

**CRUDWELL PARISH COUNCIL MINUTES
Tuesday 1st September 2020 7 p.m.**

**Present: Cllr P Gilchrist (Chair) from 19.23, Cllr T Fraser (Vice Chair), Cllr R Lambley, Cllr S Grainger, Cllr G Lawes, Cllr M Credicott Ward Councillor C Berry (Wiltshire Council)
Clerk: Lisa Dent Neil Doel present – Public Speaking**

To join the Zoom Meeting

<https://zoom.us/j/93314539062?pwd=SDNpTnpSaE1BQk5xWnNnUCtwLzdtQT09>

Meeting ID: 933 1453 9062 Passcode: 464638

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 MINUTES IF REQUESTED

- Vice Chairman Cllr Fraser opened meeting at 7.11 pm, informed it was being recorded to assist in producing Minutes and all present welcomed. Apologies were received from Cllr Stanford and Cllr Stewart.
- Declarations of Interest to items on the agenda – No Declarations of Interest from Councillors present.
- To approve Minutes of the Parish Council meeting from Tuesday 4th August 2020 meeting

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| It was proposed that the above Minutes were approved, and Chair will sign and return to Clerk. Clerk to upload on website. | (1)Proposed by: TF Seconded: RL All present in favour. |
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4. Matters Arising Aug 2020

All items on agenda apart from Crudwell 3 Chelworth footpath which is covered under closing comments.

5. Finance

(1) Current bank balances 25/8/20 Treasurers A/c: £7,937.69 Bus Bank Instant A/c: £16,946.58

(2) Accounts for payment

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| What's On | Subscription (re-issue, payment was issued but cancelled due to Covid/banking) | £24.00 |
| Broadbean | Emails and uploads to MyCrudwell | £100.00 |
| Clerk | August 2020 | £276.58 |
| HMRC | PAYE for August payment | £13.20 |
| Wilts Assoc LC | Annual fee (re-issue) | £453.73 |
| Vision | NHP Consultancy work | £720.00 |
| CIX | Spam Filtering | £36.00 |
| Green Leaf Tree Services | Trees Survey Aug 2020 | £350.00 |
| | Total | £1973.51 |

(3) VAT reclaim received

£1838.05 received into Treasurers account on 24 August 2020. The next VAT reclaim can be submitted after 30th September and Clerk advised it would be in the region of £1300-£1400.

Chairman


P Gilchrist
 01-10-20

(4) Annual review of Financial Risk Assessment

Clerk will re-circulate the document and this item will roll over to the next Parish Council meeting.

6. Planning/Development

1. Application Ref: 20/06745/FUL Application for Full Planning Comments by: 21 Sept 20
Proposal:- Single storey rear extension. At: 3 Swan Close, The Street, Crudwell, SN16

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| Crudwell Parish Council agreed to issue 'NO COMMENT' | Proposed by : GL Seconded by MC |
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2. Application Number: 20/06888/FUL Proposal: Single storey front extension.
Site Location: 24 Tuners Lane, Crudwell, Wilts SN16 9EN Comments by: 25 Sept 20

To note: This application was received on Tues 1st September (day of meeting) through the Weekly Lists of Planning Applications Received and Determined from Wilts Council and details had been circulated by Clerk.

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| Crudwell Parish Council agreed to issue 'NO COMMENT' | Proposed by : GL Seconded by RL |
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PG (Chair) joined the meeting at 19:23, took position as Chair and TF took the position of Vice Chair.

The meeting was suspended for Public Speaking at 19.23 , the order of business was changed to cover public Speaking, Neil Doel was in attendance to discuss Hayleaze Farm.

The current buildings use was discussed with future plans including a conversion to office space of the Old Hay Barn with small parking area for offices and storage. Permission will be applied for next year, it had lapsed since previous application. Crudwell Garage use was confirmed in 2 premises and entire site planning history (Wiltshire Council online) was reviewed. Access track and future possible caravan parking was discussed and it was confirmed that this aligns with permitted development. Car valeting is no longer on site. Mr Doel will conduct a site visit by appointment, to be co-ordinated as a group visit to assist councillors understanding of the site and possible future plans. PG co-ordinate the visit. Mr Doel was thanked for attending and left the meeting.

Public speaking was concluded at 19.40.

