

CRUDWELL PARISH COUNCIL MEETING

Tuesday 27th September 2022 at Crudwell Village Hall, Crudwell – 7.15 pm

Present: Cllrs: P Gilchrist (Chair), A Stewart, N Doel, G Lawes, R Lambley
Cllr C Berry (Wiltshire Council)

L Dent – Clerk/RFO

--oOo--Proclamation of Accession--oOo--

Approx. 10 residents joined Parish Councillors for a reading of the Proclamation of Accession for Charles III read by Chair P Gilchrist. We would like to thank those residents for joining us.

Public speaking: Annie Smith (Trustee Crudwell Village Hall and Recreation Ground committee)

A further update was given of management to the Village Hall Management Committee. AGM will be held on Thursday 29th Sept 2022 and a representative of the Parish Council will attend. Current Trustee roles needed include Secretary and Caretaker. Annie was thanked for attending and left the meeting at 7.15 p.m.

1. Welcome to all Parish Councillors, apologies and absence

The meeting was opened by Chair at 7.16 p.m. Apologies accepted and received for Cllr Butcher.

The order of business was varied, proposed by PG and all present in favour.

6. Wiltshire Council report (Cllr C Berry)

The recent Wiltshire Council cabinet meeting and Government and Audit meeting reported a large overspend, £16M in reserves. There has been no clarification on Government intervention as yet.

2. Approval of Minutes from August 2022

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| The above Minutes were approved and signed by Chair. All present were in favour. | Proposed : AS Seconded: RL |
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3. Matters Arising

- Electrical cabinet at Edenstone Development reported to HSE.
- Crop fires – it was agreed it would be beneficial to add this into the emergency plan and we could show the location of fire hydrants. Clerk will send copy of Emergency Plan to RL. Renate Malton, Wiltshire Council assists with emergency plans and could assist us.

4. Items to be included at discretion of the Chair - None

5. Finance

1. Bank account balances – Treasurers 27/9 £19,690.67 Bus Bank 27/9 £17,291.11
It was noted that the second Precept instalment of £7865.75 and recent VAT reclaim £834.82 have recently received.
2. Bank mandate – No contact from Lloyds bank. Cllr Stewart will make contact to request an update on the 3rd attempt to register a mandate change form.
3. Option to opt our of the SAAA central external auditor appointment arrangements – it was noted that Crudwell Parish Council will not be opting out and will remain in the scheme as a smaller authority.

4. Accounts for payment

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| The following accounts were approved for payment. Proposed RL, seconded AS. All present were in favour. |
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Signed Chair – P Gilchrist.....

18 OCT 2022
P Gilchrist

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| Vision Invoice 0433 | Consultancy work | £390.00 |
| What's On In Crudwell | Financial assistance | £196.00 |
| ID Verde | 6 attendances | £798.60 |
| SLCC | CILCA Course | £410.00 |
| CIX | Data Transfer charges | £17.65 |
| CIX | Spam filtering | £36.00 |
| WALC | CILCA training | £330.00 |
| Clerk August 2022 | August 2022 | £301.47 |

a. ID Verde payment

As a Parish Council, it is our responsibility to spend public money with careful consideration and only if we can justify that we have received goods or services.

It was agreed that we will forward payment for 6 attendances - £798.60

| Month | Inv/Cr Note | Amount enc | Notes |
|----------------|-------------------------------------|---------------------------------|---|
| Sept 22 | 10856730 | £133.10 | One cut agreed although no attendance note received. |
| August 22 | Inv 10853359 Cr Note 10855963 | NIL | |
| July 22 | Inv 10849838 | £133.10 | We dispute 2 cuts in July – there were 2 visits but only 1 cut of all areas was achieved in these 2 visits. We will pay 1 attendance fee as we pay per complete cut of all areas. |
| June 22 | Inv 10845920 | £133.10 | We dispute 2 cuts in June – we have 1 attendance recorded. We will pay one attendance fee. |
| May 22 | Inv 0843026 | £133.10 | The invoice is for 2 attendances but you have advised you will issue a credit note for one attendance. We will pay one attendance fee. |
| April 22 | Inv 10839908 | £133.10 | We dispute 2 cuts in April – we have 1 attendance recorded. We will pay one attendance fee. |
| March 22 | Inv 10837980 Cr Note 10845302 | NIL | |
| May 21 | Inv No 10822844 Cr note 10825193 | £133.10 | We dispute 2 cuts in May 21 – we have 1 attendance recorded. We will pay one attendance fee. |
| Total enclosed | | £798.60 inclusive of VAT | |

Clerk will prepare a letter and this will be sent to ID Verde, enclosing the cheque payment.

