

CRUDWELL PARISH COUNCIL

Tuesday 3rd January 2017 Crudwell Village Hall At 7.00 p.m.

**Present: Cllr C Berry, Cllr T Fraser, Cllr R Wilson, Cllr P Gilchrist, Cllr J Stanford
L Dent (Clerk)**

In attendance: Mrs A Smith, Mr S Grainger

1. **Public Participation** – None.

2. **Election of a Chairman**

It was resolved to elect Councillor Berry as Chairman of the meeting, proposed by RW and seconded by PG, and all Councillors present in favour.

3. **Apologies for Absence** – Cllr J Stanford.

3. **Declaration of Interest** – In accordance with S31 of the Localism Act 2011 and the Parish Councils Code of Conduct – None.

4. **Minutes from previous meeting November 2016**

It was resolved that the Minutes from the previous meeting held on Tues 6th December 2016 were approved by the Chairman and Councillors as a true record and was signed.

5. **Correspondence Received**

Letters

Definitive Crudwell (large) map received.

6. **Finance**

6.1 Bank account Business instant	at	09.12.16	£55,908.21
Treasurers account	at	21.12.16	£ 2615.46

6.2 **Income –November 2016**

Name	For	Date	£ Amount
Lloyds Bank	Interest	09.12.16	£2.17
	Total		£2.17

6.3 **Accounts for Payment & Chqs for signature**

	For	£ Amount	Chq No
L Dent	Clerk – November 16	£242.50	1181
SAAA	Opt in fees	£300.00	1180
Office 365*	1 year	£59.99	Thro debit card
	Total	£602.49	

*this did not do through account in Dec 16 as we were given 1 x month free, hence the transaction will be in Jan 2017.

It was resolved that the above accounts are approved for payment, proposed by CB and seconded by RW and all present in favour.

6.4 Clerk confirmed SAAA Opt-In payment sent.

6.5 Clerk confirmed Precept request authorisation letter has been sent

6.6 Quarterly financial statement was presented and shows further £6,000 added to Ear Marked Reserve for replacement of playground equipment. Councillors requested Clerk revert to format as previously requested.

Clerk to action

6.7 Internet banking. Lloyds internet banking to be investigated with a mandate change to enable the Clerk to have view-only access.

Clerk/TF

6.8 Financial regulations are now complete and adopted Dec 2016 and can be forward to all councillors.

Clerk

7. **Planning**

7.1 Applications received

Application Number: 16/07504/CLE

Site Location: Swallow Barn Cottage and Jade Cottage Eastcourt Malmesbury SN16 9HP

Grid Ref: 397904 192176 Proposal: Certificate of Lawfulness of existing use for continued independent residential use

*250 Gsr
07/02/17*

Case Officer: Sam Croft **Direct Line:** 01249 706669 **Registration Date:** 16/08/2016 **Decision:** Approve **Decision Date:** 30/12/2016

The Clerk advised the Parish Council that this application had been approved and Crudwell Parish Council were not sent advance email notification, plans and details or asked to comment.

7.2 Applications determined

Application Number: 16/09458/FUL

Site Location: Meadowbank Crudwell Malmesbury Wiltshire SN16 9EU

Proposal: Conversion of bungalow to 2 storey house

Case Officer: Sam Croft **Direct Line:** 01249 706669 **Registration Date:** 25/10/2016

Decision: Approve with Conditions **Decision Date:** 15/12/2016

It was agreed by Councillors that the following statement to be issued by the Clerk regarding the Decision Notice received: -

At the Crudwell Parish Council meeting of Tues 3rd Jan 2017, the decision notice concerning the above application was noted and we wish to make a supplementary comment.

We are disappointed that you have chosen to disregard our concerns about the use of upvc cladding in this application, and ask that you reconsider this decision before you approve the type of materials when submitted prior to the start of construction. This is a prominent site at the gateway to our village and does nothing to enhance the rural surroundings of North Wiltshire.

7.3 Comments required

Application Number: 16/09797/REM

Site Location: Land at Ridgeway Farm Tetbury Lane Crudwell Wiltshire SN16 9HB

Applicant: Edenstone Homes **Grid Ref:** 394920 192765

Proposal: Reserved matters in relation to appearance, landscape, layout and scale (15/03136/OUT Outline Planning Application For Erection Of 10 Dwellings, Associated Parking, Public Open Space, Landscaping & Associated Works)

Case Officer: Mathew Pearson **Direct Line:** 01225 718013

The Clerk provided plans and notices which were printed from the Wiltshire Council planning website. Councillors reviewed the information and the Clerk is to issue the following comment:-

Crudwell Parish Council remains very concerned regarding potential drainage/flash flooding/sewerage issues associated with this development. We have viewed the plans and information available and noted the Drainage Engineers report under Matters Considered (as follows):-

'The current submission does not indicate any drainage proposals thus cannot formally comment – however it should be noted that this site has issues with storm water drainage disposal (as can be seen from previous correspondence) thus the provision of an appropriate drainage system with attenuation etc. may be constrained by the submitted layout and landscaping proposals. It is recommended that the applicant be asked to provide his drainage proposals (prior to determination of this application) to show an appropriate drainage system can be accommodated with the shown layout and landscaping.'

