

Crudwell Parish Council

Minutes of the Crudwell Parish Council Meeting
Held in Crudwell Village Hall on Tuesday 21st February 2023 at 7.00pm.

Present: Cllrs P Gilchriest (Chair), R Lambley (Vice Chair), N Doel, G Lawes, S Butcher
Cllr Berry (Wiltshire Council)

Also present: Lisa Dent (Parish Clerk) 1 member of the public

- CPC/23/20 Chair to open meeting, apologies for absence**
Cllr Gilchriest opened the meeting.
Apologies received and accepted for Cllr Stewart.
One member of the public was in attendance to view the meeting after expressing an interest in current parish councillor vacancies.
- CPC/23/21 Public Speaking on request**
None requested.
- CPC/23/22 To receive Declarations of Interest in accordance with the Council's Code of Conduct**
None.
- CPC/23/23 To adopt the minutes of 24th January 2023**
The Minutes were adopted and signed as a correct record.
- CPC/23/24 To note matters arising and determine next steps**
Gullies and blocked drains - Cllr Butcher to compile a list for prioritising and reporting
Speedwatch – Wiltshire Council require a photo of where the metro count will be placed to be submitted with Speedwatch application form (Cllr Lambley to forward to Clerk)
Allotments - Vacancies filled and invoicing completed
Revised budget - Uploaded on Parish Council website
Lloyds Complaint - Submitted and response received
- CPC/23/25 Items for inclusion not on the agenda**
It was agreed that whilst we have no objection to the Wayleave request from SSEN re overhead power lines, the proposed works are in a Conservation Area and we will direct SSEN to the Conservation Officer at Wiltshire Council.
- CPC/23/26 To note bank account balances**
21/02/23 Treasurers Account £23,860.96 / Bus Bank £17,313.86
- CPC/23/27 To resolve accounts for payment**
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| Vision NHP/CLG professional fees | £195.00 |
| Clerk salary - January 2023 | £402.83 |
| PATA – payroll services Oct-Nov-Dec 22 | £18.40 |
| PATA – payroll services Jan – June 23 | £47.70 |
| Wiltshire Council – kissing gate supply | £289.00 |
| Broadbean - Handover of website | £20.00 |
| Re-Start - Website project work | £600.00 (via Lloyds bank transfer request) |
| ID Verde – grass cutting 2022 | £1064.83 |
| Village Hall – meeting room hire | £80.00 |
| Total | £2717.76 |

It was resolved to pay the above invoices.

R. P. Lambley
14/3/23

P1/3

CPC/23/28 To resolve bank mandate changes and complete Lloyds Bank Resolution Form
It is resolved by Crudwell Parish Council that the following former parish councillors are removed as signatories to the Lloyds Bank accounts held by Crudwell Parish Council:-
1. Mr Terence Fraser
2. Mr Jonathan Stanford

It is resolved by Crudwell Parish Council that the following councillors are added as signatories to the Lloyds Bank accounts held by Crudwell Parish Council:

1. Mr Roy Lambley
2. Mr Stephen Butcher
2. Mr Neil Doel

The completed and signed resolution form will be returned to Lloyds Bank Complaints Department to be processed.

It was agreed that debit card holders will be Cllr Lambley and Cllr Butcher and the forms will be prepared by the Clerk.

CPC/23/29 To determine a response to ID Verde invoicing and determine next steps
It was agreed by all present that Crudwell Parish Council will accept the contracted charges for grass cutting, strimming, spraying and hedge works as detailed on the letter dated 6th October 2022 – annual charges of £1771.00 net of VAT. Proof of attendance will be required, Clerk to inform id Verde.

CPC/23/20 Re-Start IT invoices for payment (£600 in total) and determine how this can be achieved without cheque payment
Restart IT banking account will not accept cheque payments and we are presently unable to make bank transfer payments. It was agreed by all present that a letter will be prepared and delivered to Lloyds Bank by the Clerk instructing them to make the transfer on our behalf. The letter will require Cllrs Gilchrist and Stewart to sign as signatories.

CPC/23/31 To note: 3 Parish Councillor vacancies and any further updates
We are currently advertising our councillor vacancies in What's On.

