


# CRUDWELL PARISH COUNCIL

LOCAL GOVERNMENT ACT 1972

You are summoned to attend the Crudwell Parish Council meeting on  
16<sup>th</sup> July 2024 in Crudwell Village Hall (Committee Room) at 7 pm

<http://www.crudwell-pc.gov.uk> Lisa Dent – Crudwell Parish Clerk [parish.clerk@crudwell-pc.gov.uk](mailto:parish.clerk@crudwell-pc.gov.uk)

 10<sup>th</sup> July 2024

## AGENDA

1. Welcome and apologies
2. Public Speaking
3. Declarations of Interests on items on the agenda
4. Approval of Minutes from 25<sup>th</sup> June 2024 Parish Council Meeting
5. To note Matters Arising and determine next steps
6. To note Crudwell Playgroup Annual Parish Meeting report
7. Items for inclusion (at Chairs discretion/no decisions)
  
8. **Finance, insurance and governance**
  1. Crudwell Church – to approve correspondence to send to Crudwell Church PCC
  2. To note bank statements
  3. To receive and note cashbook and quarterly financial statement for April – June 24
  4. To appoint a councillor to review accounts for the first quarter
  5. To resolve accounts for payment – examined, verified and certified by Clerk/RFO. Authorised schedule to be initialled immediately below last item by Chair. Appoint two councillors to authorise.

Payment to	For	Net	VAT	Total
Clerk	Salary - June 24	327.55		327.55
HMRC	PAYE to above	72.00		72.00
CIX	Website additional data charges	90.13	18.03	108.16
Vision	Neighbourhood Planning	1394.40	278.88	1673.28

6. To agree Play Inspection Company attendance annual attendance 2025 at a cost of £165 plus VAT
7. To review and appoint councillors roles and responsibilities outstanding from last meeting
8. To ratify representation comment submitted re Charlton Park licensing application

### 9. Wiltshire Council report

10. Neighbourhood Planning report. a. Locality Grant – to note any update received from Locality re grant funding b. To agree any payment for NHP Plan review work in line with financial regulations.
11. Community Report a. To agree Terms of Reference for Community Communication working group and any next steps.

### 12. Parish Matters

1. Highways improvement request from resident
2. Request of CPC SIDS data from devices in situ to send to Wilts Council dept – to delegate responsibilities involved
3. To note: Playground inspection report review/further actions. Cllr Lawes to review report.
4. Flooding a. to approve quote received for river clearance works this year to Swillbrook which is between £250 and £275 and b. to agree any weed suppression (weedkiller spraying) in this area c. next steps re flooding to Eastcourt/Crudwell School area d. To accept quote received to pollard or fell Glebe tree (recent info suggest the tree has deteriorated therefore asap).

5. Clerk to confirm completion of Wiltshire Council request to contact residents allocated flood alleviation measures and enquire if these are still in place at the property
  6. New signage for playground at Village Hall – to review updated quotation if received and agree funding
  7. Parish steward – to agree allocation of tasks
  8. Stiles and footpaths – update on progress
  9. SIDS – update on purchase of solar equipment
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15. Parish Council website project work – Any update.
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