

**CRUDWELL PARISH COUNCIL**

**Tuesday 1st October 2019 Crudwell Village Hall At 7.00 p.m.**

**Present: Cllr T Fraser (Vice Chairman), Cllr S Grainger, Cllr G Lawes and Cllr A Stewart**

**One local resident in attendance**

**1. Apologies for absence – Received and accepted for Cllr P Gilchrist, Cllr R Lambley, Cllr J Stantino, Cllr C Berry and Cllr M Credicott**

**2. Declarations of Interest in items on the Agenda - To receive declarations of interest in items laid out in This agenda in accordance with the Parish Council Code of Conduct – Cllr G Lawes advised that he is working with the owners of 37 The Dawneys**

**3. To confirm the Minutes of the Council Meeting held on Tues 3<sup>rd</sup> September 2019**

Subject to the following amendments:-

Tues 3 <sup>rd</sup> September 2019 To approve the Minutes as a proper record- Clerk to file and upload on parish council website	Proposed by GL Seconded by SG and all present in favour
APM - To approve the Minutes as a proper record- Clerk to file and upload on parish	Hold

**4. Matters Arising from previous meeting minutes –**

**5. Finance – to include:**

**(1) Current bank balances: 26<sup>th</sup> July - Treasurers £18,227.87 / Bus Bank Instant £16,938.93**

**(2) Accounts for payment**

Community Heartbeat	Defibrillator pads and battery	£328.80	Prop GL/Sec AS all present in favour
Clerk Salary	Kirstie Trueman	£348.16	Prop GL/Sec AS all present in favour
	Total to be agreed at PCM	<b>£676.96</b>	

**6. Planning:**

**6.1 Application Ref: 19/08599/FUL Application for Full Planning**

**Site Location: 37 The Dawneys, Crudwell, SN16 9HE**

**Proposal:- Single storey rear extension and porch**

**At the Parish Council meeting of 1<sup>st</sup> October 2019 the following comment was agreed:- Comment**  
Crudwell Parish Council would like to recommend that noise onsite is restricted between the hours of 8am and 6m as this is a residential area.

**Clerk to upload comments.**

**6.2 Kemble Airfield**

**19/08577/CLE - Kemble Airfield Enterprise Park, A429 The Firs North To County Boundary, Kemble, GL7 6BQ**

**At the Crudwell Parish meeting of 1<sup>st</sup> October 2019, the following comment was agreed: Comment**  
We can confirm that we are aware that the section of footpath shown, has been completed.  
We would ask the question whether this small section of footpath constitutes a start on this project. This is a very significant development, the largest building this district has experienced, ever. It seems inappropriate that such a significant development can be "fixed" by such a minor and irrelevant piece of work.

*T Fraser* 5/11/2019

## 7. Wilts Council Report (Cllr Berry) – Standing Item

Cllr Berry was not present

## 8. Neighbourhood Plan - Standing Item

**Crudwell Neighbourhood Plan Update** – Cllrs R Lambley and Cllr M Credicott were unable to attend the PCM due to attending the Local Plan Review workshop in Calne. They sent the following report -

- We are pleased to inform Councillors that the formal application which Claire Buxton made to Locality for funding of the independent highway appraisal of Tuners Lane and Tetbury Lane has been approved and the sum of £4135 should be paid to the PC shortly. The appraisal is a requirement of Wiltshire Council arising from the Reg 14 consultation.
- Claire has also sought three additional quotations for this work and subject to Steering Group approval the work will be placed with the lowest tenderer; Cole Easdon provided that the Council has no objection.
- Once the Highways Appraisal is received (4-5 weeks) we will commence dialogue with the landowners/agents of the Tuners Lane site to ensure that the site can be drained and that other requirements can be met; i.e. any highway, A429 junction or footway modifications, green space, housing mix, affordable housing, and acceptable designs can be delivered as part of any development.
- Dialogue with the Ridgeway developers along similar lines is not ruled out at this stage.
- Discussions could include the potential to split the site allocation although this could compromise the ability to deliver sufficient affordable homes and could minimise the infrastructure funding available.
- Gary Lawes and Claire continue working together on the task of making the Design Code more locally distinctive as required by WC.
- Claire will be adding the locally distinctive themes to the NP narrative.
- Stuart Miles will compile the Reg 16 document set with input from the SG.
- Reg 16 consultation will follow in the winter.

