

**CRUDWELL PARISH COUNCIL MINUTES -
Crudwell Parish Council Meeting
Tues 4th January 2022 7.00 p.m. Online on Zoom**

**Present: P Gilchrist (Chair), Cllr N Doel, Cllr S Butcher, Cllr A Stewart, Cllr R Lambley (Vice Chair)
Cllr C Berry (Wiltshire Council)**

L Dent – Clerk/RFO

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 mins at the Discretion of the Chair

Public speaking: Proposed Café/Shop van – Charlotte King

Crudwell Parish Council were informed by Charlotte of her proposal for a small café/shop van to be sited on green by Crudwell School from Monday to Friday (removed at weekends). It will be a mobile shepherds hut type structure and will provide café items and newspapers/milk/bread and basic groceries. The business will be managed and financed by Charlotte. Discussions included insurance, licencing, security and grass cutting and all councillors present were in favour of supporting this initiative which would benefit the community. The Parish Council will assist with advertising and informing residents once an opening date is known in approx. 2-3 weeks and will provide a notice confirming permission has been given by Crudwell Parish Council for the business. The Parish Council thanked Charlotte and wished her success with this new venture. There still remains aspirations for a permanent café/shop/hub for a permanent structure/hub and this new venture will help inform and lay the groundwork for a future community initiative.

1. Following public speaking, Charlotte King left the meeting at 19.21 and the Chair then opened the meeting. Apologies received and accepted for Cllr G Lawes.

2. Declarations of Interest to items on the agenda – None

3. Approval of Minutes – Tues 7th December 2021

It was proposed that the above Minutes were approved. Clerk to upload onto Parish Council website.	Proposed by: AS Seconded: RL All present in favour.
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4. Matters Arising November Meeting

VH Committee	Clerk informed about the condemned air skier and replacement
Cancel duplicate cheque	Clerk completed
Precept request form	Clerk submitted
Electoral Roll info	Clerk Submitted and password received
Ashton Keynes weed management policy around watercourses	Clerk has requested if they will share – waiting for their response
Willis Bros	Clerk emailed re replacement timber works in playground. Also ID Verde will quote for this.
ID Verde	Bark chippings – they have viewed area and are preparing quote. They will also quote for the levelling and relaying of mats under fresh air fitness equipment as they have sunk.
Potting shed	Branch on track – Clerk to follow up
Mayfield Gardens, protruding bush	Parish Council will write to owners to request that it is cut back
Purchase of new Xmas tree lights	Clerk has added to asset register
Additional quote for air skier	2 companies will match FAF but would not remove old equipment and installation was more costly.
Thank Mr Stanford for Xmas lights display	PG has been in contact.

5. Items for inclusion not on the agenda

1. Clerk has prepared a letter for Lloyds Bank to request an update on the bank mandate changes which were submitted in June 2021 and will take into branch.

Chair – P Gilchrist 

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2. Queens Platinum Jubilee – Under Parish Matters.

3. Stiles/Footpaths – Correspondence received from resident regarding stiles within parish, which need repair or review to assist with accessibility.

Contact Rights of Way Officer to request advice with a view to contacting resident and arranging meeting	SB
To follow up upgrade of footpath by Potting Shed to request agreement from owners both sides	Clerk

6. Finance

1. Current bank balances :- 30.11.21 Treasurers £14,006.82 Business Bank 6.12.21 £16,948.67

2. Accounts for payment

McAfee	Anti virus software 1 yr	£89.99
Livedrive	Cloud Storage 1 yr	£50.00
Fresh Air Fitness	Air Skier	£1498.08
Zoom	Month subscription	£14.39
Clerk Dec 2021	Carry over to combine with Jan 2022	
	Total	£1652.46
It was proposed that the above invoices are approved for payment.		Proposed by: AS Seconded: RL All present in favour.

7. Planning

1 Application No: PL/2021/11016 Application Type: Householder planning permission

Proposal: Demolition and replacement of rear single storey extensions

Site Address: Oatridge Farm, Eastcourt Crossroads North East To Oatridge Farm Cottages, Eastcourt, SN16 9HR

Clerk has made contact with planning officer as no plans/documents are available online. Will agree comment via email once planning officer has responded.	Clerk
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2. Application No: PL/2021/11038 Application Type: Full planning permission Comment by 27th Dec 2021

Proposal: Two single storey extensions to rear of building to improve facilities

Site Address: Building 16, Kemble Airfield Enterprise Park, Kemble, GL7 6BQ

It was agreed by all present to issue NO COMMENT	Clerk to upload comment online.
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8. Wilts Council Report – Cllr Berry

No significant update, concern still remains regarding the adult social care budget and how service levels are satisfied in line with budget. No reports of lack of staff regarding the high levels of Covid. No financial settlement details received from Government as yet, will advise once received. No further questions.

9. NHP Steering Group Report (RL)

10. Covid 19 Initiative Report (RL)

The local area to Crudwell shows infection rates lower than National figures which is good news but there is serious concern with the affect of Xmas, new year socialising and pupils returning to school and therefore we continue to publish warnings to advise extreme caution and refer to guidance from Government and Wilts Council. Street Leaders are still active and can be contacted.

It was agreed the Parish Council will not return to face to face meetings until further notice and we will meet briefly when necessary to ratify and resolve statutory items such as the upcoming audit at Year End March 31st 2022.

Chair – P Gilchrist



04.02.22 P213

11. Parish Matters

1. Playground

1. ID Verde bark chippings	Clerk advised ID Verde had attended and we await their quotation.
2. Creative Play Report	This had been circulated. With low level issues report it was agreed the most important response is to replenish bark chippings.
3. Removal of air skier	It was agreed by all present to purchase the replacement air skier from Fresh Air Fitness and they will remove the broken item and dispose. Clerk has informed Village Hall Committee.

2. Swillbrook Weed management policy

Clerk has contacted Ashton Keynes Clerk as they have a policy in place which could be helpful in developing our own and no response but will chase up.

3. Parish Steward

CLlr Butcher has been in contact recently, there are no current jobs outstanding. It was asked if the Parish Steward would be able to assist in repair of stiles but it is thought they are working on highways-only maintenance.

4. Queens Jubilee

At the previous Golden Jubilee the Parish Council organised and managed several events which was financed by compensation received from Wessex Water. It was agreed that the Parish Council will liaise with Terri Murphy, Crudwell School, local businesses including Pettifers and The Rectory and also look to engage with the community in what they would like and what can be achieved. CLlr Lambley will work on a bullet point list.

12. Other projects

1. Review/redesign of parish council and MyCrudwell websites to include accessibility requirements – Ben Preece has agreed to create user requirements for a new site and Clerk will forward to CLlr Lambley the transparency requirements which need to be incorporated.

2. Shop/Café – see Public Speaking

13. Closing comments

PCC report received requesting Parish Council representatives for meetings – our area meeting is 14th January 2022 09.30 – 10.30 online on Teams and CLlr Gilchrist agreed to attend. The main issues to be raised will be speeding and lack of police presence to monitor speeding, no visible police presence, opportunistic crime such as robbery.

There being no further business the Chair declared the meeting closed at 20.07.

Next meeting – Tuesday 1st Feb 2022 at 7 pm online on Zoom.

Chair – P Gilchrist



04.02.22 P3/3