

Meeting of the Parish Council in the Crudwell Village Hall on **Thursday 3<sup>rd</sup> January 2019 at 7.00pm**, for transacting the following business.

**Public speaking:** - Members of the public wishing to address the Council are invited to do so during the first ten minutes of the meeting.

**1. Apologies for absence (Cllr Capper/Cllr Stanford)**

**2. Declarations of Interest in items on the Agenda**

To receive any declarations of interest in items laid out in this agenda in accordance with the Parish Council Code of Conduct.

**3. To confirm the Minutes of the Council Meeting held on Tuesday 4<sup>th</sup> December 2018**

**4. Matters Arising from previous meeting minutes**

ID Verde Grass cutting invoice request	Clerk is chasing this up
Eastcourt/Chedglow notice boards to progress	Cllr Grainger

**5. Finance – to include**

(1) Current bank balances 19.12.18 Treasurers: £17,544.04 Business: £16,932.59

(2) Income - Bank interest £1.44 for Nov/Dec 2018

(3) Accounts for payment

Clerk Dec 2018	Salary and expenses	£526.09
Woodworx	Noticeboard refurb	£594.00
Village Hall	Meeting room rental	£47.70
Busy Fingers	Printing for NHP	£1047.50 (paid on debit card)
Busy Fingers 18.12.18	Printing for NHP	£249.60 (paid on debit card)
Pata Payroll	Payroll Oct – Dec 2018	£22.50
		<b>£2487.39</b>

(4) Budget Precept Setting 2019/20 (to ratify, NHP costs taken out of budget).

(5) Quarterly Financial Statement to Dec 2018 – Completed as far possible without sighting the bank statements, I need to view the direct debits in Dec/Jan (Microsoft Office etc) to conclude.

(6) Additional account signatory

**6. Planning – No applications**

**7. Neighbourhood Plan (Standing item)** (1) Update on progress from Neighbourhood Plan Steering Group

**8. Parish Matters**

- (1) Low level fencing to Village Green
- (2) Playground bark shuttering
- (3) Bus shelter
- (4) Allotments – Right of Way
- (5) Repair/Refurbishment of Notice Boards
- (6) Emergency Plan – Handover of info
- (7) Neighbourhood Watch
- (8) Closure of What's On Parish Newsletter
- (9) Parish Steward – tasks
- (10) Road closure advance notice A429

**9. Closing comments. Chairman to close meeting. Date of next meeting Tues 5<sup>th</sup> Feb 2019**

Items for next meeting: VAT reclaim to complete in January.