## Crudwell Community Hub Feasibility Study

Following feedback received during the NP consultation work on the feasibility study by the Steering Group continues. Next steps are

- to undertake a consultation survey via Survey Monkey to sound out parishioners needs and preferences re services and available sites, also to establish local interest in supporting a Community Interest Company.
- Formal engagement with The Plunkett Foundation who can provide business support and assist with the establishment of a Community Interest Company.
- Continuation of stakeholder meetings.

The Parish Council are happy to pay the £105 invoice for the survey conducted by SurveyMonkey for the Neighbourhood Plan. Proposer Cllr A Stewart, Seconded by Cllr G Lawes.

## 9. Parish Matters

**9.1 Defibrillator pads have arrived from Community Heartbeat and have been installed.** The Defibrillator is now working properly. Clerk Kirstie Trueman to post payment for invoice and to contact Community Heartbeat regarding recycling the battery.

**9.2 Ongoing Moderator Crudwell Facebook community Page** – The current moderator of the Crudwell Facebook page is stepping down and said the most obvious step was to approach the Parish Council. We have received no official approach as yet.

**9.3 Parish Steward Tasks** – Weeds haven't yet been cleared from the new wall on Tetbury Lane. Cllr A Stewart requested that the Parish Steward clear the pathway adjacent to the Potting Shed entrance (next to new school pathway) The path leads from the A429 to days Court. The area around the bus stop next to the traffic lights also needs tidying up. Clerk to advise.

**9.4 Clerk KT received an email from Wiltshire Council regarding the Malmesbury Secondary school bus stop crossing in the Village.** The Council have arranged for the bus to now stop at both bus stops which will give children and parents

J. H. 5/11/2014



the opportunity to use either the official crossing to the bus stop or cross the road to the other bus stop. Several parents have contacted the Clerk to thank the PC for getting involved.

**9.5** Cllr Fraser informed the Committee that the posts on the village green and the posts on the Post office green will be repaired by Willis Brothers. Cllr Fraser has also been in contact with Creative Play regarding part of the play park which had split. Creative play informed Cllr Fraser that the broken piece will be replaced free of charge due to poor design and quality. A resident sent a video to the PC of the movement to part of the play equipment. Cllr Fraser has forwarded this video on to the designers at Creative Play for their comments. Cllr A Stewart has tightened the bolts on the swings and will keep an eye on them. Cllr T Fraser will contact the swing suppliers with our concerns about the bolts.

**9.6** Clerk KT to arrange final training session with past Clerk LD as Cllr Fraser requested that the clerk prepare the Quarterly financial for the next PCM and also that the VAT needs to be clawed back.

**9.8** Clerk has contacted the Outlook helpdesk with regards to ongoing issues with the Laptop. For the time being the issue seems to have been resolved. Cllr T Fraser requested that the Clerk take the laptop to a specialist if the issue occurs again.

#### **10.AOB**

Cllr T Fraser has received an email from the Charity Commission regarding a revitalising programme to reinvigorate charities in relation to The Poores Money/ The Crudwell Trust. This charity was founded in 1775 and has roughly £3,000 in the account. The money is in an official charity investment fund and receives an annual interest of £68. The Councillors discussed how to use the money and how to increase its income. Cllr T Fraser requested that the Clerk adds this to the agenda for the next PCM to discuss with other Councillors.

#### **11. Closing comments/Chairman to close meeting**

Cllr P Gilchriest received an email from Cllr J Capper saying he wished to stand down. The Council would like to officially thank Cllr J Capper for all of his work. The Council will advertise for a replacement Councillor.


#### **12. Matters for the next meeting**

Clerks Lisa Dent and Kirstie Trueman to work on VAT together.

Cllr Gary Lawes is unable to attend the November and December meetings.

**The meeting concluded at 20.30**

**10. DONM** 5<sup>th</sup> November 2019

  
5/11/2019