

CRUDWELL PARISH COUNCIL MINUTES -

Crudwell Parish Council Meeting

Tues 1st March 2022 7.00 p.m. Crudwell Village Hall

Present: P Gilchrist (Chair), Cllr R Lambley (Vice Chair), Cllr N Doel, Cllr G Lawes,

Cllr A Stewart, Cllr C Berry (Wiltshire Council) In attendance L Dent – Clerk/RFO – 10 members of the public

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 mins at the Discretion of the Chair

Public Speaking: Proposed Shop/Café Van. The Parish Council outlined current position and gave a brief history on their involvement with this community facility project and members of the public were invited to speak.

Further investigation continues over proposed siting at the Glebe Field with the land agent and Diocese, regarding permissions, electrical connections and the necessary expenditure. There is also the opportunity at the Glebe Field to include approx. 20 parking spaces, which would benefit Crudwell school and would be subject to further enquiries. The long-term plan for a permanent hub facility is still an aspiration.

We will continue to work with residents, business owners and Charlotte (who is financing and managing the proposed shop/café van) to bring this important resource to the community. Crudwell Parish Council is grateful to Alex Payne (Manager of Rectory Hotel) who has offered some financial support for this initiative, to be confirmed.

7.19 pm - 9 members of the public left at the conclusion of public speaking. 1 member of the public remained.

1. 7.20 pm Chair P Gilchrist opened the meeting. Apologies accepted and received for: Cllr S Butcher

2. G Lawes declared an Interest in Planning Item No 2.

3. To ratify items from January 2022 meeting online – It was proposed by PG and all present in favour to ratify the following items from the February Meeting which was held online.

3.1 (3) Approval of December 2022 Minutes – Tues 7th December 2021

3.2 (6.2) Accounts for payment Jan 2022

McAfee	Anti virus software 1 yr	£89.99
Livedrive	Cloud Storage 1 yr	£50.00
Fresh Air Fitness (1)	Air Skier	(£1498.08)
Zoom	Month subscription	£14.39
Clerk Dec 2021	Carry over to combine with Jan 2022	
	Total	£1652.46
	Revised total	£154.38

(1) Please note: Cheque payment for Air Skier was VOIDED after issue and prior to posting as the installation company could reuse some of the original structure and lower the cost. Revised cost will be reissued – see Finance.

3.3 (7) Planning

2. Application No: PL/2021/11038 Application Type: Full planning permission Comment by 27th Dec 2021

Proposal: Two single storey extensions to rear of building to improve facilities

Site Address: Building 16, Kemble Airfield Enterprise Park, Kemble, GL7 6BQ

It was agreed by all present to issue NO COMMENT	Clerk to upload comment online.
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4. Matters Arising from February 2022

Willis Bros	Clerk has made contact and we await call back.
Mayfield Gardens, protruding bush	Completed - Residents have cut back
Bank mandate	Nothing received into Parish Clerk email inbox, PG will progress.
Inform Highways engineer	Line spacing Kemble, pelican crossing and bridge – Clerk has informed.

Chair – P Gilchrist



5. Items for inclusion not on the agenda – at discretion of the Chair No items.

6. Finance To include

1. Payments due		Gross incl VAT
Mrs Browning	Annual payment for allotments provision	£5.00
Playground Inspection Company	Annual independent inspection	£180.00
Vision 0354	Community Liaison group	£195.00
Fresh Air Fitness – Air Skier	Replacement item	£1235.28
Peacocks Electrical	Inspection of two cabinets	£120.00
Clerk invoice (No payment to HMRC)	Feb 2022	£281.09
Microsoft Office	Annual charge	£59.99
Vision 0356	NHP Review	£780.00
	Total	£2856.36

Cllr Lambley clarified that Vision Planning consultants are scoping the NHP review. There will be an application made to Locality for grant funding for Vision costs and additional funding to update the Design Guide to align with Government guidelines (3 sums - £8K, £6K technical support and the further Design Guide grant).

It was proposed that the above invoices are approved for payment. This was approved at the online meeting on Mon 28 th February 2022	Proposed by: RL Seconded: PG - All present in favour to ratify the approval.
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(3) Allotments invoicing – Clerk has prepared the invoices and they will be sent out.

(4) Bank Mandate - Cllr Gilchriest advised there may be an opportunity to amend the bank mandate via a telephone call to Lloyds. This is to be progressed.

