

CRUDWELL PARISH COUNCIL MINUTES - *Notes*

Crudwell Parish Council Meeting

Tues 5th April 2022 7.00 p.m. Online on Zoom

Present: P Gilchrist (Chair), Cllr R Lambley (Vice Chair), Cllr N Doel, Cllr G Lawes, Cllr S Butcher
Cllr C Berry (Wiltshire Council) In attendance L Dent – Clerk/RFO

The Public and Press are cordially invited to be present. The order of business may be varied. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out below.

PUBLIC SPEAKING – 10 mins at the Discretion of the Chair

Public Speaking: No requests

1. 7.19 pm Chair P Gilchrist opened the meeting. Due to the Clerk's internet connectivity problem, Cllr Stewart was unable to be admitted to the meeting and so will be recorded in apologies.

Apologies: Cllr A Stewart.

2. No declaration of Interests received for items on the agenda.

3. Matters arising from March 2022 meeting

Willis Bros	Clerk has been unable to make contact and will now contact A&B Fencing in Cirencester to progress the maintenance required to the playground area.
Area Board Grant	We require a Safeguarding policy to be adopted prior to making our application – see later on agenda.
Electrical cabinets - certification	Completed, certification has been received.
Pelican crossing	Still OOO, notification from Highways Department that it is a SSE electrical fault and they are trying to resolve this.

4. Items for inclusion not on the agenda – none.

5. Finance

1. Bank balances Treasurers

Bus Bank Instant

The Treasurers statement is to 30th March and we require a statement to 31st March (year end) to proceed with the audit and Clerk will contact Lloyds bank in Cirencester to clarify if any transactions took place on Thurs 31st Mar 22. This will enable the accounts to be produced and turnover verified at the May 2022 meeting.

2. Accounts for payment

Payments	A	
Data Protection - ICO	£40.00	Clerk to register payment on debit card
Broadbean – My Crudwell Hosting	£75.00	Chq payment Rollover to May meeting
CIX – Domain PC Renewal	£78.00	Debit debit
CIX – MyCrudwell Privacy and Domain renewal	£16.80	Debit debit
Playforce – bearing/roundabout	£675.36	Chq payment Rollover to May meeting
Clerks invoice includes payscale upgrade 2021/2022	£359.04	Chq payment Rollover to May meeting
HMRC PAYE	Confirmed as NIL	
*Bags Tye and Sons Play Bark at 300kg		<i>May meeting</i>
EJ Davis labour to distribute		<i>May meeting</i>
	£1244.20	

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- (3) Allotments invoicing – completed, Clerk will reconcile with bank statement and chase any remaining payments.
- (4) Bank Mandate – signing new mandate to authorise necessary changes. The mandate will be prepared and hard copy given to Lloyds bank.
- (5) Audit 2022 a. VAT reclaim submitted £741.36 not yet received into bank account b. Accounts closed 31st March 2022.
- (6) Area Board Grant to be Submitted – Clerk will submit on adoption on Safeguarding Policy.
- (7) Meeting dates May 2022 for upcoming year – it may be necessary to seek alternative dates for some meetings, clerk will distribute further information.
- (8) To adopt the Crudwell Parish Council Safeguarding Policy – it was proposed by PG and all present in favour to adopt this policy. To be reviewed and re-adopted every 3 years.

7. Planning Comments

1. Application No: PL/2022/02175 Application Type: Householder planning permission

Proposal: Construct a small wooden barn for storage of machinery and animal welfare.

Site Address: Court Mead, Chelworth, Malmesbury, Wiltshire, SN16 9SF

Comment by 19th April 2022

It was resolved to issue NO COMMENT.

2. Application No: PL/2022/02210 Application Type: Notification of proposed works to trees in a conservation area

Proposal: Tree 1 - Ash - approx 10ft - reduce by 30% - tree in line close proximity to house, Tree 2 - Ash - approx 10ft - reduce 30 % - tree in line close proximity to house Tree 3 - Ash - approx 10ft - reduce 30% - tree in line close proximity to house Tree 4 - Sycamore - approx 12 ft - reduce 30% - tree in line close proximity to house Tree 5 - Bullock - approx 10 ft - reduce 30 % - tree in line close to house All trees are in line close to house and would benefit from reduction's to help if they were to fall, they are all along bank of stream so removal is not an option.

