

CRUDWELL PARISH COUNCIL

Tuesday 3rd April 2018 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chairman), Cllr A Stewart, Cllr A Smith, Cllr M Credicott, Cllr G Lawes, Cllr C Berry (Wilts Council)

1. Apologies for absence – Received and accepted for Cllr Stanford, Cllr Capper and Cllr Grainger.
2. Declarations of Interest in items on the Agenda - To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct.. Cllr Lawes declared an interest in planning application 18/02056/FUL, 11Kingsmeadow.

3. To confirm the Minutes of the Council Meeting held on Tuesday 6th March 2018

Resolution: To approve Minutes from 6 th March 2018 as a proper record Clerk to file and upload onto Parish Council website.	Motion proposed: ASt Seconded: MC All present in favour
---	--

4. Matters Arising from previous meeting minutes

Rommel Lane road surface (No response to date but hopefully being reviewed in the 'pot hole' round-up)	Clerk
Internal audit report and audit conclusion notes to fwd - Completed	Clerk
Financial risk assessment to Int Auditor - Completed	Clerk
Allocate swings as CIL monies spent – Completed and recd confirmation	Clerk
Insurance for SID device – Completed and recd confirmation	Clerk
Bins – any available through local knowledge - ongoing	CB
Rounding up Parish Council filing cabinets - ongoing	CB/PG

5. Finance – to include (1) Income and current bank balances

26.03.18 Treasurers £14,660.56, 26.03.18 Bus bank £16,926.18

Income £65.00 allotment rent, awaiting one invoice £5 to be paid for allotment rent, Clerk has requested. Also £0.85 interest 09.03.18

(2) Accounts for payment

CIX	MyCrudwell website charges	£14.40 thro direct debit
Vision Planning	NHP consultancy	£2055.00
WALC	Annual subscription	£430.66
PATA Payroll	3 months Jan to Mar 18	£22.50
Cllr Fraser	Reimburse mileage & padlock for SID	£78.95
Clerk Inv and exp	March 2018	£285.46
TCL Landscapes	Second/final instalment swings upgrade	£6081.42
Village Hall	Room hire	£38.40
	Present total	£9006.79

Cllr Credicott clarified that £500 'a day' is the consultancy fee for NHP consultant and is inline with the Locality Grant scheme.

Resolution: It was proposed by ASt and seconded by TF and all present in favour that the above payments be made.	Clerk to fwd payments
---	-----------------------

(3) Internal Audit Governance Questionnaire

The Governance questionnaire was reviewed and accepted by the Parish Council and the Chairman signed the documents.

To forward signed document to Auditing Solutions.	Clerk
---	-------

(4) To review revised asset register – The asset register was reviewed, the swings will be added to the register and insurance company informed.

Clerk to update asset register with swings (new play equipment) and inform insurance company.	Clerk
---	-------

Cllr Berry left the meeting.

6. Planning:

6.1 Application Ref: 18/02214/FUL Application for **Full Planning & Listed Building Consent**

Proposal:- Redevelop derelict barns into living accommodation (Resubmission of 17/07154/FUL)

At: Pettifers, Crudwell, Malmesbury, Wiltshire, SN16 9EW

Comments by: 12 April 18

Request further information on car parking (no provision for parking), and pedestrian access. It was agreed by Councillors that the description of application should be clarified/specified as holiday lets or residential (the buildings were in commercial use previously) as there would appear to be a change of use. We require further clarification before issuing comment.

6.2 Application Ref: 18/02056/FUL Application for Full Planning

Proposal:- Single storey rear extension **At:** 11 Kings Meadow, Crudwell, SN16 9HT **Comments by: 09 April 18**

G Lawes declared an interest and declined to comment. No comment.
--

6.3 Application Ref: 18/02536/FUL Application for Full Planning

Proposal:- Amendment to application 17/12010/FUL to Demolish Existing Sub Standard Bungalow and Construct 4 Bedroom House and Detached Garage **At:** Bungalow, Crudwell, Malmesbury, Wiltshire, SN16 9SQ

Comments by: 13 April 18

OBJECTION: The site is in open countryside, in a prominent position on the side of a road characterised by its open views. We feel the application for a replacement dwelling of two storeys and a new two storey dwelling in open countryside to be completely inappropriate. The council would support a single storey replacement dwelling.