(5) Audit 2022 a. Appoint Internal Auditor

It was agreed to appoint Auditing Solutions as our Internal Auditor for 2021-2022 Audit.	This was approved at the online meeting on Mon 28 th February 2022. Proposed by PG seconded by AS. All present in favour to ratify the approval.
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b. Review Internal Audit Report y/e 2021

To note: No issues recorded.

c. Re-adopt Financial Risk Assessment and Financial Regulations

It was proposed by PG and seconded by ND and all present in favour to re-adopt the Financial Risk Assessment and Financial Regulations. Clerk provided passwords to Chair and Vice Chair in sealed envelopes.

d. VAT reclaim to submit - Clerk will submit VAT reclaim.

(6) Area Board Grant Submitted – we have received confirmation, we await details of the receipt of the monies.

7. Planning

1. Application No: PL/2022/00930 - Proposal: Proposed works to trees in a conservation area. T1 Apple tree – Fell

Site Address: Rock Villa, The Street, Crudwell, Wilts SN16 9ET

Comment by 2nd Mar 2022

It was resolved to issue : NO COMMENT.

2. Application No: PL/2022/01045 - Application Type Full planning permission

Proposal: New Agricultural tied dwelling to replace existing temporary tied dwelling

Site address: Chedglow Field Farm, Upper Chedglow, Crudwell, Wilts SN16 9HA

Comment by 11th Mar 2022

Cllr Lawes stated a declaration of interest and was given a dispensation to discuss the application.

Chair – P Gilchriest

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11.05.22

The following comment was resolved:- We note this is a new build application in open countryside. If the planning officer is minded to approve the application we request it should be tied to the operational pig unit as per the former temporary building. If approved, it would set a precedent for other applications of this nature to be approved.

3. Application No: PL/2022/01047 - Application Type Full planning permission

Proposal: Demolition of existing bungalow and replacement with new two storey dwelling and associated hard landscaping Site Address: Ravenscourt, Crudwell, Wilts SN16 9ER Comment by 11th Mar 2022

The following comment was resolved: This proposal is in a prominent position in a Conservation Area.

We have to be consistent with policy which is not to take down a building which is serviceable to replace with another which is serviceable.

We note the proposal is for a significantly larger building in a Conservation Area and that the 'plastic' windows are not in keeping with the Crudwell Neighbourhood Plan Design Guide.

Clerk to upload comments to online Wiltshire Council Planning Portal.

One member of public left the meeting

8. Wiltshire Council report (Cllr R Berry) – Standing Item

Financial resources are an issue and it was thought this year will be challenging – contracts involving labour and fuel will be more difficult to deliver such as transport and this is a big issue going forward. Some reserves for this particular year but changed may be necessary and support to adult social care will increase and white lining and road repairs may be parked. White lining in North Wiltshire definitely needs some attention. Increase in Council Tax was discussed, it will be held to a 'level' of increase.

9. Neighbourhood Plan Steering Group (Cllr R Lambley) - Standing Item

A Steering Group workshop took place on the 15th of February during which we commenced work on defining the scope of the Plan Review to extend the Plan to 2036/2040. Two new Steering Group members were co-opted to help with the work plan. The First task to redefine the Vision and Objectives of the 2021 'made' Plan to align with the requirements of the review is in hand and the draft is with Steering Group members for approval. The task of developing an outline plan for the new work streams is now in hand and This will allow the effort and technical support needed to deliver the Review to be estimated. Further to this the Steering Group will seek the PC's formal support for the Review and if approval is granted seek funding for the Review by way of Government grants. As with the current 'made' Neighbourhood Plan parishioners will be consulted and involved at all the appropriate stages of the process in order to ensure that the Review fully reflects the wishes of the Crudwell community. The review will enable us in Crudwell to continue to ensure that future developments in the village are at a sustainable scale, affordable and designed to harmonise with the village scene.

Community Liaison Group

No further update this month as we are still waiting for the Tuners Lane site promoters to report back to us with their latest revised design and site layout proposals.

Cllr. Roy F Lambley; Chair, Crudwell Neighbourhood Plan Steering Group.

10. Covid 19 Community Initiative (Cllr R Lambley) - Standing Item

Street Leaders remain active, local numbers are high against the national average. It was thought that people are being responsible and continue to test and we continue to advise caution.

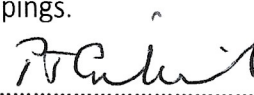
11. Parish Matters

1. Playground (1) Playground Inspection Company 2022 report received

The remedial actions are barking chippings to replenish and fencing.

