Crudwell Parish Council

To: Members of the Council You are hereby summoned to attend a meeting of the Parish Council in the Crudwell Village Hall on **Tuesday 3rd December 2019 at 7.00pm**, for transacting the following business.

Public speaking: - Members of the public wishing to address the Council are invited to do so during the first ten minutes of the meeting.

Lisa Dent - (Clerk Crudwell Parish Council)

AGENDA

1. Apologies for absence – Cllr Lawes, Cllr Credicott

2. Declarations of Interest in items on the Agenda - To receive declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct.

3. To confirm the Minutes of the Council Meeting held on Tues 5th November 2019

4. Matters Arising from previous meeting minutes

5. Finance – to include (1) Current bank balances (2) Accounts for payment (3) Completion of Audit 2019 statement (4) Quarterly Financial Statement (5) Review VAT reclaim Nov 2019 (6) Budget setting Precept 2020-21

6. Planning:
6.1 Planning application 19/10396/FUL
Site address: Lower House Chelworth Crudwell Malmesbury SN16 9SF
Proposed development: Dependent persons annex (with accommodation for carer) and building to house gym and plant room. Comments by: Fri 6 Dec 19

7. Clerk vacancy (1) Job description/specification (2) timescale

8. Councillor Vacancy

9. Wilts Council Report (Cllr Berry) – Standing Item

10. Neighbourhood Plan - Standing Item Update on progress from Neighbourhood Plan Steering Group

11. Parish Matters
11.1. Parish Steward
11.2 Post Office Green posts
11.3 Playground works completed
11.4 Xmas tree
11.5 Flood Group meeting Wednesday 11th December 9.30am at Wiltshire Air Ambulance base, Outmarsh Semington BA14 6JX

12. Closing comments/Chairman to close meeting
13. Matters for the next meeting

DONM: Tues 7th Jan 2019