

**CRUDWELL PARISH COUNCIL MINUTES -  
Crudwell Parish Council Meeting  
Tues 2<sup>nd</sup> November 2021 7.00 p.m. Zoom online**

**Present: P Gilchrist (Chair), Cllr R Lambley (Vice Chair), Cllr N Doel, Cllr S Butcher, Cllr G Lawes  
Cllr C Berry**

**L Dent – Clerk/RFO**

*The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.*

**PUBLIC SPEAKING – 10 mins at the Discretion of the Chair**

No public speaking requested.

1. Chair opened meeting 7.03 p.m. – Apologies received/accepted for Cllr Stewart  
*Cllr Lawes lost connection with the meeting at 7.04 pm*
2. Declarations of Interest to items on the agenda – None
3. Approval of Minutes – Tues 5<sup>th</sup> October 2021

It was proposed that the above Minutes were approved.

Proposed by: RL Seconded: SB  
All present in favour.

*Cllr Lawes rejoined the meeting at 7.06 pm and confirmed no declaration of interest to items on the agenda*

*Cllr Berry joined the meeting at 7.05 pm*

The order of business was varied.

**8. Wiltshire Council Report**

Wiltshire Council continues to manage its business post-Covid, the budget gap previously was £45M and is now £35M. The Council will run a balanced budget dependent on Government monies. There will be support with speeding to local area and CB will forward information. The main budget item remains adult and child social care, there remains some uncertainty re what will be delivered by the voluntary sector. Area boards are reaching out to Parish Councils to come together on issues that are of concern, such as speeding. The approach is to be more cohesive and is a cross party initiative.

Land supply/housing allocations, the large applications to our area will put pressure on highways and other services and CB acknowledged there is a need for the council to firm up its position. Covid numbers increasing in local area, it was thought this could be due to a clinic in Wolverhampton managing testing from this area and giving false negative results.

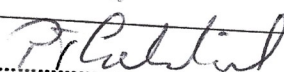
Cllr Berry confirmed the Conservation Officer is still active and available for advice.

*Cllr Berry left the meeting at 7.16 p.m.*

**4. Matters Arising**

WOIC	No further response required; it was noted our attribution has been left off recent articles.
Planning enforcement	Clerk responded requesting the case remains open.
Tree planting at Swillbrook	This will not be progressed
Planning to Malmesbury Garden Centre location	PG advised this location is detailed in Local Plan as mixed use (business/housing/shopping) and the garden centre may move to do different location on the site.
Playground Fencing repairs and maintenance -	PG will contact Willis Brothers to progress the site visit and quote.
Community Planning event	GL – ongoing
Additional play bark	Clerk will request if ID Verde will quote.
Bank mandate	We await confirmation of progress
Potting shed	Clerk has written to owners of Potting Shed and Crudwell House to request their agreement for the Parish Council to remove the branch.
Asset register review	RL and PG - ongoing

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Gullies	We await confirmation
SIDS Solar Unit	On hold, we may revisit.

5. Items for inclusion not on the agenda – at discretion of the Chair - See Planning 1. Application No: PL/2021/09970

### 6. Finance

1. Bank account balances:- Treasurers A/C 30<sup>th</sup> Sept 2021 - £16126.83 Bus Bank A/C – 9<sup>th</sup> Sep 2021 - £16948.39
2. Ear Marked Reserves:-

Flood alleviation/watercourse	£1000.00
Election Costs	£1000.00
Play Equipment/Fresh Air Fitness	£2000.00
Website	£2000.00
Contingency	£1000.00
Rommel Lane Legals (carried over from last year)	£ 100.00
General Reserve	£9000.00
Total	£16,100.00

QFS has been circulated by Clerk prior to the meeting and balanced to bank accounts.