Meeting was re-convened at 19.40 and Councillor Berry left meeting at 19.40

3. WALPA planning organisation requests our involvement (Wiltshire Area Localism and Planning Group)

Due to time constraints between meetings Chair advised Crudwell Parish Council has joined the WALPA group (approx. 30 town/parish councils including Ashton Keynes, Oaksey, Minety, Charlton and other Wiltshire parishes and town councils). Correspondence with WALPA has been circulated. This co-ordinated group aligns with our own concerns with neighbourhood planning validity and housing supply and all felt this alliance would be beneficial. Correspondence has been circulated to RL which is relevant to the Crudwell Neighbourhood Planning Group. WALPA will respond to the White Paper consultation.

Councillor Berry re-joined the meeting at 19.44

CB added a crucial element is the White Paper consultation/3 categories of land which will make significant changes to all Neighbourhood Planning issues and this should be influenced heavily by Local Plans. Going forward a method of legally enforcing granted planning permission to a 'build' stage may be applied to prevent development land slipping from housing allocations.

Chairman


.....P Gilchrist

11.10.20

An upcoming meeting with Wiltshire Council will address the Malmesbury Mayor and Councillors on the national planning framework and housing supply to Wiltshire and this information will be circulated.

7. Wiltshire Council report (Cllr C Berry) – Standing Item

Wiltshire Council is moving into the Covid recovery phase and have financial reserves in place and will receive some recompense from Government.

Still probably expecting to use £6M or £7M of £15M reserves in order to meet the budget. Currently unsure of revenue over the next 2 quarters (possible reductions in car parking, non-domestic rates, council tax etc). The Council requires to make £26M of savings next year and this does not necessarily account for the revenue reduction. The council may seek to increase rates or apply for additional government revenue, and all local councils are under significant pressure financially.

8. Neighbourhood Plan Steering Group Report (Cllr R Lambley) – Standing Item 1. Update 1st Sept 2020

To address residents concerns about housing developments proposed in the Plan, a socially distanced question and answer session for Tuners Lane residents was held in the parish allotments 11am and 12:30pm on Saturday 8th August 2020.

It was well attended by Tuners Lane residents and five Steering Group members who addressed a number of issues. The press were present and subsequently published a somewhat unbalanced and inaccurate account of the meeting. In order to address this, a bulletin was produced and distributed to Tuners Lane and other residents and this corrected numerous inaccuracies and directed residents to the NP list of FAQs which was refined to deal with some new questions, and to the Wiltshire Council Consultation site.

Wiltshire Council's final consultation (Regulation 16) on the Neighbourhood Plan closed at 5pm on Monday 24th August 2020.

At the time of writing there are 64 representations in respect of the Plan with a good balance of views, many supportive and others less so particularly with respect to the Tuners Lane proposed site allocation. Wiltshire Council have advised us though that their own representation is subject to two weeks delay. This is in order to address a request from Historic England to review the Plan with respect to the enlargement of the buffer zones of the SSSI's at Clattinger Farm and North Meadows Cricklade. Wiltshire Council are managing this review of any impact on our (and other) Neighbourhood Plans. Some NP policies may need refinement in this respect.

The Plan, as is acknowledged in many of the representations has been delivered by unpaid local residents by intensive voluntary work who have made every effort to consult through substantial engagement with residents over the past three years. Evidence of this is comprehensively detailed in the Consultation Statement on the Wiltshire Council portal at <https://consult.wiltshire.gov.uk>. The proposed allocation of Tuners Lane was also published in our Regulation 14 draft Neighbourhood Plan eight week consultation which commenced on the 8th November 2018.

As we have previously said; the plan, when made, will allow us in Crudwell to determine the pace and scale of future developments and to influence their location, design and affordability. Without a made Plan Wiltshire Council might permit extra housing in Crudwell to fix a land supply problem. This is much less likely once we have a made Plan or indeed the closer we get to this so Reg 16 is an important milestone.

Chairman


.....P Gilchrist

11.10.20

The next steps are that the independent examiner; now appointed by Wiltshire Council with our agreement will review the plan and all representations to ensure that our draft neighbourhood plan meets its basic conditions and can proceed to the referendum and be 'made'. Once the Examiner's findings have been published and any required changes made the community liaison group will commence meetings with the developers.

All elections and referendums are however currently embargoed until 2021 due to the Covid pandemic regulations. We will of course keep you informed of any significant events until then. In the meantime, we would like to thank the Parish Council for supporting the Steering Group in achieving this key milestone.

CB added the northern area planning department will shortly be understaffed by X6 and another X2 are being deployed to private sector. There is a recruitment block and there is no intention to replace these employees. This is a major issue for planning consultation such as neighbourhood planning.

