

CRUDWELL PARISH COUNCIL

Tuesday 2nd July 2019 Crudwell Village Hall At 7.00 p.m.

Present: Cllr P Gilchrist (Chair), Cllr T Fraser (Vice Chair), Cllr A Stewart, Cllr R Lambley, Cllr G Lawes, Cllr S Grainger.

2 members of the public

1. Apologies for absence – Received and accepted for Cllr J Stanford, J Capper

2. Declarations of Interest in items on the Agenda - To receive declarations of interest in items laid out in This agenda in accordance with the Parish Council Code of Conduct. **None**

3. To confirm the Minutes of the Council Meeting held on Tues 2nd April 2019 and Tues May 7th 2019 Tues 4th June 2019 and Tues 20th June 2019

Subject to the following amendments:-

Tues 4 th June 2019 To approve the Minutes as a proper record- Clerk to file and upload on parish council website	Proposed by TF Seconded by GL and all present in favour
Tues 20 th June 2019	All present were in favour to be approved at August meeting due to an amendment to the draft required.

4. Matters Arising from previous meeting minutes – will be covered on this agenda

5. Finance – to include (1) Current bank balances: 29th June - Treasurers £14,263.56 / Bus Bank Instant £16,936.82

(2) Accounts for payment

Crudwell School	Citizens Award	£100.00	Prop PG/Sec TF all present in favour
Memorial Garden	Hedge Trimming	£130.00 (Debit card/cash withdrawn)	Prop GL/Sec AS all present in favour
Swillbrook	Clearance	£250.00 (Debit card/cash withdrawn)	Prop MC/Sec RL all present in favour
Clerk Lisa	Salary and expenses	£362.98	Prop GL/Sec AS all present in favour
Clerk Kirstie	To be presented at August meeting		
	Total to be agreed	£842.98	

All present in favour agreed to the School Donation for the Citizens Award which will be 7 X £10 book tokens and the remaining £30 cash donation to Crudwell School. Clerk Kirstie Trueman to arrange the purchase of book tokens and certificates to the school.

(3) Quarterly Financial Statement March to June 30th 2019 – was presented and accepted by the Parish Council

4) Completion of documents for external audit sent to LLP Littlejohn – The documents were sent via email on 30th June 2019 (LD) and uploaded onto Parish Council website:- AGAR (return form), confirmation of Notice dates, bank reconciliation, variances and contact details (also explaining the Parish Council was undertaking a handover of Clerks) and payments over £100.

(5) Financial documents for audit uploaded to Parish Council website – Completed 27th June 2019

(6) Registration of domain names – The email was noted by the Parish Council.

6. Planning:

6.1 Application Ref: 19/05980/FUL Application for Full Planning Proposal: - Formation of vehicle access At: Ridgeway Cottage, Tetbury Lane, Crudwell, Wilts SN16 9HB Comments by: 23 July 19

At the Crudwell Parish Council meeting of 2nd July 2019 the following comment was issued:- NO COMMENT.

6.2 Application Ref: 19/05387/FUL

Application for **Full Planning**

Proposal:- Development of a new tractor and agricultural machinery dealership, workshop and associated car parking together with 82 car parking spaces for those working at the existing industrial estate. **At:** Land between Lower Odd Farm and Unit 10 Kemble Business Park, Culkerton Road, Crudwell, Wilts SN16 9SH **Comments by:** 18 July 19

At the Crudwell Parish Council meeting of 2nd July 2019 the following comment was issued:- It would be beneficial to have the parking provision to this application in place at the earliest convenience. The Parish Council has confirmed by Resolution a request to CALL IN if the Planning Officer is minded to refuse (proposed by PG seconded by GL and all present in favour).

6.3 Application Ref: 19/05402/TCA

Application for **Work to Trees in a Cons Area**

Proposal:- 25% Crown Reduction to 1 Ash Tree (T1), 25% Crown Reduction to 1 Sycamore Tree (T2), and 30% Crown Reduction to 1 Ash Tree **At:** 9 The Ridgeway, Crudwell, Wilts SN16 9YH **Comments by:** 3 July 19

At the Crudwell Parish Council meeting of 2nd July 2019 the following comment was issued:- NO COMMENT.

