

CRUDWELL PARISH COUNCIL MEETING

Tuesday 15th November 2022 at Crudwell Village Hall, Crudwell – 7.00 pm

Present: R Lambley (Vice Chair), N Doel, G Lawes, Cllr A Stewart
L Dent – Clerk/RFO, Cllr C Berry – Wiltshire Council

1. **Welcome to all Parish Councillors**, apologies and absence. The meeting was opened by Chair Cllr R Lambley at 7.05 p.m. Apologies received and accepted for Cllr P Gilchrist and Cllr S Butcher.

Public Speaking

A member of the public regarding the property Rockvilla was present to discuss the planning application and comments so far received and to offer reassurance to neighbouring properties that noise and disturbance would be minimal and closely monitored and that this type of nursery/child care is very much needed by working parents. Crudwell Parish Council restated its position in that it still has concerns regarding use of the class-type in the planning application, traffic and parking at drop-off and collection times and noise disturbance in a residential area.

*PCSO's joined the meeting 7.10 pm
Member of the public left the meeting 7.10 pm*

2. **Declarations of Interest to items on the agenda** - None

3. **Approval of Minutes from 18TH October 2022**

The above Minutes were approved and signed by Chair. All present were in favour.	Proposed : AS Seconded: ND
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3. Matters Arising

Emergency Plan incorporating crop fires	Defer to later meeting.
Contact Willis Bros regarding fencing repairs to playground	Cllr Gilchrist
What's On submission	Cllr Lambley will co-ordinate to include advertisement of our 3 parish councillor vacancies.
Weekly playground play equipment and fresh air fitness reporting	Will be taken over by Cllr Gilchrist.
Bank mandate update	Cllr Stewart will request an update.
Village Hall meetings	No dates circulated, Clerk will liaise with Annie to see if further advertising of volunteer vacancies would be helpful.
Foot paths and stiles	Defer to January 2023 meeting. It was noted we hold £2000 in ear marked reserves.
Weekly defibrillator reporting for the unit at the Village Hall	To be taken over by Cllr Lawes
Parish Steward	Gullies/drains are blocked in Tetbury Lane/Village Hall area.
Playground	Creative Play provisionally scheduled for week commencing 28/11/22 along with the planned repairs. Fresh Air Fitness will be later in December.
Bark chippings	Clerk to proceed with bark chippings (cheque payment) and arrange labour
Small urban trees	These have been received and distributed.

4. Items to be included at discretion of the Chair

Wiltshire Council requested our response from the annual rough sleeper count – it was agreed that we will inform a zero count.

Signed Chair.....
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5. Finance

1. Bank account balances were confirmed as 11/11/22 Treasurers £27,278.67 and Business Bank 09/11/22 £17,293.69
2. To note: Groundwork grant received into bank account £9900.00 04/11/22, and this is ear marked.
3. Bank Mandate – Cllr Stewart will pursue an update from Lloyds bank.
4. To note: E02-22 2022-23 National Salary Award Clerk pay increase to Clerk from £14.02 per hour to £15.02 per hour backdated to 1st April 2022.
5. Accounts for payment

Clerk Invoice	Oct 2022	£460.41	
PATA Payroll	April-May-June 2022	£23.85	
PATA Payroll	July-Aug-Sept 2022	£23.85	
CIX	Domain renewal Mycrudwell	£6.00	Direct debit
ID Verde	Grass cutting Oct 2022	£135.72	
	Total	£649.83	

Proposed by AS, seconded by ND and all present in favour to pay the above invoices.

6. QFS had been circulated prior to the meeting and was adopted/approved.
7. It was noted the Precept requirement for 23/24 required by 18th Jan 2023 to Wiltshire Council.

The budget setting will be agreed at the December 2022 meeting.

Public Speaking

PCSO's John and Juliet addressed the meeting, they are currently working on community engagement and there is an aspiration to restart a community speedwatch programme and they will keep in contact with the Parish Council.

PCSO's left the meeting at 8.15 p.m.

6. Planning

1. Application Ref PL/2022/08293 - Full planning permission: Address: Land adjacent 27 Tuners Lane, Crudwell, Malmesbury, SN16 9EN. Erection of a dwelling (resubmission of 18/09922/REM). Comment by 05/12/22. The following comment was resolved. We repeat our comment of 19th Nov 2018 in that :- Spatially, the dwelling would be better situated further back from Tuners Lane (a) to improve parking situation (b) to have less impact on neighbouring property and (c) to not to restrict access further along road.
2. Application Ref PL/2022/08134 - Householder Application Address: Crew House, Eastcourt, Malmesbury, SN16 9HN Proposal: Variation to approval ref: PL/2022/04147. Single storey extensions to side and rear. Comment by 01/12/22. The following comment was resolved. No Comment.
3. Application Ref PL/2022/08133 - Householder Application Address: 10 The Ridgeway, Crudwell, Malmesbury SN16 9YH Proposal: Proposed kitchen extension, porch extension and re roof garden room, Comment by 28/11/22. The following comment was resolved. No Comment.

