

CRUDWELL PARISH COUNCIL MINUTES -
Crudwell Parish Council Meeting
Tues 5th October 2021 7.00 p.m. Crudwell Village Hall

**Present: P Gilchrist (Chair), Cllr R Lambley (Vice Chair), Cllr N Doel, Cllr A Stewart, Cllr S Butcher
L Dent – Clerk/RFO**

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 mins at the Discretion of the Chair

1. **Chair opened meeting** – Apologies received/accepted for Cllr Lawes and Cllr Berry.
2. **Declarations of Interest to items on the agenda** – None
3. **Approval of Minutes – Tues 7th September 2021**

It was proposed that the above Minutes were approved.	Proposed by: SB Seconded: ND All present in favour.
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4. **Ratify Minutes of Tues 3rd August 2021**

It was proposed that the above Minutes were ratified as approved.	Proposed by: RL Seconded: PG All present in favour.
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5. **Matters Arising**

Fencing repairs and maintenance - playground	Clerk is awaiting Willis Bros to confirm they have attended and prepared quote.
Creative Play	Attending the play equipment for maintenance/service 13/10/21
Fresh Air Fitness maintenance visit	See finance to approve the quote.
Planning event for local community	GL – roll over to next meeting
Additional play park	PG/ND – roll over to next meeting
Bank mandate	We await confirmation of progress
Potting shed	Branch on track. Clerk to write to owner of Potting Shed and owner of Crudwell House to request their agreement for the Parish Council to remove the branch. This may lead to additional enhancements such as reinstating the footpath surface and replacing the stile with a kissing gate.
Asset register review	RL and PG ongoing
Gullies	We await confirmation, Clerk will chase Highways Dept.
ID Verde meeting	New date 13 th October 2021
Rommel Lane track	To action our withdrawal of objection – prepared letter was signed by Clerk and ratified by councillors present as approved.
SIDS Solar Unit	PG – Ongoing.
Bus stop replacement glass	Await confirmation if repair has been made
Swing seat received	AS chains/modification to fit has been completed. All present thanked Cllr Stewart.

PG advised he is aware that there will be a planning application for new housing in the location of Malmesbury Garden Centre and he will try and locate the planning application as it is live online at Wiltshire Council Planning Portal.

6. **Items for inclusion not on the agenda – at discretion of the Chair**

Tree planting on banks of The Swillbrook

With all flood alleviation works the Parish Council must ensure that the result will maximise the flow of water away from the Village. PG will contact Dr Sid Jevons from The Rivers Trust to explore riverside tree planting and its benefits.

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7. Finance

1. VAT reclaim to confirm if received into bank account – Clerk advised the amount of £1611.82 had been received into the Treasurers Bank Account on 16th September 2021.

Bank account balances:- Treasurers Account 30th Sept 2021 - £16126.83
Business Bank Instant Account – 9th Aug 2021 - £16948.25

2. Precept – second instalment notification received and the amount of £7878.26 had been received into the Treasurers Bank Account on 30th Sept 2021.

3. Quote for annual service of Fresh Air Fitness to approve – the sum of the quote to attend and service the equipment is £682.20 (incl VAT) and all present were in favour of accepting the quote. Clerk will inform and arrange a date to attend.

4. Accounts for payment

Clerk	September 2021	£303.14
Creative Play	Maintenance Visit	£354.00
Jagged Edge	Invoice for projector purchase for Parish Council (It was noted this item has been insured and entered on the Parish Council asset register).	£399.99
	Total	£1057.13
It was resolved that the above payments are approved. All present were in favour.		Proposed by RL: Seconded: AS

Next meeting – Quarterly Financial Statement and Ear Marked Reserves Review

8. Planning

1. Application No: PL/2021/08482 Application Type: Full planning permission Comments by: 14th Oct 21
Site Address: BROOKLYN, CRUDWELL, MALMESBURY, SN16 9EW
Proposal: Redevelopment involving demolition of existing buildings and erection of 2 dwellings (Class C3) and associated works

Oppose: It should be noted this property is in a prominent location within the village of Crudwell adjacent to and overlooking the village green and is also in a conservation area.

