

Crudwell Parish Council

AGENDA/PAPERS MAY PARISH COUNCIL MEETING Tues 1st May 7 pm, Crudwell Village Hall

PUBLIC SPEAKING – Hunter Page and Edenstone in attendance.

1. Apologies for absence - Cllr Smith, Cllr Grainger
2. Declarations of Interest in items on the Agenda
3. To confirm the Minutes of the Council Meeting held on Tuesday 3rd April 2018

4. Matters Arising from previous meeting minutes

Bins for play area	CB
PC Filing cabinets	PG/CB
Noticeboards - * On agenda	
Village Green – Low level fencing or bollards to consider- * On agenda	

- 5. Finance – to include** (1) Current bank balances **Treasurers 26/04/18 £13,569.89 Bus bank 26/04/18 £16,926.90**
(2) Income - allotment rent final invoice £5 paid
Precept £7858.46 Groundwork NHP Grant £7865.00 (not yet transferred)

(3) Accounts for payment

Auditing Solutions	Internal Audit	£210.00
Creative Play - PAID	Repair/maintenance of play equipment	£300.00
Cllr Stanford	Expenses – Muck In	£4.15
ICO	Data/Subscription	£35.00
CIX	Domain Renewal	£78.00
Cllr Lawes	NHP Plans Production	£21.60
Tristan Stevens	NHP Survey Subscription	£105.00
Insurance	Policy 2018-2019	£427.88
Clerk	April 2018	£489.12
NHP Telephone calls		TBA
		£1670.75

(4) To acknowledge receipt of Internal Audit Report 2018

To accept and acknowledge by members of the meeting as a whole, the internal audit from Auditing Solutions 2018.

(5) To complete the Annual Governance Statement for Audit 2018

Completion of the Annual Governance Statement by members meeting as a whole – the declarations within the statement to be reviewed and agreed.

(6) To approve the accounts statements for Audit 2018

Statements to be considered by the members meeting as a whole and approved by Resolution: -

(7) To approve the Bank Reconciliation for Audit 2018

To be considered by the members meeting as a whole and were approved by Resolution: -

(8) To acknowledge dates for Public Inspection of Accounts notice for Audit 2018

To announce - place notice – 21st May 2018

Period of inspection commencing 4th June 2018 to 13th July 2018

Required documents are to be posted on Parish Council website.

(9) To acknowledge the Variances completed Clerk

(10) To complete the contact details required by Littlejohn LLP External Auditor

6. Planning:

Application Ref: 18/03550/FUL

Application for Full Planning

Proposal:- Demolish existing single storey extension and replace with larger single storey extension.

At: 1 Tuners Lane, Crudwell, Wiltshire, SN16 9EN

Assigned Officer: Owen Broadway

Direct Line: 0300 456 0114

Comments to be received by: 21 May 2018

7. Wilts Council Report (Cllr Berry) – Standing Item

8. Neighbourhood Plan - Standing Item Update on progress from Neighbourhood Plan Steering Group

8.1 Info request NGP Group re

Crudwell's Neighbourhood Plan specifically looking at traffic and sustainable transport – response required.

9. Items for Decision Data Protection Act –procedures to comply with General Data Protection Regulation (GDPR) effective May 2018 - to review draft and adopt if appropriate

10. Parish Matters

- (1) Dog waste bin – Tuners Lane
- (2) Speed Indicating Devices/Community Speedwatch
- (3) Swings/FAF equipment

- (4) Repair/Refurbishment of Notice Boards
- (5) Bus shelter
- (6) Low level fencing/bollards to Village Green

- (7) Annual Parish Meeting 2018

11. Closing comments/Other Parish Matters. Chairman to close meeting

12. Matters for the next meeting Tues 5th June 2018 School donation/Citizens Award