

Crudwell Parish Council

Minutes of the **Meeting of Crudwell Parish Council Meeting**
Held in Crudwell Village Hall on 17th September 2024 at 7.00pm.

Present: Cllrs R Hamilton-Lambley(Chair), S Butcher, I Warner, O Hughes
Also present: Lisa Dent (Parish Clerk), Cllr C Berry (Wiltshire Council)

CPC/24/176 Welcome and Apologies for absence

The meeting was opened and all present welcomed.
Apologies received for Cllr Lawes, Cllr Doel and Cllr Gilchrist..

CPC/24/177 Public Speaking

None requested.

CPC/24/178 To receive Declarations of Interest in accordance with the Council's Code of Conduct

None.

CPC/24/179 To adopt the minutes of 20th August 2024 meeting of Crudwell Parish Council

The minutes were adopted and signed as a correct record.

CPC/24/180 To note Matters Arising and determine next steps

Defer to next meeting – clarification is Cllr Gilchrist has contacted Wilts Council to request if they will survey or clear their section of the Swillbrook.

CPC/24/181 Items for inclusion (at Chairs discretion/no decisions)

Clerk advised the playground bin has been ordered, the Tetbury Lane road signs have been ordered and the photocopying of the What's on Survey has been ordered. The playground sign is in progress and also making arrangements for the supply of a Fresh Air Fitness sign. Wiltshire Council PEAS winter weather scheme has started and placed on order are 2 boxes of gel sacks and 2 road flooded signs.

CPC/24/182 To note bank statements

Treasurers account 16.98.24 £14,559.40 Business Bank 16.09.24 £18,422.40
It was noted the neighbourhood planning Groundwork grant of £8000 was received into Treasurers account on 6th Sept 24. The bank statements were noted.

CPC/24/183 To receive and note bank reconciliation July 2024

The reconciliation was noted, balanced to the bank accounts.

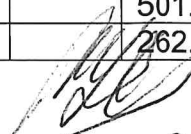
CPC/24/184 To note: VAT reclaim has been submitted

The claim of £1,107.19 has been sent to HMRC.

CPC/24/185 To resolve accounts for payment – examined, verified and certified by Clerk/RFO.

To resolve accounts for payment – examined, verified and certified by Clerk/RFO.
Authorised schedule to be initialled immediately below last item by Chair. Appoint two councillors to authorise.

Bank transfer Payments	For	Inv no	Net £	VAT £	Total £
Countrywide	Grass cutting	988906	134.42	26.88	161.30
HMRC	PAYE		153.40		153.40
L Dent	Clerk July 24		501.51		501.51
L Dent	Clerk Aug 24		262.13		262.13

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			1051.46	26.88	1078.34
Debit card Payments	For	Inv no	Net £	VAT £	Total £
CIX	Spam filtering	980653	30.00	6.00	36.00
Litterbins.co.uk	Playground new bin		179.95	35.99	215.94
Doxdirect	What's on photocopying		54.35		54.35
			264.30	41.99	306.29

Authorised schedule was initialled immediately below last item by Chair. Two councillors (Cllrs Hamilton-Lambley and Butcher) were appointed to authorise. Clerk has set up the payments at Lloyds Bank. The clerk confirmed all invoices had been examined, verified and certified as correct and proper charges. The council resolved to agree payments.

CPC/24/186 Kemble Solar Farm development – to note any updates or progress

No updates or reports.

CPC/24/187 To review report and authorise purchase of replacement playground bin

It was agreed to proceed with the most cost effective supplier which is litterbins.co.uk and £179.95 net to include free delivery and bolts to secure unit.

CPC/24/188 To resolve comment for planning application received since the previous meeting

1. Application No: [PL/2024/08349](#) 26 The Dawneys, Crudwell, Malmesbury, SN16 9HE
Householder planning permission - First floor extension over garage

It was agreed to enter No Comment.

2. Application No: [PL/2024/08245](#) 4 Church Cottages, Crudwell, Malmesbury, SN16 9ER
Treeworks in a conservation area

It was agreed to enter No Comment.

3. Application No: [PL/2024/03217](#) Chelworth Farm House, Chelworth, SN16 9SF
Full planning permission. Proposed change of use of agricultural land to increase the residential planning unit including the erection of a tennis court with associated landscaping.

It was agreed to enter No Comment.