It was agreed that Crudwell Parish Council will comment on the following Cotswold District Council application:-
Application Number: 21/04342/FUL Address: Melcourt Industries Limited Boldridge Brake Crudwell Lane Long Newnton Tetbury Gloucestershire GL8 8RT Proposal: Extension to yard used for the storage of horticultural products.

The following comment was resolved. Crudwell Parish Council objects to this application as a highways issue. The visibility splay around the yard is not suitable for the goods vehicles, nor are the rural roads which will be used to access and egress the site. We are particularly concerned of the danger at school drop off and pick up times when we know these roads will be busy as routes to and from local schools.

Signed Chair.....



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4. Application determined – to note

Application Ref PL/2022/07274 - Lawful Development Certificate for Proposed Use - Address: 16 The Grove, Chelworth, Malmesbury, SN16 9SS Proposal: Render elevations to replace cladding Applicant Name: Mr W Fuller Case Officer: Lisa Davis Decision Date: 03-11-2022 Decision: Approve

6. Wiltshire Council report

Council tax is due to be set, uplift to 4.99% without referendum. Wiltshire Council holds £12/13M in reserves and high inflation particularly to labour costs continues to draw capital from the council.

7. Neighbourhood Plan Report

It was confirmed that the initial Locality Grant Of £9900 had been received in the PC Business Account, this funding enables the Neighbourhood Plan Steering Group to commence on the NP Review as previously agreed by the Parish Council.

A full meeting of the Neighbourhood Plan Steering Group took place on the 8th of November 2022. At this meeting the following actions were agreed to prepare for a consultation during early 2023.

- To develop three main topics for the Review which are:
 - Housing Allocation: *To include a call for sites for small self-build or infill. Lead Cllr Lambley assisted by Cllr Lawes.*
 - Business Development: *To include review of requirements for local businesses including Kemble Business Park. Lead Helena Evanson Goddard assisted by Cllr Butcher*
 - Environment and Community; *To include green spaces and corridors, footpaths, hedgerows, and a community hub or similar. Lead Sian Burke Murphy assisted by Claire Buxton and Cllr Butcher*
- Initial tasks are:
 - The 2001 Made Plan reports will be reviewed to confirm existing policies or prepare consultation topics and questions.
 - Public meetings and an exhibition will take place during the consultation.
 - The Plan will retain flexibility in terms of housing allocation to allow for any variation in requirement from the emerging Wiltshire Council local plan.

The outline timeline for the NP Review is as follows:

- Following the first public consultation early in the year we are planning for a formal consultation (Reg 14) during Q2 2023. Building on the substantial work done on the 2021 Plan we can go more quickly from there than we did then, so our outline timetable is, roughly:
 - Examination – Q1 2024
 - Referendum/Plan Made – Q2/3 2024


Cllr Lambley will continue to report plan progress against the budget to the PC monthly. There will be full community engagement and consultation throughout the process which may take up to two years to complete.

Community Liaison Group, Tuners Lane Development

We have no further update to report this month. We will inform the Council when we have news of the site promotor's progress on the Planning Application which will be subject to the CLG's initial review and approval.

Cllr. Roy Lambley
Chair Crudwell Neighbourhood Plan Steering Group

Signed Chair.....



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8. Covid 19 report

The local numbers of Covid 19 as at the 18th November were in line with the National average of 50 per 100,000, but continue to rise.

Parishioners are regularly reminded via WOIC and email to continue to stay as safe as possible and to follow advice detailed below from Gov.uk. and guidance as laid out in the Wiltshire Council website at:

<https://www.wiltshire.gov.uk/public-health-coronavirus> .

Also, that if help or support in any way is needed then then the my-crudwell.org website supported by the Parish Council has links to our Street Leaders support network and a my-crudwell mailing list to keep parishioners informed of developments.

Help with issues regarding rising cost of living support available at Wiltshire Council at <https://www.wiltshire.gov.uk/article/6668/Energy-costs-advice-and-guidance>. are also publicised in WOIC

9. Parish Matters

1. Crudwell VH report – see matters arising.
2. Footpaths and stiles – see matters arising.
3. Defibrillator reporting – see matters arising.
4. Parish Steward – see matters arising.

10. Project work

1. Review of parish Council website in compliance **with Website Content Accessibility Guidelines (WCAG) 2.1 AA rating** so that it meets Accessibility Guidelines as set in the Public Sector Bodies Accessibility regulation. To consider: approval of website contract. It was agreed that we approve the contract for the redesign of the parish council and community website to accessibility requirements. The costs will be between £600-£900 and will include a new look and new design, with diary and easy links to facilities around the village.

Signed Chair.....



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