

CRUDWELL PARISH COUNCIL

Tuesday 7th August 2018 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chairman), Cllr T Fraser (Vice Chair), Cllr C Berry (Wilts Council), Cllr G Lawes, Cllr S Grainger, Cllr J Capper, Cllr A Stewart, Cllr M Credicott

1. Apologies for absence – Received and accepted for: Cllr A Smith, Cllr J Capper

2. Declarations of Interest in items on the Agenda

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct - None

3. To confirm the Minutes of the Council Meeting held on Tuesday 3rd July 2018

Resolution: To approve Minutes from 3 rd July 2018 as a proper record	Motion proposed: TF Seconded: SG
Clerk to file and upload onto Parish Council website.	All present in favour

4. Matters Arising from previous meeting minutes – July 2018

To review recording of financial expenses from NHP Group	Cllr Credicott
To receive a list of documents incl draft NHP Plan	“”
Allotment	Agenda items
Noticeboards	“”
Bus shelter	“”
Low level bollards to Green	“”

5. Finance – to include

- (1) Current bank balances (1) Current bank balances 30th July 18 Treasurers £19,103.75 30th July 18 Instant Access Account £16,929.02
- (2) Income VAT refund £3,390.92 recd 24th July 2018, Bank interest £0.65
- (3) Accounts for payment

Vision Planning	Neighbourhood Planning	£1535,00
Crudwell Village Hall	Village Hall hire	£102.10
Clerk	July 2018	£366.19
	Total to be resolved	£2003.29

It was resolved the above payments were approved, proposed by MC seconded by TF and all present in favour.

Neighbourhood Plan expenses and financial reporting was discussed and following actions agreed:-

£1000 Parish Council monies ear marked	To be used for small amounts such as phone bills, printing, plans, maps etc. It was not clear in the NHP Group accounts how this amount was being accounted for.
Charges on consultants invoices	Require more detail to describe what work has been undertaken for the fees
Charges on consultants invoices	To be approved by NHP group with a signature/signed off.
Draft documents incl draft NHP	Copies to be made available to Parish Council off all documents.
Representative of NHP Group at each Parish Council meeting to update on progress.	Cllr Credicott will request a member of the group attend if he will not be present
Any more funding available which can be claimed	This is in progress - Cllr Credicott
A budget showing progress against costs	Cllr Credicott

J. Credicott
04.09.18
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General progress

There is a submission draft of the NHP which Wilts Council want to have input into and this will be distributed to the Parish Council. Heritage report is in progress, there will be an opportunity for Parish Council to have input into these documents. Hoping to go to consultation by mid-October. Wilts Council have allocated S David to assist with the Heritage Report, Conservation Officer thinks this will be beneficial. PG advised the local History Centre at Chippenham is very helpful and informative and could assist and Cllr Credicott will make contact.

(4) To receive the quarterly financial statement

To review the layout for QFS and remove ear marked reserves.	Clerk
Ear marked reserves to be reviewed month after QFS to ensure they are current.	Clerk to agenda

(5) VAT reclaim submitted £3390.92 and recd.

6. Crudwell Parish Council Standing Orders

Cllr Fraser handed the Clerk to amended NALC model standing orders to be promulgated for the September meeting. Clerk will incorporate the updated information and send to Cllrs.

7. Planning:

1. Application Ref: 18/05429/FUL Application for Full Planning

Proposal:- Full planning application for the erection of 39 residential dwellings and associated works.

At: Land at Ridgeway Farm (to the rear of Athelstan Park), Crudwell, Wilts **Comments by: 09 Aug 2018**

Cllrs Gilchrist and Lawes had each put together statements and it was agreed by all present that these should be amalgamated into one document on behalf of Crudwell Parish Council and this was to be sent to Cllrs by the Clerk for submission tomorrow. Cllr Gilchrist had incorporated information received from the Planning Consultant.

Objection: Comment to be finalised by email approval before submission.

2. Application Ref: 18/07032/FUL Application for Full Planning

Proposal:- Erection of a single dwelling and associated ancillary development

At: Land adjacent to Stream Cottage, The Street, Crudwell, SN16 9ER **Comments by: 24 Aug 2018**

Objection: Highways access issues, insufficient parking on site, impact on flood zone, impact on conservation area, concern re sewerage/soakaways/foul drainage.

3. Application Ref: 18/07117/FUL Application for Full Planning

Proposal:- Render exterior walls

At: Homeside, Tetbury Lane, Crudwell, Wilts SN16 9HD

Comments by: 27 Aug 2018

Comment: Aesthetically, would rather see the exterior remain as it is, as in a conservation area.

4. Application Ref: 18/07178/FUL Application for Full Planning **Proposal:-** Proposed link between

house and outbuilding. **At:** Morley Farm, Eastcourt, Wiltshire, SN16 9HN

Comments by: 31 Aug 2018

No comment.

8. Wilts Council Report (Cllr Berry) – Standing Item

Council is in recess, some consultations are taking place.

9. Neighbourhood Plan (standing item)

(1) Update on progress from Neighbourhood Plan Steering Group.

Draft has been made up to regulation 14 and it will be circulated. NHP Group will review the comments made by Parish Council regarding financial reporting. Wilts Council working well with NHP Group, currently working on policies such as environment, design code, community. Parish Council will be invited to review and comment. Neighbourhood Plan group were thanked for their continued work in this area.

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10. Items for Decision

1. Rights of Way notices.	The information received was reviewed by Cllrs and it was agreed no further action is required Clerk to thank resident for bringing this to our attention.
2. Quote/costing for low level fencing to Village Green.	Cllr Fraser awaiting quote.
3. Councillor to take over play equipment inspection.	Cllr Stewart will undertake this.
4a. Ridgeway contractors 'highways' finishing, reported by resident.	Cllr Credicott will look into the drains/kerbs area and also some waste materials which have been left.
4b. Parish Council letter to Ridgeway resident	Cllr Credicott to make contact
5. Textile bank	Clerk to respond, not required.
6. Neighbourhood Watch representative	Community led initiative, Parish Council does not need to be involved but it was agreed we should actively seek a volunteer to undertake the role. Clerk to request in What's On.

11. Parish Matters

1. Flood working Group	PG advised we are receiving reports and information on their work.
2. Parish Steward tasks	Cllr Stanford has a few items, it was requested that the following be added: Verges encroaching footpaths, plastic tree cover/dead tree to be removed in Dawneys area, vegetation around bus stop (Wilts Council owned area) will require cutting back.
3. Bus shelter improvements	In progress, no planning or building regs permissions required, Drawings have been completed, 2 quotes to be arranged.
4. Noticeboards refurb	In progress, some work backlogs have caused delays.
5. Allotment/weedkiller	Clerk to contact M Perrin to see if this is still required.
6. Emergency Plan	No report available, to be progressed.
7. Speedwatch volunteers	Any names to the Clerk.
8. Kemble airport low flying	It was agreed this does not adversely affect Crudwell and Clerk will respond Kemble and Ewen Parish Council to indicate this.
9. Grass cutting Crudwell Parish Church	Clerk advised there was contact from 2 people concerned that the grass cutting was not up to standard and that this had been communicated to the Churchwardens.

12. Closing comments. Chairman to close meeting

Parking problem close to a junction/crossroads was discussed. Commercial property, it was thought to be employees parking which was causing problems. Cllr Berry was aware of the situation and will make contact with the company to try and resolve.

The Swillbrook, it was agreed the Parish Council will make informal contact with the resident who may be able to advise us with knowledge in this area.

13. Matters for the next meeting

Ear marked reserves.

The Chairman declared the meeting closed at 20.46.

PO Gledhill
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