We remain very concerned about drainage/flash flooding/sewerage and would request you **ensure** the applicant provide the drainage proposals of an appropriate system which will make certain the village further downstream will not be subject to flooding and advise Crudwell Parish Council when this information is available.

Cllr Berry will call this application in to the planning committee if we do not receive a full explanation and the drainage officer cannot declare he is happy with the treatment of the surface water drainage from the site. There appears to be some confusion in his declaration.

With regard to tank storage of waste water, we are also concerned regarding dispersal and would like to request further information regarding this area when available.

Clerk to advise

7.4 CIL Monies – Ridgeway development

Clerk progressing this information

7.5 The Firs – Appeal notification letter. Crudwell Parish Council acknowledged that this planning application has been taken to appeal: 16/03930/FUL, Mr & Mrs Tovey, 1 The Firs, Kemble, Wiltshire GL7 6AZ

8. Reports on Continuing Activity

8.1 Fresh Air Fitness replacement part. Cllr Fraser has written to Fresh Air Fitness to request a piston assembly to Cllr Wilson may be able to manufactured an interface to allow it to fit the equipment, but has not received a response.

RSW

8.2 Parish Steward – Cllr Wilson will meet with the Parish Steward and request attention to the Gables End drain, which has been reported as blocked.

Cllr Wilson

8.3 Playarea

Cllr Fraser gave an update on the project to replace the Boat in the play area.

- Relatively small area so limited on what can be fitted
- It is hoped that the new equipment will enhance the 'play value' compared to what is on site now
- Many choices available from many companies, the 3 three companies which we have been in dialogue with have all visited the site on several occasions
- Current prices are Playdale £43K, Proludic £38K, Creative Play £22K
- Councillors viewed the proposals/plans of the three companies
- Creative Play proposal was viewed in more detail:- Councillors agreed to view Creative Play scheme in situ that has been installed for 5 years+, Councillors agreed to obtain references for this company and investigate further. It was agreed that local families/children be involved in the process.

Cllr Fraser to progress

9. Items for decision

9.1 Damaged electrical cabinet/area PO Green – It was confirmed by the Clerk that this has been placed on asset register and insured.

9.2 Trees on the Green – It was thought that the trees had been inspected in the last 5 years, Clerk to check archived records which may be helpful

Clerk

9.3 BBC Wilts Parish Steward – BBC Wilts have requested the opportunity to meet with Cllr Wilson and our Parish Steward for a media opportunity. As the scheme is relatively new, it was agreed by councillors return to this in 3 months time when the scheme is more established.

Clerk to advise

9.4 Blocked drain at Gables End – see 8.2 Parish Steward to be scheduled

10. Questions and issues

10.1 Village Hall – Parish Councillor representation. Mrs Smith was in attendance and presented a letter from the Village Hall Committee and advised whilst they were grateful for the offer of a Parish Council representative to attend their Committee meetings, it does not meet with the requirements of Trustees. Mrs Smith offered to attend Parish Council meetings so the Parish Council has an understanding of the management of the hall and can work together with the Parish Council regarding issues such as the play area and Village Hall grass cutting contract (to be reviewed/renegotiated in April this year.)

Clerk to request details of grass cutting contractor in Oaksey and forward to Mrs Smith. Clerk

It was confirmed that Crudwell Parish Council grass cutting contract is 'per cut' and by paying by attendance has proved the most cost effective method. Mrs Smith requested if Cllr Fraser could forward information regarding the terms/Parish Council specification.

Cllr Fraser

10.2 Notice for meetings/format. Clerk to check with WALC/NALC regarding the necessary wording for the Notice Board notice of meeting and will try to include more information as to items on the agenda.

Clerk

10.3 The Neighbourhood Plan which is currently in abeyance was discussed and that there is limited information as to how this project work was progressed. Mrs Smith has a contact involved in this and offered to advise the council if there was any further information.

10.4 Cllr Gilchrist advised that he has undertaken the position of Chairman of the Lord Lucas Trust.

There being no further business the meeting was closed by the Chairman at 8.31 p.m.

Items for next Agenda

Cllr Berry sent apologies for the February 2017 meeting.

RSW