Crudwell Parish Council requests the reasoning for demolition of the existing property to be carefully considered, as does the need to replace one dwelling with two. This could set a precedent for similar applications. There is also some evidence that the historic stone cottage may still exist behind the concrete block facing. We would like to see the feasibility of this being restored, considered.

Ridge height and scale of the buildings in this location is a major concern. We would like to see the ridge and eaves height of any property in this location reflecting that of Brookside Cottage. The proposed ridge height will dominate surrounding properties. This has been allowed to occur at other locations in Crudwell and has a negative effect on the street scene.

We would like to see parking set behind the proposed dwelling(s) and the current building line retained.

We object to the removal of the section of drystone boundary walling to the front of the site, this is an important feature in this location and would like to see the drystone wall, previously removed without consent, reinstated where practical.

Regarding Crudwell Neighbourhood Plan design code

1. The recess to the front elevation of the Western Cottage is incongruous and it would appear this has been used to achieve maximum parking for the properties and is inappropriate.
2. We question the use of slates rather than Cotswolds stone roof tiles and would prefer all windows to be as per the Western property.

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2. Application No: PL/2021/08772 Proposal: Fell Elm tree Comments by: 19th Oct 21
Application Type: Notification of proposed works to trees in a conservation area
Site Address: Ravenscourt, Jnct At Tetbury Lane & The Street, North To Crudwell House, Crudwell, SN16 9ER
The following comment was resolved: NO COMMENT

3. Application No: PL/2021/09069 Site Address: 7 THE RIDGEWAY, CRUDWELL, MALMESBURY, SN16 9YH
Application Type: Notification of proposed works to trees in a conservation area Comments by: 20th Oct 21
Proposal: T1 Horse Chestnut tree Pollard to 12' as tree has outgrown its situation. T2 Beech tree 1/3 Crown reduction as part of ongoing maintenance.
The following comment was resolved: NO COMMENT

4. Planning Enforcement issue and response to resident

It was agreed by all present we will respond to the Planning Enforcement Officer to request the issue remains open and that the property is reviewed nearer completion and occupation. (Clerk to inform.)

The response to the resident who requested a Parish Council response to 3 questions during Public Speaking at the 7th September 2021 Parish Council meeting was agreed unanimously by all present (proposed by PG seconded by AS and all present in favour) and Clerk will forward via email. This was resolved as follows:-

1. To the best of my knowledge I have never seen a "WC Green Notice: of a Planning Application in this vicinity.

Crudwell Parish Council response: The notice of planning application is posted by Wiltshire Council Planning Department and methods or posting/display is under their control. Any queries regarding the posting of the application notice should be referred to the Wiltshire Council planning department.

2. May I ask if the Parish Council has considered any such Planning Application and published their findings as is normal procedure?

Crudwell Parish Council response: Crudwell Parish made comment to the planning application in the same manner it deals with all planning applications and the comment is available under the planning application number on the Wiltshire Council planning portal (also available by address search). The planning comment is shown on the approved minutes and a copy is attached.

3. Does the development comply with the concepts of the recent "made" Neighbourhood Plan?

Crudwell Parish Council response: The planning application comment was made prior to the Crudwell Neighbourhood Plan being 'made' and in place and therefore Councillors would not have been able to refer to this document.

9. Wilts Council

No report available as Cllr Berry was not in attendance.

10. Neighbourhood Plan - Cllr. Roy F Lambley; Chair, Crudwell Neighbourhood Plan Steering Group.

A second meeting of the Community Liaison Group (CLG) will take place during the last week of October, date to be confirmed. We understand that the developer's agents, having reviewed the inputs from the initial meeting have been preparing revised options for designs and site layout for review. Following this meeting the agents will be presenting a pre application to Wiltshire Council Planning prior to preparation of the final planning application which will first be presented to the CLG for approval. The CLG will continue to meet throughout and beyond the Planning Application to help ensure that the Tuners Lane development meets the objectives of the Neighbourhood Plan in respect of housing design, mix and affordability. The scope of the CLG also includes the ability to seek to secure additional requirements specified in the Plan for the site and the wider community.

