

**CRUDWELL PARISH COUNCIL MINUTES -
Crudwell Parish Council Meeting
Tues 1st February 2022 7.00 p.m. Online on Zoom**

**Present: P Gilchrist (Chair), Cllr N Doel, Cllr S Butcher, Cllr R Lambley (Vice Chair), Cllr G Lawes
Cllr C Berry (Wiltshire Council) L Dent – Clerk/RFO**

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 mins at the Discretion of the Chair

1. The Chair opened the meeting at 7.09 pm. Apologies: Cllr A Stewart.
2. Declarations of Interest to items on the agenda – None

3. Approval of Minutes – 4th January 2022

It was proposed that the above Minutes were approved. Clerk to upload onto Parish Council website.	Proposed by: RL Seconded: SB All present in favour.
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4. Matters Arising January 2022 Meeting

Willis Bros – quote for timber replacement to play area	Clerk will progress and has a new contact telephone number
Bark chippings	It was noted that re levelling and additional chippings are required
Potting shed – branch to walkway	Contact made with resident, and we hope to open a dialogue to confirm permission to remove branch
Replacement Fresh Air Fitness item	Date has been received for the removal of condemned equipment and installation of new item. Payment issued has been ‘voided’ as the costing may reduce if an item of infrastructure can be reused.
Bank mandate form	Cllr Gilchrist will telephone Lloyds Bank to request further information as to why these changes have not been actioned.

5. Items for inclusion not on the agenda

Cllr Butcher will attend the Footpaths Group meeting and Cllr Gilchrist will attend the February Cat G meeting on behalf of Crudwell Parish Council.

Recent police/highways meeting concerning road safety and speeding was attended by Cllr Gilchrist who advised it was informative and some changes expected around CAT G meetings and funding from Area Board in this area.

6. Finance

1. Current bank balances


Treasurers Account	22.12.21	£12,452.76	Bus Bank Instant	09.12.21	£16,948.81
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2. Accounts for payment

Clerk	December and January 2022	£531.93
We await confirmation from Payroll Company on HMRC deduction, it was agreed that the above payment is approved and should there be a payment to be made to HMRC this will be deducted from the above amount.		
Proposed by: RL Seconded: GL All present in favour.		

(3) Allotments invoicing – Clerk has prepared the invoices and they will be sent out.

(4) QFS To December 2021 – This was circulated as papers to the meeting. Proposed by Finance Officer RL that this was accepted by the Parish Council and all present were in favour.

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(5) Audit 2022 – There will be statutory items to be approved at the March meeting as we prepare for audit and we will therefore meeting in person at 7 pm Crudwell Village Hall on Tuesday 1st March 2022.

7. Planning

1. To Note: No Comment was submitted 25/01/22

Application No: PL/2021/10971

Comment by 26th Jan 2022

Application Type: Householder planning permission Site Address: Oatridge Farm, Eastcourt, Wilts, SN16 9HR

Proposal: New access gates (repositioned further back) and side boundary fence detail

2. To resolve comment: Application Ref PL/2022/00009 - Householder Application *Comment by 3rd Feb 2022*

Address: Wells Cottage, Crudwell Lane North To County Boundary, Chedglow, SN16 9EZ

Proposal: First Floor Extension over Existing Single Storey Extension

It was agreed by all present to issue: COMMENT Crudwell Parish Council is concerned by the impact this addition will have on the adjoining property. We understand the neighbour has a rear window that will suffer a loss of light, a two-storey extension on the boundary will create an overbearing situation and the doors/juliette balcony

3. To resolve comment: Application No: PL/2022/00211 Application Type: Householder planning permission
Proposal: Extension (including demolition of existing uPVC Conservatory) and loft conversion to existing bungalow

Site Address: Greenacres, Eastcourt, Malmesbury, SN16 9HW

Comment by 9th Feb 2022

It was agreed by all present to issue: NO COMMENT

4. To resolve comment: Application No: PL/2022/00260 Application Type: Removal/variation of conditions
Proposal: Removal of condition 4 of 16/09797/REM to enable the detached garage at 1 Chapel Way to become habitable accommodation and external works to the southern and west facades of the detached garage

Site Address: 1 Chapel Way, Crudwell, Malmesbury SN16 9GH

Comment by: 16th Feb 2022

It was agreed by all present to issue: COMMENT Whilst we have no objection to the conversion of this garage in principle, as we believe there is sufficient off-street parking for the property, we do have two concerns -

1. The converted garage would need its envelope upgraded to current thermal standards as laid out in the Crudwell neighbourhood plan.
2. The application appears to be to remove this condition from all of the development. This is unacceptable.

8. Wilts Council Report – Cllr Berry (Standing Item)

Wiltshire Council is moving towards budget setting with some areas of concern for funding. CatG and Area Board funding will combine. Rebecca Chivers has been appointed as New Highways Engineer (replacement for M Perrot). It was requested that the Clerk forward our recent concerns to Rebecca - non functioning road crossing in Crudwell, footbridge requiring survey and possible maintenance and also white lines in the road dip at Kemble business Park need reviewing and possibly repainting as they appear to encroach into the main road. Cllr Berry also referred to the new Highway Code changes as something Cllrs and residents were to be aware of.