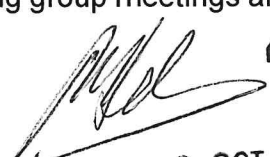
CPC/24/189 Wiltshire Council report

Wilts Council remain financially secure. Works to road repairs has commenced and the Kemble Business Park crossroads have been resurfaced and re-lined. Cllr Berry has been progress chasing this for some time and also has requested The Grove to have their pavements reviewed and timetabled for resurfacing. The new government pension cut has caused concern and it may be that unitary councils such as Wiltshire have to step in with financial assistance. The new NPPF changes were discussed re housing numbers to this area.

CPC/24/190 Neighbourhood Plan Report - Neighbourhood Plan Review September 2024

Work completed to date is as follows:

- It was reported last month the requirement for housing in Crudwell was likely to increase following the Governments consultation on the revised NPPF and that our review would reflect those changes in terms of our Reg14 draft allocation.
- At a recent appeal it was demonstrated that the resulted in the housing supply in Wiltshire was below the four-year requirement. This affects the “tilted balance” with the result that speculative planning applications are more likely to be approved. With protection currently from this until 2026 by virtue of the current Neighbourhood Plan it is imperative that the current review is completed by that date. This being the case working group meetings are being convened to expedite our Reg 14 plan.

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- Recent communications received from the Site A Agents who wish to proceed with their draft proposals to develop the site. An early meeting is being arranged to set our requirements for the inclusion of the site as our allocation in Reg14. The Planning Application for the 2021 NP Allocated site in Tuners Lane remains called in by Councillor Berry following the PC's objections to the proposed housing designs, there is no published date for the committee meeting where this will be an agenda item.

Locality Grant

The technical support grant monies (£8000) has now been paid into the parish council account. A meeting is being arranged with the Design Code consultant to discuss our requirements .

CPC/24/191 Community Report

The short survey on the requirement for a relaunch of What's on in Crudwell (WOIC) or similar is launched. The process will be as follows:

- A volunteer will distribute the survey leaflets to all households during next week.
- An online version has been prepared by the Clerk and residents are encouraged to complete the survey online, or exceptionally copies may be left at the Pubs, the school and at the Post Office.
- Following the closing date (30th September) the results will be collated and a brief report prepared for the PC.
- The report will indicate the requirement for a printed copy as opposed to the online version with email and messaging notifications.
- The PC will allocate a budget to cover the printing of the residual copies needed.
- Parishioners have volunteered to edit the journal monthly and distribute the printed copies required.
- The survey also canvasses local businesses with the possibility of sponsorship advertising.
- It is hoped that publication of the journal will start during October of this year.
- The Focus Group will advise further re branding and design for the journal.

CPC/24/192 Parish Matters

SIDS data for 20 mph request – there are 4 weeks of data available, Cllr Butcher will forward to Clerk. This will be registered as a highways improvement request.

Registration of SIDS device with Devizes police – this has not progress as no response has been received. Cllr Berry will forward a names contact to Clerk.

Eastcourt SIDS metro count – application to traffic surveys details have been received and Clerk will action this.

Clerk has requested the name of our local Environment Agency contact (who in turn can advise us of our Herbicides agreement officer, in order to progress weed suppressant spraying.)

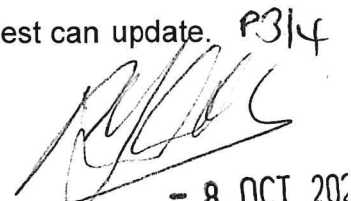
New signage to playground – a proof has been received from Signet signs for councillors to review, clerk has forwarded.

Stiles and footpaths – Cllr Butcher will request if S Leonard (footpaths officer) could arrange improvements to the surface of a very muddy footpath.

Discussions concerning the bull in field continue and it was agreed we can signpost the Countryside Code and inform residents (through What's On, when it is back and running).

Parish Steward – Cllr Warner advised there is an area of tarmac by Pettifers which is crumbling and will be a slip hazard in icy weather. Cllr Butcher will refer this to the Parish Steward in the first instance.


Solar panel for SIDS device – defer to next meeting when Cllr Gilchrist can update. P3/4


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CPC/24/193 Parish Council website project work

Clerk will contact CIX re the possibility of transferring the hosting and domain and any timings/charges. Parish councillor emails (.gov) continue to be challenging to manage and clerk will forward new passwords and any further information available to assist with set-up.

There being no further business the meeting was declared closed at 8.39 p.m.

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