(2) Bark chippings and fencing/timber - It was noted we require play bark chippings.

Chair – P Gilchrist



P3/5
11.05.22

There is a company in Cirencester that can supply and we can then ask our Swillbrook contractors to move and level the chippings from delivery. The bags will need to be lifted over the fence and Cllr Doel can assist when delivered to car park area. Clerk to investigate the supply, weight of bags etc.

Cllr Berry advised that Oaksey Parish Council may also be ordering bark chippings and Clerk will make contact. Willis Bros are due to come back to us regarding the timber works and replacement to the playground area.

2. Foothpaths (1) Potting Shed Footpath – tree maintenance to arrange before requesting neighbours permission. Cllr Doel advised we would be able to assist with the removal of the tree/vegetation. Date of possible meeting to be arranged – Clerk will contact Cllrs Butcher and Doel for availability and then some possible dates forwarded to the resident. It was noted that Clerk will confirm the insurance cover from the Parish policy with regard to this. It was noted at the Wiltshire Council foothpaths meeting that items such as these that can be managed inhouse, are recommended to be managed this way.

(2) Stiles

Cllrs Gilchrist and Butcher recently met with resident over access/stiles.

The field at end of Dawneys – ownership was clarified. The stiles are not easy to negotiate and one falling over and one in brook which has disintegrated.

We are willing to support this initiative and will make contact with land owner.	Cllr Lambley will provide contact details. Cllr Butcher will draft some details to be sent.
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3. Dog waste bin - resident requested an additional bin along Tuners Lane. Cllr Butcher will view the location the resident has identified. Clerk to inform resident.

4. Electrical cabinets – certification. Payment will be forwarded and Clerk will chase the certification/reports.

5. Fly tipping – Hankerton/Crudwell border. We are aware of this continuing problem and it is noted.

6. Village Hall defibrillator – locked cabinet and recent resident correspondence

Cllr Stewart has emailed SW Ambulance and the Defibrillator Trust so we do not know how the recent problem arose and why the Code was not given out in the emergency situation. Cllr Stewart will advise when we have received the response and we are disappointed it was not accessible. Unlocked cabinets were discussed – they are open to abuse and theft. ***It was agreed we will publish the Code in What's On In Crudwell. (it was noted this is the same code as the defibrillator at the Wheatsheaf.)***

7. Parish Steward

Pavements in Grove – resident report. Cllr Butcher met and discussed previously and will ask him to review the condition/surface. (Overhanging trees has caused moss and some tarmac is crumbling and requires re-dressing. Cllr Berry did try and have this progressed previously). Also a large tree in the Grove, following recent storm splits have applied to trunk and branch has fallen. (At side of road on entrance, a large poplar). Cllr Berry advised this is a highways/safety issue. Cllr Butcher will advise the residents and follow up.

12. Other projects

1. Review/redesign of parish council/MyCrudwell websites to include accessibility requirements - no update.

2. Platinum Jubilee – events, further details if available

Many ideas are coming together with a local group including our input from Crudwell Church, Chair of School Governors and Headmaster and Strawberry Fair committee (Strawberry Fair will not be held this year and they will assist us). Ideas include street parties, main event at the Green and at Village Hall, trying to arrange on different days. Musical evening at Church on Friday, possible flower festival and wedding dress display, car rally.

Chair – P Gilchrist 

11.05.22 ^{PZ/5}

There is a list of local businesses who we will ask for support for raffle prizes and we hope to have some significant prizes to raise money for air ambulance/church etc. Also classic car and bike display and will meet with Village Hall committee. Looking for assistance to see how things are progressing and may be necessary to slim down event programme. Suggestion from resident to plant trees and it was noted there are no more free trees available for the Queens Canopy initiative at this present time.

3. Shop/Café – update if available (Cllr Lambley)

There has been some residents and local businesses concerned about the possible siting on The Green regarding traffic, parking and other issues and we are also reviewing the Glebe Field with the land agent. As a temporary structure Planning Permission would not be required. There would be some extra expenses for electricity as no connection. It was agreed that we should continue our investigations with the Glebe Field as a site and continue to offer our support to the proprietor of the Shop/Café.

13. Closing comments/Chair to close meeting. There being no further business the Chair declared the meeting closed at 19.58.

Chair – P Gilchrist



11.05.22 P5/5