### 3. Accounts for payment

Clerk	October 2021	£375.55
CIX	Domain renewal MyCrudwell	£ 6.00
PATA Payroll	July-Aug-Sept 2021	£ 23.85
Fresh Air Fitness	Annual maintenance visit	£682.20
Turbo Glass	Replacement glass bus stop	£218.40
Vision Planning	Community Liaison Group	£780.00
Creative Play	Annual Maintenance Visit	£354.00
	Total	£2440.00

It was resolved that the above payments are approved for payment.  
Proposed by GL: Seconded: RL and all present were in favour.

### 7. Planning

The conditions detailed on recent applications determined were reviewed and discussed.

- The Firs, Kemble – no significant conditions.
- Alvan Blanch – Sustainable drainage scheme to be in place before the car park is put into use.
- The Mead – East window to be obscured.

It was noted the developer who is managing the Brooklyn application has been in contact and would like to discuss the Parish Council comments. All present were in favour of Cllr Lawes speaking to the developer on behalf of Crudwell Parish Council.

### Item for Inclusion not on the agenda

Application No: PL/2021/09970 Application Type: Full planning permission Comments by 25.11.21  
 Proposal: Erection of a single dwelling and associated ancillary development (renewal of extant permission  
 18/07032/FUL - Site Address: Land adjacent to Stream Cottage The Street Crudwell Malmesbury SN16 9ER  
 Crudwell Parish Council issued the following comment: For the previous application made in 2018 for this dwelling  
 the following comment was made and this still stands:- Objection Highways access issues, insufficient parking on  
 site, impact on flood zone, impact on conservation area, concern re sewerage/soak ways/foul drainage. Since

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then, the Crudwell Neighbourhood Plan has become 'made' and we would like to see the proposed dwelling in keeping with this.

1. Application No: PL/2021/09494 Application Type: Notification of proposed works to trees in a conservation area Site Address: Malthouse Cottage, Tuners Lane, Crudwell, SN16 9EH Comments by 03.11.21  
Proposal: Willow (T1) - Pollard at approximately 4.5 meters and remove all growth from main stem. Magnolia (T3) - Willow (T2) - Pollard at approximately 4.5 meters and remove all growth from main stem. Reduce by crown reduction tree height by approx 1.0m to stop growth into power and telecoms lines and shape.  
Crudwell Parish Council issued the following comment: NO COMMENT

2. Application Type: Householder planning permission Comments by: 19.11.21  
Proposal: Alterations to external fenestrations and associated works  
Site Address: Hill House, Flisteridge Road, Upper Minety, Malmesbury, SN16 9PS  
Crudwell Parish Council issued the following comment: Whilst we appreciate that the property is barely visible from any public space and the development has no impact on neighbouring properties, we regard the scale and detailing of the proposed dormers to be incongruous and out of keeping with the Crudwell design code.

### 9. Neighbourhood Plan – Cllr. Roy F Lambley; Chair, Crudwell Neighbourhood Plan Steering Group

A second meeting of the Community Liaison Group (CLG) took place on the 18<sup>th</sup> October at which the developer's agents, having reviewed the inputs from the initial meeting shared a palette of design options preparing revised options for review. Given the current backlog in Wiltshire Planning it was agreed that the agents should now present a pre application to Wiltshire Council Planning prior to preparation of the final planning application which will first be presented to the CLG for approval. A further meeting of the CLG will be held at which the final design ideas will be presented together with a discussion on options for the additional requirements identified in the NP as being required for the site and the wider community.

The group will also work closely with the Parish Council to help identify potential parish improvement schemes which could be funded by the Community Infrastructure Levy generated by the Tuners Lane development.

Following RL's meeting with Mike Kilmister and Sophie Davies of Neighbourhood Planning in Wiltshire Council on the 21<sup>st</sup> September to discuss potential planning for the NP Review and funding to support this work which is currently available the PC at its meeting last month agreed to the following plan:

Initial steps are to:

1. Review the Steering Group's Terms of Reference for PC Approval.
2. Scope the work required to undertake the Review.
3. The Steering Group to seek the PC's formal support for the Plan review
4. If approval granted seek funding for the Review
5. Engage technical support.