Site Address: 12 THE BUTTS, CRUDWELL, MALMESBURY, SN16 9HF

Comment by 12th April 2022

It was resolved to issue NO COMMENT.

3. Application Type: Demolition in a conservation area

Comment by 29th April 2022

Proposal: Widening of driveway to front of property by removal of less than 1m of wall. * Creating pedestrian access to side of property (bordering Kings Meadow) by removal of 1m of wall.

Site Address: Rock Villa, The Street, Crudwell, Malmesbury, SN16 9ET

The following comment was resolved:- - It seems unnecessary to remove the natural stone wall and we would prefer the reconstituted stone wall was remove to widen the driveway.

8. Wiltshire Council report

(Cllr R Berry) – Standing Item

There is currently 7.72 years of Land Supply which is not ideal and concern about development delivery. There is progress trying to achieve policy change across the country. The issue with wages/waste collection has been settles. With very high inflation, contractors are looking at 6/7% going forward. Service delivery for 3rd parties is significantly more expensive than last year.

9. Neighbourhood Plan Steering Group

(Cllr R Lambley) - Standing Item

Neighbourhood Plan Review

The task of redefining the Vision and Objectives of the 2021 'made' Plan to align with the requirements of the review is in progress and the first draft is with Steering Group members for approval. An outline plan for the new work streams has been developed and the effort and technical support needed to deliver the Review has been estimated and estimates of best and worst case costs of technical support has been provided by Vision Planning these are between £12,350 and £21,450 + VAT dependant upon the percentage of the work carried out by Vision Planning. We have now also been invited to make formal application for support grants from Locality, the basic grant is £10k and technical support £6k with some additional sums for extra work (e.g. Design Guide). The Steering Group intends to ask the Parish Council to approve commencement of work on the Plan review at the May meeting. It is proposed that the work would commence subject to confirmation of the Locality grant applications being approved.

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As with the current 'made' Neighbourhood Plan parishioners will be consulted and involved at all the appropriate stages of the process in order to ensure that the Review fully reflects the wishes of the Crudwell community. The review will enable us in Crudwell to continue to ensure that future developments in the village are at a sustainable scale, affordable and designed to harmonise with the village scene.

Community Liaison Group

Again no further update this month as we are still waiting for the Tuners Lane site promoters to report back to us with their latest revised design and site layout proposals following their pre application.

10. Covid 19 Community Initiative (Cllr R Lambley) - Standing Item

Covid rates are 1200 per 100K in this area which remains very high and we continue to urge caution and the Street Leaders team are still operational and offering assistance.

11. Parish Matters

It was noted the grass was cut today.

1. Playground (1) Bark chippings. It was agreed this will be rolled over to the May meeting.
2. Fencing/timber. Clerk will contact A&B Fencing (Cirencester) to ask for a quote.
3. Foothpaths (1) Potting Shed Footpath – tree removal and works to footpath. Cllr Lambley met with Mr Kaner and he has agreed to the tree removal and would like the timber left on his land. There is some query over access to the footpath from the two neighbouring properties. Once tree is removed we will look at further works to re-forming the footpath and stile(2) Stiles
4. Dog waste bins Tuners Lane/Rommel Lane – Cllr Butcher to review area
5. Pedestrian crossing – we awaiting contractors to complete the necessary repairs.
6. Insurance: (1) Village Hall defibrillator – re insurance to note the cabinet code is subject to Reasonable Precautions General Condition in the Zurich policy. (2) Insurance arrangements for councillors working for Parish Council clarified as our Zurich policy does cover the voluntary work that the councillor does for you as long as he/she is not undertaking any specialist work. He/she should have their own insurance policy in place for any specialist work.
7. New Health and Wellbeing Champion - Julie Dart (to note)
8. Power Outage to Crudwell – SSEN Grant details received
9. As of Monday 4th April 2022, Wiltshire Assoc of Local Councils adviser will be Deborah Bourne – to note
10. Parish Steward – No further tasks.

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