CPC/23/32 Application No: [PL/2023/00985](#) Householder planning permission - Demolish Existing Single Storey Element and Rebuild Two Storey Side Extension and Detached Garage with Accommodation Over Site address: 7 Brookside, Crudwell, Malmesbury SN16 9EJ
Crudwell Parish Council – Comment.

We have no objection in principle to this proposal, but do have concerns over the first floor window on the south elevation. This appears to be creating an overlooking issue with a loss of privacy for the neighbour. We would request that this is either removed (there is a substantial window on the west elevation of this bedroom) or conditioned to be of obscured glass and un-openable, although the latter is rarely enforced, and for this reason would prefer the former.

Cllr Berry joined the meeting 7.52 pm
Application No: [PL/2023/00969](#) Householder planning permission - Proposed single storey extensions on the front and rear of the property. Site address: 25 The Dawneys, Crudwell, Malmesbury SN16 9HE Comment by 8th Mar 23
Crudwell Parish Council – No Comment.

Proposed woodland creation project at Eastcourt Farm – It was agreed we will respond to inform that we have discussed and are in support of the proposed project.

Cllr Lawes has been reviewing possible improvements to Crudwell Village Hall grounds and will present these to the Village Hall committee at their meeting next week. All councillors agreed the proposed improvements would benefit residents and the Crudwell community and we await feedback following the meeting.

R. C. Berry P1206
14/3/23 3

CPC/23/33 Wiltshire Council report (Councillor Berry)
Wiltshire Council's 2023/24 budget proposals have been formally approved by its Cabinet. The council is actively recruiting additional members of staff to the planning department.

CPC/23/34 Neighbourhood Plan (NHP) report (Councillor Lambley)
The Neighbourhood Plan Review questionnaire is now complete and being quality assured by the Steering Group. It is intended launch the questionnaire on the first of March February for a six-week period. The questionnaire will be made widely available both on our website using Survey Monkey and in paper copies throughout the village which the WOIC team have agreed to circulate for us. We will also announce the consultation on our Facebook page and on our mailing list (350+ members). The consolidation of responses to this initial consultation will be a major input to our Reg 14 consultation.

We have also drafted a response to the NPPF consultation which could result in significant changes to the current situation where our made 2021 Plan will become potentially less effective this year by extending the protection to five years. We have supported the main recommendations in those areas of the consultation. The response was drafted by Vision Planning and assured by the Chair, myself and the NP Steering Group.

The NP Review remains on target for Reg 14 in the early summer and within budget.

Community Liaison Group, (CLG) Tuners Lane Development

The CLG members have approved the proposed new layout for the Tuners Lane development of 25 dwellings, we are now awaiting detail of housing types and designs. When these have been received and reviewed the site promoters intend to hold an exhibition for parishioners.

CPC/23/35 Covid 19

Nothing to report but Street Leaders remain active helping with community issues.

CPC/23/36 Parish Matters

Parish Steward is currently redeployed by Wilts Council, it was noted the Xmas tree on the Green would benefit from removing brambles.

New kissing gate installation went well. Next stile to be replaced will be Bottom of Tuners Lane/field gate area. It was noted that funding towards aggregate etc would be available from LHFIG at Wiltshire Council. We have allocated ear marked reserves for this expenditure also.

It was agreed we will request the metro count to be placed outside Rose Cottage and Cllr Lambley will forward a photograph of this area which needs to be submitted with the form. SIDS data can also be downloaded if required.

Playground Inspection Company report was noted.

Weekly playground inspection forms were given to Cllr Gilchrist from Clerk.

Quotes have been obtained for new playground signage – to defer to next meeting.

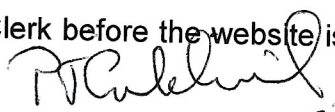
Annual Parish Meeting date to arrange – between 1st March – 1st June 2023, Cllr Lambley to review schedule for Neighbourhood Planning to see if a consultation event could be included. Defer to next meeting.

Coronation of Charles III – vehicle display at Village Hall and street party were proposed. There is expenditure earmarked for this and would be available after 1st April 2023.

Clerk to arrange written thank-you to Benjy Bullock for his Duke of Edinburgh volunteering.

Website re-model, updates are needed to be made from the Clerk before the website is transferred over.

There being no further business the Chair declared the meeting closed at 8.45 p.m.


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