Clerk to upload planning comments.

7. Wilts Council Report (Cllr Berry) – Standing Item

Baroness Jane Scott has stepped down as Leader, Philip Whitehead has been appointed as the new leader. John Thompson also stepped down as Deputy.

Cllr Berry was a volunteer Marshall at the Crudwell 24 hour Bike Ride, the weekend was a great success. The Strawberry Fayre is the next event in the Crudwell Village calendar.

The council spends £1million per day - £600k of this is spent on social care for adult and children – 6811 people in total.

8. Neighbourhood Plan - Standing Item (This came from Roy)

Further to Wiltshire Council's decision to refuse planning permission for an additional 36 dwellings on the Ridgeway Farm development (now Chapel Close); one more key decision – relating to the Wiltshire Housing Sites Allocation plan was required from the Planning Inspector. The Inspector's decision has now been published and he has concluded that Ridgeway Farm should not be allocated by Wiltshire Council in the Housing Site Allocations Plan. The Inspector has also said that he thinks there is enough housing land in North and West Wilts to cope with the deletion of Ridgeway Farm, i.e. there is no strategic need for any housing site at Crudwell, as we've always argued. This, along with the Ridgeway Farm appeal decision, means that it would be very difficult for anyone to get permission for a major housing site at Crudwell other than through the Neighbourhood Plan.

The Housing Site Allocations Plan will now proceed without a site allocation for Crudwell. A meeting is planned with Wiltshire Council's NP link officer to help agree the way forward, it was thought that this will be to push ahead with the Neighbourhood Plan for 2026 and to reach the point that this is 'made'.

Following this report, Chairman P Gilchrist advised it would be beneficial to hold the Annual Meeting in the summer school break and have a presentation and update on the current Neighbourhood Plan situation.

Clerk KT to research availability of Village Hall or Crudwell School and advise.

9. Transparency Act – Designated Councillor Responsibilities

The updated list was agreed by all present and will be uploaded onto Parish Council website

Clerk

10. Parish Matters

10.1 Swillbrook clearance update. The recent clearance organised by the Parish Council involved 3 people undertaking clearance by hand for a full day and a massive amount of vegetation was removed. Some tidying to bank will be completed shortly.

10.2 Memorial Garden Hedge Cutting update. This has been completed with all hedging tidied, other areas continued to be maintained by a volunteer for which we are very grateful for their assistance.

10.3 Defibrillator new battery and pads – Installation of new battery has been completed by Cllr Stewart. Clerk will chase news pads which are not yet received and also request if there is a use for the old battery to be returned.

10.4 Playground – resident report of fault Playground equipment – A fault was reported to the Parish Clerk and the equipment was robustly tested by Cllr Lawes and found to be in good order with no sign of fault. One item has been replaced and Fresh Air Fitness are visiting again in late July to tighten a screw on one item.

10.5 Noticeboards – no further update.

10.6 Emergency Plan handover - to be completed.

10.7 Parish Steward Tasks – Cllr Grainger has requested that 2 gullies be cleared. Pathway/kissing gate to Village Hall car park area requires weeds cutting back.

10.8 Scope Charity Bin (textiles) request. It was agreed that due to adequate collection bins around the area and also Crudwell School sometimes arranges this to raise funds for the school so we are unable to assist. Clerk to advise.

10.9 Flood resilience items

Email receive from Renate Malton - Flood Resilience Officer enquiring if flood resilience items were still held by residents affected in 2007. Cllr Credicott has the Flood files and will check if the information is noted and will advise Mr McWilliam and the Flood Resilience Officer.

10.10 Dry Stone wall collapse to ditch update – It was confirmed by Cllr Grainger this has now been cleared.

10.11 Chelworth junction trees update – This report/entry online shows as completed.

11. Closing comments/Chairman to close meeting

12. Matters for the next meeting

1. Cllr Fraser asked where we are at with regards to our VAT position. LD and KT will work on this together.

2. Cllr Gilchrist said the Terms and conditions for the allotments have been handed out.

Cllr Berry left the meeting at 20.06

10. DONM 6th August 2019

Items for meeting 6th August 2019

Fraser