

CRUDWELL PARISH COUNCIL MEETING
16th August 2022 at Crudwell Village Hall, Crudwell – 7 pm

Present: Cllrs R Lambley (Chair), S Butcher, A Stewart, Cllr C Berry (Wiltshire Council)
L Dent – Clerk/RFO

Public speaking: None

1. Welcome to all Parish Councillors, apologies and absence

The meeting was opened by Chair at 7.03 p.m. Apologies accepted and received for Cllrs Lawes, Doel and Gilchrist.

2. Approval of Minutes from 19th July 2022

The above Minutes were approved and signed by Chair. All present were in favour.	Proposed : RL	Seconded: AS
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3. Matters Arising

White lining request to Highways – At Kemble Business Park, Clerk to inform.

Fencing repair to Village Green – Parish Steward has straightened.

Securing parish green spaces – it was agreed it would not be necessary to restrict entry.

4. Finance

1. Bank account balances – Treasurers 10th August 2022 £11951.11 / Bus Bank 9th August £17,920.38

2. Bank Mandate – Following a visit to Lloyds Bank in Cirencester, Cllr Stewart has two bank mandate forms, one for each bank account. The forms require completing and returning to Lloyds Bank. Clerk will hold and when complete return to Lloyds Bank.

3. Financial Support for What's On In Crudwell – It was agreed by all present that Crudwell Parish Council will provide Financial Support to this valuable community resource. They have indicated that they require £236 and we have ear marked £450.00. Clerk will inform and ask them to invoice us as and when they require additional finances.

4. Accounts for payment

Vision Town Planning	Community Liaison Group work	£780.00
A J Willis	2 nd tranche of Jubilee photography payment	£100.00
Clerk	July 2022 Salary and expenses	£297.36
	Total	£1177.36

It was proposed by AS and seconded by SB that the above payments were approved.

5. To note: VAT reclaim for £834.82 has been submitted and covers the period of 4th Dec 2021 to 30th June 2022.

6. The QFS for the period March to June 2022 and ear Marked reserves were accepted and approved.

7. Play tower repair quote from Creative Play for £270 including VAT was approved. With a 3 month lead-time, Clerk will try and arrange for the inspection to take place at the same time.

8. Pensions Regulator – Re Enrolment due by 29th September 2022. Clerk will complete.

9. To consider: Location/Deeds held by Lloyds Bank. A letter to Lloyds Bank requested a list of Deeds held on our behalf was prepared by the Clerk and will be signed by our full power signatories. Clerk will deliver to Lloyds Bank. Once the list of Deeds and documents is received the Parish Council can decide if we wish to transfer to an alternative location.

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5. Planning - Applications received

1. Application No: [PL/2022/05502](#)

Comment by: 24/08/22

Application Type: Householder planning permission

Proposal: Alterations to external fenestrations and associated works (Amendment to PL/2021/09858)

Site Address: Hill House, Flisteridge Road, Upper Minety, Malmesbury, Wilts, SN16 9PS

It was resolved to issue – NO COMMENT.

2. Application No: [PL/2022/05973](#)

Comment by: 24/08/22

Application Type: Notification of proposed works to trees in a conservation area

Proposal: T1 - Walnut tree - Reduce canopy by approximately one third due to excessive shading over two gardens.

Site address: The Willow Tree, Tuners Lane, Crudwell, Malmesbury, SN16 9EL

It was resolved to issue – NO COMMENT.

3. Revised planning scheme - for Brooklyn (replacement dwellings adjacent Post Office Green)

This is a variation on the application submitted, and we were not informed of this by Wiltshire Council Planning Department. It was agreed that we will submit a further comment on this application, and we will draft this after the meeting, to be ratified at the next Parish Council meeting.

6. Wiltshire Council report – Cllr Berry

The Council has underestimated inflation protection and financial issues remain forefront.

It was agreed the additional funding to Highways has been very beneficial and the pavement repairs and treatments to The Grove have been fast tracked as a result of this.

7. Neighbourhood Plan report

Following the Community Liaison Group (CLG) meeting with the site promoters on the 5th of July CLG members expressed disappointment that the design still proposed typical individual housebuilder dwellings. The CLG had been clear from the outset that our preference would be for smaller terraced buildings at the south of the site and larger barn style dwellings at the Northern end. We are also concerned that the layout should provide for largely hidden parking and provide good green space. These suggestions together with a sketch plan are being collated for CLG approval and submission to the PC and the promoters by the end of August. We believe that we will be able to reach agreement on a design with the promoters in order that we can then consult with residents in advance of the planning application.

I am pleased to report that we have now successfully completed the first part of our application for Locality Grants to support initiation of work on the Neighbourhood Plan Review. and are now providing additional information re the reviews scope. We understand that a basic grant of £10000 is available together with an additional support for technical support (£6000) and Design Code (TBC). The grant has to be spent in year and it is therefore our intention, subject to the PC's agreement, to apply for the basic grant now to support work till the end of the year. Quotations for the two years technical support for the review from Vision Planning for the are between £12350 and £21450 depending upon how much of the review can be written by the Steering Group. Our view is that realistically the support needed will be somewhere between the upper and lower figures and it is our view that the basic grant will be sufficient for work this year. I therefore move that the PC should agree that support work on the Review should commence when the Locality Grant has been received.

The scope of the work for the review will include new policies in respect of

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- Housing Allocation of small infill and self-build sites following a call for sites.
- Green spaces including the greens and Glebe Fields
- Hedgerows and green corridors
- Business development including a community hub

There will be full community engagement and consultation throughout the process which could take up to two years to complete.

8. Covid 19 Report

Covid-19 infections in the UK continue to fall, the latest weekly Office for National Statistics figures suggest. Local figures for Malmesbury, Crudwell and Oaksey are well below the national the national average with 51 cases per 100,00. The Street Leaders continue to be available for local support as and when needed.

9. Parish Matters

1. Playground a. bark chippings (unsure if the debit card remains usable with the bank mandate. Clerk will enquire with Lloyds Bank. b. Signage – Clerk is looking into new playground signage c. 2nd inspection of play equipment to be organised by Clerk with Fresh Air Fitness and Creative Play
- d. Treeworks around power lines at Village Hall – Clerk has contact details re the official contractor who provides this service and will forward to Village Hall Committee.
2. Memorial Garden – It was agreed that the Memorial Garden is looking very well kept and no additional works to the hedges are required.
3. Ownership/responsibility of playground area fence – we are trying to seek clarification
4. Footpaths and stiles
Potting Shed Staggered Gates. SB reported that the owners are happy with these arrangements as is S Leonard at Wiltshire Council. It was agreed we will ask Cllr Doel if he can assist with siting the posts. SB will also try to arrange the footpath to be strimmed.
S Blanche has been contacted re the stiles at The Dawneys and we will now explore options for financing the replacement/repairs to stiles.
5. Parish Steward – Cllr Butcher will review the fence which was straightened by Parish Steward to see if additional maintenance is required.
6. Sign – Murcott Lane (may be sited in Hankerton Parish)
as the sign is in the Parish of Hankerton, Clerk will contact the resident and pass on the contact details for Clerk of Hankerton Parish Council.

Closing Comments

Live Electrical cabinet to rear of Edenstone Development. Clerk will report this to HSE.
Recent crop fire – Parish Council to thank farmer who dealt with fire. This type of emergency could be included in our Emergency Plan, to bring together resources and expertise which would help to keep crop fires under control.

There being no further business the meeting closed 8.43 pm.



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