

CRUDWELL PARISH COUNCIL MINUTES -

Crudwell Parish Council Meeting

Tues 7th December 2021 7.00 p.m. Crudwell Village Hall

Present: P Gilchrist (Chair), Cllr N Doel, Cllr S Butcher, Cllr A Stewart, Cllr C Berry (Wiltshire Council)
L Dent – Clerk/RFO

Attending online: Cllr R Lambley (Vice Chair), Cllr G Lawes

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 mins at the Discretion of the Chair

Public speaking: Resident - The green to the south end of Tuners Lane (car parking)
Resident – The Swillbrook weed management

1. Chair welcome all present at 7.12 p.m. for public speaking which was concluded at 19.31. The Chair then opened the meeting at 7.31 p.m. No apologies.

2. Declarations of Interest to items on the agenda – None

3. Approval of Minutes – Tues 2nd November 2021

It was proposed that the above Minutes were approved.
Clerk to upload onto Parish Council website.

Proposed by: SB Seconded: ND
All present in favour.

4. To ratify the following from the Tuesday 2nd November 2021 meeting online:-

1. *Approval of Minutes – Tues 5th October 2021*

2. *Payment of accounts November 2021 meeting– Total £2440.00*

3. *Planning Comments.*

a. *Application No: PL/2021/09970 Application Type: Full planning permission*

b. *Application No: PL/2021/09494 Application Type: Conservation area notification of proposed works to trees*

c. *Application Type: Householder planning permission PL/2021/09858 Proposal: Alterations to external fenestrations and associated works*

It was proposed that the above items were ratified.

Proposed by: AS Seconded: SB
All present in favour.

5. Matters Arising November Meeting

Potting shed. Branch on track.	Correspondence has been received which the Clerk will collect.
Fencing repairs and maintenance - playground	PG has made contact and Clerk will email to remind them to attend and quote.
Mayfield Gardens, protruding bush	Parish Council will write to owners to request that it is cut back

6. Items for inclusion not on the agenda

6.1 Clerk requested – to cancel duplicate cheque payment to Creative Play. Letter to Lloyds Bank for signatories to sign had been prepared and Clerk will deliver to Lloyds to request the cheque is cancelled.

7. Register of Electors 2021-2022 – Parish Clerk Request form

It was agreed by all present that this information is useful for neighbourhood planning and general parish council use.

Clerk will complete request form and return

8. Finance

1. Current bank balances :- 19.11.21 Treasurers £14,006.82 Business Bank 9.09.21 £16,948.39

Chair – P Gilchrist



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2. Accounts for payment

Clerk Invoice November 2021	Salary and expenses	£321.29
HMRC Reclaim refund	To return as included in previous reclaim already received	£623.13
Weedkiller/refund to Cllr Doel	To refund purchase	£161.08
ID Verde 2849/5196 Oct 2021	1 attendance	£133.10
ID Verde 2848/5195 Sept 2021	1 attendance	£133.10
ID Verde 2847 Aug 2021	2 attendances	£266.20
ID Verde 2846 Jul 2021	2 attendances	£266.20
ID Verde 2845/5194 Jun 2021	1 attendance	£133.10
ID Verde 2844/5193 May 2021	Under query	
Total		£2,037.20
It was proposed that the above invoices are approved for payment.		Proposed by: AS Seconded: SB All present in favour.

Christmas tree lights have been purchased by Clerk for £59.99 and will be included in next month. Clerk will add to asset register.

3. Budget setting 2022/2023

1. To review and approve the 2022/23 budget requirement.

Budget information had been circulated prior to the meeting. Discussions included additional future income such as Locality grant funding for NHP review, CIL monies from Tuners Lane and larger expenditure such as NHP, play and fresh air fitness equipment.

2. To review, consider and resolve general and earmarked reserves

In additional to earmarked reserves it was agreed to include £3,000 for Pathways and Footpaths. It was also agreed that at the end of financial year March 2022, ear marked reserves will be again reviewed.

3. To set the precept requirement for submission to Wiltshire Council by deadline 18.1.22

The budget setting 2022/2023 will be no change from previous year. Once the tax base is applied this will be £15, 731.50. Proposed by PG, seconded by AS and all present in favour.	Chair and Clerk signed the Precept request form and Clerk will forward.
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9. Planning

1 Application No: PL/2021/11016 Application Type: Householder planning permission

Proposal: Demolition and replacement of rear single storey extensions

Site Address: Oatridge Farm, Eastcourt Crossroads North East To Oatridge Farm Cottages, Eastcourt, SN16 9HR

2 Application No: PL/2021/11105 Application Type: Listed building consent

Proposal: Demolition and replacement of rear single storey extensions

Site Address: Oatridge Farm, Eastcourt Crossroads North East To Oatridge Farm Cottages, Eastcourt, SN16 9HR

3. Application No: PL/2021/11038 Application Type: Full planning permission Comment by 27th Dec 2021

Proposal: Two single storey extensions to rear of building to improve facilities

Site Address: Building 16, Kemble Airfield Enterprise Park, Kemble, GL7 6BQ

It was agreed by all present to issued NO COMMENT to all three applications. Clerk to enter online.

