc.	Clrs PG and RL
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8. Governance, roles and responsibilities

1. Councillor Vacancies – these were recently advertised and there has been no response.
2. Agendas posting – Clerk advised it was necessary to post a meeting agenda in the Parish in a prominent position and Cllr Lambley will do so in future.

9. Planning

1. Application No: PL/2021/05155 Comment by 12th Aug 2021

Application Type: Householder planning permission Proposal: Proposed First Floor Extension.

Site Address: 2 PEAR TREE COTTAGES, THE STREET, CRUDWELL, MALMESBURY, SN16 9ES

Crudwell Parish Council agreed: NO COMMENT

2. Application No: PL/2021/06463 Application Type: Full planning permission Comment by: 17th Aug 2021

Proposal: Change of use of agricultural buildings into B1c and B8 Storage Use

Site Address: Hayleaze Farm, Crudwell, Malmesbury, Wiltshire, SN16 9EY

Crudwell Parish Council agreed: NO COMMENT (Cllr N Doel – Dec of Interest)

9.3 Application No: PL/2021/06737 Application Type: Full planning permission Comment by: 23rd Aug 2021

Proposal: Replacement dwelling and garage Site Address: The Bungalow, Murcott Farm, Crudwell, SN16 9EX

Crudwell Parish Council agreed: The replacement dwelling does not follow the local plan design statement. The reasoning for demolition of the existing property should be considered.

9.4 Application No: PL/2021/06846

Comment by: 23/08/21

Application Type: Householder planning permission Proposal: Single storey extension

Site Address: Taplow Cottage, 14 Gooselands, Crudwell, Malmesbury, SN16 9DD

Crudwell Parish Council agreed: NO COMMENT (Cllr G Lawes - Dec of Interest)

9.5 Application No: PL/2021/06845 Application Type: Full planning permission Comment by: 23/08/21

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Proposal: Replacement domestic dwelling Site Address: The Mead, Rommel Lane, Crudwell, Wilts, SN16 9EY
Crudwell Parish Council agreed: Whilst the proposed building is a huge improvement on the existing dwelling, the reasoning for demolition of the existing property should be considered.

9.6 Application No: PL/2021/06919 Application Type: Full planning permission

Proposal: The installation of a solar farm comprising an array of ground mounted solar PV panels with associated infrastructure including housing for inverters, transformers and electrical equipment, a substation compound, as well as fencing, security cameras, access tracks, associated landscaping and cabling for grid route of approx. 7.9 kilometers in length. The export capacity of the Development would not exceed 49.9 MW. The solar farm site extends to an area of approximately 72.81 ha with approximately 19.78 ha in Wiltshire and 53.03 ha in Cotswold District in Gloucestershire. The proposed grid route is wholly located within Cotswold District.

Site Address: Agricultural land to the northwest of Kemble Wick village approximately 900 m southwest of Kemble (the solar site).

Comment by: 26/08/21 Clerk will request an extension, to allow the Parish Council to liaise with neighbouring parishes before agreeing comment.

10. Wiltshire Council

There was a vote on an independent review on Council salaries (to propose an increase at 5%) and Cllr Berry did not vote for the review but there were some increases from another scheme. Wiltshire Council is pulling back on over-delivery of 5000 houses. The bid for the new road in Chippenham - on the basis of a slight reduction on housing numbers - remains unsure if going ahead. A push-back to try to force housing associations to pick up statutory duties re residents in their properties where it does not need to deliver, will be a good conclusion if housing associations step up to take this on.

Land supply is still at 4.76 and still working on the unfinished plan which should also include a statement on solar farms. Still an issue in housing developers not delivering within 3 years. With new proposals and reduction away from the delivery of 5000, Wiltshire Council should be within constraints of land supply going forward.

11. Neighbourhood Plan – Cllr R Lambley

An Extraordinary Meeting of the Steering Group took place yesterday, as Sian the Chair has now stepped down and therefore Cllr Lambley was elected as Chair, vacating the position of Secretary. Sian will stay on as a member of the Steering Group. Lisa Dent (Clerk) was elected as Secretary.

Community Liaison Group meeting took place 14th July, mainly concerned with the constraint of site drainage and layout and some design issues. Next meeting will look at the next version of proposals and it is pleasing that the dialogue is now open. John McWilliam is now co-opted to the group (Crudwell Parish Council flood representative) which will be beneficial.

£60-£70K from CIL money will be received and we can now start thinking about how this income can be spent to make a positive impact on the village.

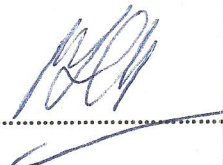
12. Covid 19

Numbers have been increasing, to just under the national average which could be attributed to schools and extra testing. It is a time for concern and we continue to push the message that the support group is still in place. The variants of Covid-19 remain a concern.

13. Parish Matters

1. Contact details have been received and Cllr Butcher will liaise.
2. Gully clearance – Clerk has submitted the information.
3. Footpath by Potting Shed – PG will liaise re the tree branch which require removal and Cllr Doel will assist.
4. PEAS form – There are salt/grit bins within the Parish and Cllrs Gilchrist and Lambley will advise the Clerk of the location when they review other parish assets.
5. Memorial Garden – Cllr Lambley will view this area to see if it requires clearing and maintenance (EJ Davis who undertake the clearing of The Swillbrook can attend at a cost of £250). We have received notification of volunteers who will maintain this area.

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14. Other Projects

1. Review/redesign of parish council and MyCrudwell websites to include accessibility requirements.

2. Eastcourt defibrillator

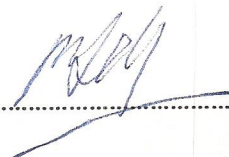
No updates on the project.

Closing comments

GL advised he had spoken to a resident who requested some assistance with their planning application and found this a very positive experience. There could be an opportunity to communicate with parishioners, especially with the neighbourhood plan in place, such as an open session (NHP advice re the design code, planning issues, renewable energy representatives) to be more proactive in the community. All present agreed this would be very useful and GL will start looking at this as an event at the Village Hall or Rectory.

There being no further business the meeting was closed at 21.05 pm.

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