The Parish Council approved steps one and two and;

- The ToR are currently being reviewed for approval by the Steering Group and will be presented to the December PC meeting for approval.
- A draft scope based on the NP Review triggers and the deferred elements of the 2021 Made Plan is being prepared for an estimate of the technical support required for the Review. It is hoped that this will be available for the December PC meeting.

### 10. Covid 19.

The following release was published on MyCrudwell, Facebook and sent out as a Mailchimp newsletter to subscribers on 23<sup>rd</sup> October:- "The number of people tested positive in the Malmesbury Crudwell and Oaksey area continues to rise to very worrying levels. The local reported number as of 17th October was 89 cases, that is 1089 per 100,000; more than double the national average for England of just over 400 per 100,000. You can

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check this out at:

[https://coronavirus.data.gov.uk/search?postcode=SN16+9ET&fbclid=IwAR3dz\\_sP3dD6u87NDTiRq4HJ5GNa-3qHuMTXK2rX0h\\_eesSdrqOKtGB6vfl](https://coronavirus.data.gov.uk/search?postcode=SN16+9ET&fbclid=IwAR3dz_sP3dD6u87NDTiRq4HJ5GNa-3qHuMTXK2rX0h_eesSdrqOKtGB6vfl)

Clearly a cause for great concern and we advise all to remain extremely cautious and to try to stay safe by following guidance. We advise that you should wear a mask when meeting others or in shops, garages etc. Contrary to what some seem to believe the pandemic is far from over here."

### 11. Parish Matters

1. Land registry, Rommel Lane – Notification received of our withdrawal from objection had been received and also that an objection from another party has been registered.
2. Flooding and water courses
  - A 1. Garden dump – there is an obstruction in the stream, PG will consult with homeowner. 2. Tree Planting – this will no longer be progressed. 3. Weedkilling – Two residents had contacted the parish council over concern re the application of weedkiller product to the riverbank. PG will draft a response.
  - B. Allotments area – PG advised that a resident will clear tree debris and we will then review the riverbank (PG and Margaret Perrin, allotments representatives.)
  - C. Leaning wall – Glebe Field. This is ongoing, PG will consult with Flood Group early next year to progress possible works to enable straightening of the river. This would require a machinery (digger) and would require the support of the landowner and Environment Agency.
3. Creative Play report received – to be reviewed when Cllr Stewart present.
4. Fresh Air Fitness maintenance/service attending 11.11.21 – to note.
5. Drain by Village Green blocked. This has been cleared, Cllr Doel was thanked for his assistance.
6. Parish Steward
  - a. Verge on North side of Tetbury Lane alongside Oliver House Stud boundary wall  
Cllr Butcher advised the Parish Steward had used instant tarmac to fill the larger holes and will backfill with planings. These works will stabilise the verge and the property owner can then continue with additional works should they wish to.
  - b. Buddleias in drain road junct A429 and Eastcourt Road – see 5 above.
  - c. Nettles to be cleared opposite Ridgeway – this item has been resolved.
7. Footpath by Potting Shed – Clerk has written to property owners.
8. Overhanging bushes to The Street, Mayfield Gardens – no further action required.

### 12. Other projects

1. Eastcourt defibrillator – the defibrillator is now 'live'.
2. Village Shop/café feasibility – the resident who made contact remains willing to work with the Parish Council and a location to site a mobile unit is being sought with two locations currently of interest. The proposal is that the unit would remain on site for 5 days a week and offer café items and milk, newspapers etc. No services are required as the unit will have a generator and water tank. The Parish Council remains supportive and will request assistance from Cllr Berry re permissions and licenses required.
3. Parish Council website enhancements – Cllr Lambley advised he may ask Ben Preece for some assistance.

### Closing comments:

Cllr Lambley advised a future project had been suggested – installing a rail to prevent parking to the greened area by P O Green.

There being no further business, the Chair declared the meeting closed at 20.45 pm.

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