9. Neighbourhood Plan Steering Group Report (Cllr Lambley – Standing Item)

The Community Liaison Group members were pleased to note that the latest housing designs submitted by the site promoters were much more in keeping with our Design Guide and reflected our requirement for houses that will harmonise better with the agricultural locality. We shall be meeting again in the near future to further agree aspects of the Planning Application currently being developed and to seek agreement on the additional requirements for the site and the village which were defined in the Neighbourhood Plan.

Neighbourhood Plan Review - A Steering Group workshop is being planned this month, facilitated by Stuart Miles during which we will develop a scope of work for the Plan Review. This will include the deferred elements of the 2021 Made Plan and seek to define our housing and other development requirements to 2036. This initial work

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which will enable an estimate of the technical support required for the Review to be developed. Possible dates will be socialised shortly. Further to this the Steering Group will seek the PC's formal support for the Plan Review and if approval is granted seek funding for the Review.

Local MP - Noted that our local MP asked a question in Parliament seeking reassurance re the future role of Neighbourhood Planning, although this specifically referenced the current Malmesbury position it was nonetheless helpful and germane to all Neighbourhood Plans.

10. Covid 19 Community Initiative

It was agreed numbers are not as high as they have been in this area and are below national average but there is a need to urge caution and there are many positive cases around school children/younger population which the parishioners should be aware of.

11. Parish Matters

1. Playground (1) ID Verde bark chippings and fencing/timber quote. Clerk will pursue Willis Bros for fencing/timber inspection of playground area and quote.
(2) Removal of air skier and order replacement - Clerk will contact Fresh Air Fitness to re-confirm the details of their attendance to complete these works.
2. Footpaths (1) Potting Shed Footpath - We hope to progress this with agreement from neighbouring property, once method of removing the tree is confirmed. (2) Stiles – recent meeting with Cllr Butcher and Cllr Gilchrist and photos of stiles requiring attention sent to councillors (some requiring maintenance and others that are too high for use). Cllr Butcher has discussed with S Leonard (Right of Way Officer at Wiltshire Council) and we have been advised to 1. Discuss with landowners and/or complete the works ourselves, funded by Parish Council although PIGS (Paths Improvements Grants Scheme) funding may be available. Cllr Gilchrist will contact Sherston Walking Group who have completed works such as these. Clerk to contact the Brownings (landowner), offering a meeting with councillor representatives to discuss.
3. Swillbrook/flood management (1) Ashton Keynes Parish Council have confirmed they do not have such a policy. 2. Flood Group - Chair advised that at the recent Flood Group meeting, Wiltshire Council representatives were supportive of our initiative of selective weed killing through suitable herbicide in appropriate weather conditions. Area of Swillbrook under Environment Agency management was confirmed as starting under the bridge – downstream of A429. Recent concern regarding garden waste to a garden on edge of Swillbrook was confirmed as not an area of concern and it was agreed the parish council now will conclude interest in this issue.
4. Waste/rubbish in field behind Edenstone Development – Clerk has informed and we await their response.
5. Dog waste bins Tuners Lane/Rommel Lane – Clerk will locate the email from the resident and forward.
6. Electrical cabinets inspection 28th Jan 2022 – to note completed, and we await reports/certification.
7. Verge on north side Tetbury Lane alongside Oliver House Stud boundary wall
Cllr Gilchrist has spoken to owner of property. She will complete the works to the verge and erect wooden markers with reflectors and the parish council note these intentions and that 3rd party liability insurance would be in place. Cllr Butcher advised Parish Steward has repaired edges of tarmac (this location previously used as a passing place) works to deposit plantings are to be completed.
8. Power cuts in Crudwell, Eastcourt, Oaksey and Minety parishes – resident email
Cllr Berry advised that the continuing problem with power cuts lies in aging substation and electrical infrastructure issues. Any residents with concern should contact SSE directly. Clerk will inform the resident concerned.
9. Parish Steward
Cllr Butcher advised the Parish Steward confirmed he is able to attend to minor repairs to stiles and is currently working on a temporary repair to a large area of tarmac by Murcott Farm House.

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12. Other projects

1. Review/redesign of parish council and MyCrudwell websites to include accessibility requirements – In the first instance, through assistance from a resident we are progressing a user spec which will then follow on to pricing.
2. Platinum Jubilee - A group of volunteers has come together and are progressing ideas. These include a flower festival and reflective music performance in the Church, street party or event on Village Green with live music and pop-up food stalls (funding may be required). Also open gardens, car/bike rally on playing field. Discussions will take place with the Strawberry Fayre Committee as to how their event will fit in with the Jubilee timings. Cllr Gilchrist will explore a footpaths map. Cllr Lambley will meet with local builder re discuss minor tidying works around the village.
3. Shop/Café - Works to the vehicle are continuing and the coffee machine will be delivered in the near future. Electricians have recommended the use of a 32-amp socket. Electrical cabinet can be secured with hasp and security/combination padlock.

There being no further business the Chair declared the meeting closed

Next meeting – Tuesday 1st March at 7 p.m. / Crudwell Village Hall

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