Representation from NHP Group was discussed as a liaison and RL commented this is something to be reviewed in the future.

It was confirmed the project is still in budget and we are expecting £1000 from Locality shortly.

Tisbury Plan extension was discussed and RL will look into this, it may require additional funding. CB advised extension to 2036 may require additional housing allocations and impact on referendum.

9. Covid 19 Community Initiative – (Cllr R Lambley) – Standing Item

List of names of local volunteers is available, so they can be presented with certificates. PG to discuss with Ollie Phipps to clarify what is required.

Facebook page has been useful for fast communications.

10. Parish Matters

1. Trees

(1) Memorial Garden – fallen tree removal required

PG has approached R Wilson who has sighted the tree and will remove this after harvest (2 weeks approx.). There is also a large tree branch down at Rommel Lane and Tetbury Lane. Cllr Stanford offered to remove this, PG will clarify if this is possible as if this is not removed we will need to pay for removal to facilitate grass cutting access. The tree is on Wiltshire Council's land, but it was thought that we would need to arrange its removal. PG will contact JS to clarify removal arrangements and if this is not possible, will advise Clerk to inform Wiltshire Council and request their advice.

2. Allotments – Scottish & Southern Electric treeworks. Clerk advised no contact as yet, awaiting information as to when this will take place.

3. Re-survey of all parish trees. Report has been received from Green Leaf Tree services. All trees on Village Green, Memorial Garden and Post Office Green are confirmed as in good order and will not require re-inspection for 5 years. There are some minor recommendations in the next few months for consideration and we will schedule this, PG and TF will arrange to view and schedule the works.

2. Re-siting of defibrillator to Village Hall – This has been completed, SW Ambulance notified and Cllr Stewart was thanked for his efficient arrangements.

Chairman


.....P Gilchrist

11.10.20

3. **Creative Play Playground report and quote** – TF met with the representatives and minor repairs effected free of charge. There are works required to gate post/fencing to the play area and Willis Brothers will attend next week to survey the works required and provide a quote.

4. **Emergency plan** – PG will contact Renate at Wiltshire Council to request their comment. Parish Councillors details will need to be added by PG.

5. **Track at Rommel Lane cottages** – PG will make contact with R White and then PG and TF will co-ordinate what is required to register area as a community asset. It was noted this continues to be well used by residents.

6. **Dog fouling Tuners Lane** – Crudwell Parish Council has upgraded signage and informed through What's On that this continues to be a problem and noted this as regular item on the Crudwell Facebook page.

7. **Accident on play equipment** – This has been recorded by the Clerk and reported to Councillors. TF has checked the item of play equipment, contacted the suppliers and requested they attend to investigate and quote on any maintenance required.

8. **Auto Speedwatch Device** - PG has spoken to O Phipps and registered to receive a device and it may take 6 months as accuracy and follow-up arrangements are investigated.

11. **Other projects**

1. **Review/redesign of Parish Council and MyCrudwell websites to include accessibility requirements** - RL Progress continues, it was agreed a key requirement is a site which can be maintained easily with uploads. The question of the benefits of '.gov' website and the charges associated with this was queried. Clerk will contact Katie Fielding and ask what the legal requirements are for Parish Council domain names.

2. **New model (NALC) Code of Conduct to review/adopt** - This will roll over to next meeting.

12. **Closing comments/Chair to close meeting.**

1. Gigaclear works to Crudwell area will be posted on Crudwell Facebook page and MyCrudwell/ mailing list.

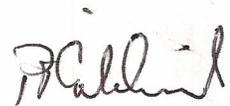
2. SG will email PG re upcoming site visit to Hayleaze Farm.

3. Right of Way Crudwell 3 Chelworth - GL has spoken to residents at Chelworth House and they advised the right of way was previously re-routed. There is no evidence of signage indicating this, and so unclear if legally re-routed. CB advised re-routing a right of way is a legal and expensive task and can be a lengthy process. GL will contact Steve Leonard as Wiltshire Council may be able to assist with our enquiries and could clarify if a diversion is in place and advise how to proceed.

4. GL advised Gigaclear has connected Chelworth to high speed internet. The liaison between Gigaclear and Wiltshire Council Highways was queried as Gigaclear works involved siting cabling in the road which was only resurfaced two months ago. GL will contact Matt Perrot at Wiltshire Council concerning this.

There being no further business the Chair declared the meeting closed at 20.55

Chairman



.....P Gilchrist

11.10.20