5. Planning – New application

Application Ref PL/2022/07089 - Proposed Works to Trees in a Conservation Area

Address: 9 THE RIDGEWAY, CRUDWELL, MALMESBURY, SN16 9YH

Proposal: Ash tree - high pollard

Respond By 04-10-2022

It was agreed by all present to issue NO COMMENT.

Application determined

Application Ref PL/2022/05925

Householder Application Address: 16 THE GROVE, CHELWORTH, MALMESBURY, SN16 9SS

Proposal: Replace existing external materials to north west, north east & south west elevations with through colour render

Decision: It was noted this was **Withdrawn by Applicant**

PJ Gilchrist

Signed Chair – P Gilchrist.....

18 OCT 2022
PJ/G

CLlr Lawes will forward details of cladding to a property which may be of interest and will also review the progress of Brooklyn.

6. NHP Report

We are pleased to report that we have now received confirmation that our application for Government Locality Grants to support work on our Neighbourhood Plan Review has been successful. The initial grant of £9900 will be deposited in the Parish Council account shortly. This means that the Neighbourhood Plan Steering Group can begin work and our first task will be to appoint the specialist Planning Consultant needed to support the Steering Group in carrying out the Review. We believe that it would be significantly to our advantage to continue to retain Vision Planning who have agreed to providing the technical support needed for the standard NP rate of £550 per diem, in that they, having delivered our made plan would be able to hit the ground running whereas a new agency would inevitably consume considerable resource and cost in getting up to speed. It is also the case that any alternative agency would have to quote within the standard NP rate of £550 per diem so it would be most unlikely that there would be any rate advantage. The Parish Council is asked to approve that the Steering Group commence the work plan supported by Vision Planning. A quotation for this tranche of work is available and will be circulated. The first task will be to prepare a consultation before Christmas to include a call for sites and comment on our proposed policy proposals in respect of:

- Housing Allocation of small infill and self-build sites following the call for sites.
- Green spaces including the greens and Glebe Fields
- Hedgerows and green corridors
- Business development including a community hub

There will be full community engagement and consultation throughout the process.

Proposal: Crudwell Parish Council Neighbourhood Plan Steering Group commence work on the next tranche of Neighbourhood Planning using Vision Planning Ltd (planning consultancy) as support, at the quoted rate. Proposed by RL, seconded by PG and all present in favour.

Community Liaison Group

There has been no update from the Tuners Lane site promoters to our detailed comments on their draft plans. When agreed plans are at a more advanced stage it is the intention of the CLG to consult with Crudwell residents in advance of the site promotor's consultation to provide an early opportunity for comment.

7. Covid 19

The Streetleaders group is still active and currently signposting residents to vaccinations etc. They remain available if needed. Infection rates were low in our area but we understand they are rising and we advise residents to stay safe and follow advice from Wiltshire Council and gov.uk.

8. Parish Matters

1. Playground bark chippings, FAF, service of play equipment
Bark chippings – Clerk will contact company concerned to request if they will accept a cheque payment.
Service of play equipment – Creative Play has been booked to inspect and complete maintenance, Fresh Air Fitness we await their response.
2. Ownership/responsibility of playground area fence – this remains under investigation. PG will contact Willis Bros to request a quote for the fencing works required.
3. Footpaths and stiles – a report had been compiled by Cllr Butcher. It was agreed we will request Cllr Butcher to proceed with the works as per the report, there will be some cost to the Parish Council and for this we have year

Signed Chair – P Gilchrist.....

18 OCT 2021
D3/LL

marked funds. Cllr Lawes is available to check accessibility arrangements with regard to the choice of replacement stiles.

4. Parish Steward – no current tasks.

5. Trees – we have an order of free saplings to be delivered shortly and we will use these within the local community or offer out to local residents. More information to be circulated on their arrival.

10. Project work

1. Website accessibility – we currently and looking at costings for the accessibility work, as per the Government requirements stated.

2. Alvan Blanche – defibrillator. We await further details from Mr Ray Sanderson who has been in contact with the company concerned.

The meeting closed at 9.15 p.m.
PS



Signed Chair – P Gilchrist.....

18 OCT 2022
21/11