6.4 Application Ref: 18/02255/FUL Application for Full Planning

Proposal:- To demolish an existing lean to workshop and to extend and replace it with a new portal framed workshop.

Also to erect an extension to an existing Mono-pitched roofed workshop **At:** Alvan Blanch Development Co Ltd, Road to Chelworth Manor Farm, Chelworth, SN16 9SG

Comments by: 19 April 18

Comment: No objection

PT Alvan Blanch

7. Wilts Council Report (Cllr Berry) – Standing Item (not available)

8. Neighbourhood Plan - Standing Item

Update on progress from Neighbourhood Plan Steering Group
The group has applied to Locality for further funding and looked at other areas of funding. Area have been identified where the group can provide assistance through focus groups. Regarding flooding, residents have sent photos of flooding etc and it is very much an issue for the village.

Open meeting was full and well attended at 85+ and many volunteers signed up to focus groups. Shared with them the process of the NHP, 'call for sites' and vision and objectives. X9 sites have come forward through the 'call for sites'. Focus groups are asked to focus on end of May to see what can be achieved. Highways improvement and housing provision was discussed.

Resolution: Community engagement surveys at a cost of 3 months X £35.00 total £105.00 was requested to be approved by the Parish Council. Proposed by MC, seconded by PG and all present in favour.

9. Items for Decision Data Protection Act – Crudwell Parish Council aware of the changes to General Data Protection Regulation (GDPR) effective May 2018 and that it will be necessary to review how we work with data to comply with these regulations. To be reviewed at a later meeting.

10. Parish Matters (Parish steward 'stood down' till further notice for action on pot holes.)

(1) Edenstone/Ridgeway – site and footway. No further comment.

(2) Speed Indicating Devices/Community Speedwatch.

Request for community speedwatch volunteers to be entered in What's On.

SID battery is only lasting 5 ½ to 6 days which we feel is due to the volume of traffic. We have 2 batteries and a charger so we charge and swap over. Cllr Fraser has purchased lock. It is a 12V battery, there may be space to increase the volume of the battery and the suppliers of the device have been contacted as it maybe possible to have a bigger battery, The recent data shows speeds have reduced 22% and the Parish Council is very pleased with the results.

(3) Swings Upgrade Project

Final installation has been completed and the new play equipment is in use. The Parish Council is very pleased to see the installation complete and hope residents and families will enjoy the upgrade.

(4) Repair/Refurbishment of Notice Boards

The recent quote received was briefly discussed. Cllr Lawes advised he will review the Chedworth noticeboard

It was queried if it would be possible to retain and reuse the existing hardened glass for the Tuners Lane noticeboard (given to us by Woodworx free of charge). This item will be discussed again at a later meeting, when Cllr Grainger is in attendance.

(5) Bus shelter

Cllr Lawes is drawing up plans with openings at both ends (no glass/window). Greenery in vicinity would mean glass visibility is compromised and would require cleaning	Cllr Lawes
---	------------

(6) Playground inspection remedial action

Creative Play due to visit tomorrow, will inspect and rectify/replace where necessary.

FAF have a list of what is required, some spares will be required, no response as yet for an attendance date.

(7) Hunter Page meeting with Crudwell Parish Council May Meeting

Hunter Page have made contact and expressed they would like to attend and present at the May Parish Council meeting. All present were in agreement that this should go ahead.	Clerk to advise
---	-----------------

(8) Annual Parish Meeting 2018

It was agreed this could combine with the NHP group. Clerk to check dated of Village Hall availability.

11. Closing comments/Other Parish Matters.

Play area shuttering that retains bark requires attention. Cllr Fraser has patched this area – need to consider replacing a section near to where main structure is located. To be discussed at a later meeting.

Village Green - bollards or low level fencing to protect this area from HGV. Previously there were concrete bollards in this area which were removed. To be discussed at a later meeting.

There being no further business the Chairman closed the meeting at 20.47