The group will also work closely with the Parish Council to help identify potential parish improvement schemes which could be funded by the Community Infrastructure Levy generated by the Tuners Lane development.

RL reported that he had a meeting with Mike Kilmister and Sophie Davies of Neighbourhood Planning in Wiltshire Council on the 21st September to discuss potential planning for the NP Review and funding to support this work which is currently available. Wiltshire Council NP are recommending an early commencement of Plan Review to which will incorporate policies omitted from the 2026 Plan for expediency. These policies include green spaces, hedgerows and green spaces and Community Assets in addition to any housing requirements identified. It is recommended that the Review should extend the plan to 2040 to align with the new Wiltshire Local Plan. It is understood that funding for the review of £10,000 is available together with £8000 for technical support.

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Additional funding may also be available for review of the extant Design Guide which must now be aligned to the Government's Design Code when published.

Initial steps are to:

1. Review the Steering Group's Terms of Reference for PC Approval.
2. Scope the work required to undertake the Review.
3. The Steering Group to seek the PC's formal support for the Plan review
4. If approval granted seek funding for the Review
5. Engage technical support.

The Parish Council is asked to authorise steps 1 & 2 at this stage and if approved will be presented with a revised Steering Group Terms of Reference and scope of work for approval at the November meeting.

11. Covid 19 to include WOIC Oct edition

It was noted that the number of Covid cases in Wiltshire and the Malmesbury, Oaksey and Crudwell area continues to rise and is of concern. It was confirmed that the team of Street Leaders established for vulnerable parishioners continues to be active and provide support where needed. Reminders of their activity and contact details are regularly provided in WOIC and on our website.

It was noted that the editorial team of WOIC had omitted text re Wiltshire Council Covid information from the October PC update submitted. Cllr. Lambley was in discussion with the editors to ensure that any proposed editing is discussed with the Council in order to prevent critical information from being redacted. The Council's financial contributions and the subsidy contingency funding arrangements have been clarified to the new editorial team.

12. Parish Matters

1. Flooding and water courses

a. Historical maps sent to JMcW – Clerk has forwarded by email

b. Recent river clearance and actions required:-

Sage plants (these have been sprayed with weedkiller as has the Swillbrook area we are responsible for by Cllr Doel who will monitor growth etc). The Parish Council approved Cllr Doel to order glycosulphate.

Garden dump to remove downstream was discussed as was tree planting to keep river clean, reduce maintenance and enhance the views and environment (see Item 6).

c. Allotments area - reinforce bank – PG and RL to view the location and also liase with M Perrin as to what is achievable.

2. Parish Steward

a. Verge on north side Tetbury Lane alongside Oliver House Stud boundary wall was discussed with a view to the Parish Steward working with the resident to assist whilst the area is replanted and verge re-established.

b. Road junc between A429 and Eastcourt Road - Buddleias have self-seeded into drain at junction.

c. Area of nettles to be cleared opposite Ridgeway (discussed weedkilling and re-planting).

Closing comments

Ditch/drain by side of Village Green is blocked. Cllr Doel will review.

Eastcourt defibrillator will be 'live' in next 14 days and Mr Stanford will liase with PG re official opening.

RL advised he had met with a resident who would like to work with the Parish Council and progress opening a village shop/café. We will explore site opportunities and Clerk will review ownership documents held on Parish Council owned land and RL has contacted the Glebe land agent. It was noted there is funding available from the Plunkett Foundation and other grant funding opportunities, and we will investigate these once a suitable site is found. Wiltshire Council Area Board could also assist and Clerk will contact Cllr Berry to request his involvement.

13. Wiltshire Life Awards – Clerk will investigate clarify if we meet a criteria.

There being no further business the Chair declared the meeting closed at 8.52 p.m.

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PWJ