10. Wilts Council Report – Cllr Berry

Wiltshire Council is bracing for a difficult financial year, particularly surrounding social care expenditure which uses approx. 60% of budget and additional expenses post Covid.

Chair – P Gilchrist *PV Cutchin*

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11. NHP Steering Group Report (RL)

Community Liaison Group

The Community Liaison Group is currently waiting for a date for the next iteration of discussions from the Tuners Lane promoters, it is anticipated that this will be early in the New Year.

Neighbourhood Plan Review

Following RL's meeting with Mike Kilmister and Sophie Davies of Neighbourhood Planning in Wiltshire Council, the PC has agreed to the following plan:

Initial steps are to:

1. Review the Steering Group's Terms of Reference for PC Approval.
2. Scope the work required to undertake the Review.
3. The Steering Group to seek the PC's formal support for the Plan review
4. If approval granted seek funding for the Review
5. Engage technical support.

The Parish Council approved steps one and two and further to this:

- the Terms of Reference have been reviewed and approved by the Steering Group and the revised constitution has been circulated to council members who are asked to approve and adopt them at this meeting.
- The Steering Group will arrange a workshop to develop a scope of work based on the NP Review triggers and the deferred elements of the 2021 Made Plan. Budget is available for this initial work which will enable an estimate of the technical support required for the Review to be developed.
- Funding is currently available from Locality for 2022/23 to support the Plan review.

Budget

Current work remains on plan and within budget for the current financial year. Going forwards it is anticipated that significant expenditure will be required for the financial years 2022/23 and 23/24 to facilitate the technical work required for the NP Review. There is however a proposed budget allocation of £5000 and we understand that a basic grant of £10,000 together with £6000 for technical support is available from Locality. This being the case the years 21/22 and 22/23 should be manageable within budgets. We will not however have a clear picture of likely expenditure for the entire Review until the scope is fully defined and the work package needed estimated and costed.

11.1 Revised Constitution to adopt

This had been circulated prior to the meeting.

It was proposed by RL and seconded by PG that the Revised Constitution was adopted	All present in favour
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12. Covid 19 Initiative Report (RL)

It was noted that infection number remain higher in our area. Street Leaders are still active and information can be quickly circulated through the local What's App group.

13. Parish Matters

1. Playground

1. ID Verde bark chippings	Clerk advised ID Verde had attended and we await their quotation
2. Creative Play Report	This had been circulated. With low level issues report it was agreed the most important response is to replenish bark chippings.
3. Removal of air skier	Cllr Berry advised that Minety Parish Council may also be disposing of a similar item and Clerk will make contact to ascertain is if can combine both items for removal with one company.
	Clerk to inform Village Hall that the item will be removed.
4. Fresh Air Fitness Report	It was noted that this had been received. Clerk will try to obtain additional quote for replacement air skier.

Chair – P Gilchrist *P Gilchrist*

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2. Track at Rommel Lane – correspondence received

It was noted that correspondence was received from HM Land Registry dated 10th November 2021 which informed that the application has been completed on 10th November 2021 because all objections had been withdrawn.

3. Weedkilling and Swillbrook flood management

1. Environment agency aware of weed control	It was noted that a response had been received confirming receipt
2. Correspondence Received	Recent correspondence received from resident and response will be drafted for agreement.
3. Proposal to adopt a weed management policy for Swillbrook area	It was agreed this would be beneficial and Clerk will contact Ashton Keynes Parish Council so review their policy

4. Footbridge over Swillbrook requiring maintenance:- It was confirmed that Wiltshire Council are responsible for this matter. Clerk had reported to Highways who advised to register this request on MyWilts reporting App.

5. Parish Steward

Cllr Butcher advised the Parish Steward had recently been cleaning gullies and the gully cleaning team had visited Crudwell recently.

14. Other projects

1. Review/redesign of parish council and MyCrudwell websites to include accessibility requirements – roll over to new year.

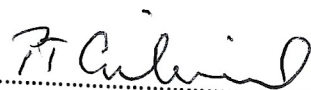
2. Christmas Lights – It was confirmed that Mr Stanford has decorated the Parish Tree and PG will send email of thanks.

15. Closing comments

1. Village shop/café. It was agreed we would like to invite the resident who has been exploring the viability of this service to attend the January 2022 Parish Council meeting. Crudwell Parish Council remains supportive of the concept and working together.

There being no further business the meeting was declared closed at 8.57 pm by the Chair.
Next meeting Tuesday 4th Jan 2022 – Online on Zoom.

Chair – P Gilchrist



19.01.22 PLH/4